Dear Parent or Guardian,

We are in the process of compiling an email address book of our families to improve our communication with you. Please fill out the information requested below and return in the box provided on the desk.

You can also email all the information below to our Parent Coordinator.

**If you are already receiving emails from her, it is NOT necessary to submit again.**

Thank you.

Parent Coordinator – IMedinaArias@schools.nyc.gov

**PLEASE PRINT CLEARLY**

**WE NEED TO DISTINGUISH BETWEEN LETTERS AND NUMBERS**

STUDENT’S NAME_________________________________CLASS OR GRADE________

STUDENT’S 9 DIGIT OSIS/ID NUMBER    __    __    __    __    __    __    __    __    __

PARENT’S NAME__________________________________TELEPHONE #____________

PARENT’S E-MAIL __  __  __  __  __  __  __  __  __  __  __  __  __ __ __ __ __ __    . COM

IF WISH TO ADD A SECOND PARENT OR GUARDIAN

PARENT’S E-MAIL __  __  __  __  __  __  __  __  __  __  __  __  __ __ __ __ __ __    . COM