September 23, 2019

Dear Parents and Students:

Each student and staff member brings to our school community the richness of our city’s cultural diversity and the desire for respect. We are committed to promoting respect for diversity among students and between students and staff so that all of our students feel valued, safe and supported.

It is the policy of the New York City Department of Education (DOE) to maintain a safe and supportive learning and educational environment that is free from harassment, intimidation and/or bullying, sexual harassment, and discrimination on account of actual or perceived race, color, religion, age, creed, ethnicity, national origin, alienage, citizenship status, disability, sexual orientation, gender or weight.

It is a violation of this policy and of the Citywide Behavioral Expectations to Support Student Learning (Discipline Code) for any student to discriminate against another student on any of the above-noted grounds, to harass, intimidate or bully another student or to sexually harass another student. Please see Chancellor’s Regulations A-831 and A-832, and the Discipline Code, for additional information regarding DOE’s policy.

It is also the policy of the DOE to provide equal educational opportunities without regard to actual or perceived race, color, religion, age, creed, ethnicity, national origin, alienage, citizenship status, disability, sexual orientation, gender or weight and to maintain an educational environment free of harassment on the basis of any of these grounds. It is a violation of DOE policy for any DOE employee to discriminate against or create a hostile school environment for a student by conduct and/or verbal or written acts on school property, or at a school function, on the basis of any of the above-noted grounds. Please see Chancellor’s Regulation A-830 for additional information regarding this policy.

It is further the policy of the DOE to prohibit retaliation against any student, parent, or DOE employee who in good faith reports or participates in an investigation of allegations of student-to-student harassment, intimidation and/or bullying, sexual harassment, and discrimination.

Our school’s Respect for All (RFA) Liaison(s) to whom students and parents can make reports of student-to-student discrimination, harassment, intimidation, and/or bullying, is (are) Andrea Gulotta, Morgan Iburg and Mary Karasinski, Guidance Counselors. Our school’s Sexual Harassment Prevention (SHP) Liaison to whom reports of student-to-student sexual harassment can be made are Andrea Gulotta, Morgan Iburg and Mary Karasinski, Guidance Counselors. The RFA and SHP Liaisons can be reached by calling the school at 718-698-5757, ext. 0.

Students, parents, and individuals other than staff may report allegations of student-to-student discrimination, harassment, intimidation, and/or bullying or student-to-student sexual harassment verbally, or in writing, by submitting the Complaint/Reporting Form, to the principal/designee or the RFA or SHP liaison, or any other school staff member, or via the online portal available at https://www.nycenet.edu/bullyingreporting.
Any student or parent of a student who feels that the student has been discriminated against by a DOE employee may file a complaint with the DOE's Office of Equal Opportunity either in writing or orally by contacting:

Office of Equal Opportunity and Diversity Management  
65 Court Street  
Brooklyn, New York 11201  
718-935-3320

Gender-based discrimination and harassment (including sexual harassment), whether by a staff member or a student, can also be reported to our district’s Title IX Coordinator at Title_IX_Inquiries@schools.nyc.gov.

We look forward to a productive school year as we work together to promote Respect for All. Please feel free to our schools RFA and SHP liaisons.

Sincerely,

Jessica Jackson  
Principal