



**Urban Academy Charter School
School Board Meeting
April 16, 2012
Urban Academy – St. Paul, MN
5:30 PM**

MINUTES

Board Members:	Ex-Officio Members:	Advisory Members:
<input checked="" type="checkbox"/> Melissa Hansen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input type="checkbox"/> Art Allen		<input checked="" type="checkbox"/> Pamela Young
<input checked="" type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Fong Lor
<input checked="" type="checkbox"/> Barbara Shin		<input type="checkbox"/> Mai Saevang
<input type="checkbox"/> Crystal Scott		<input checked="" type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Kristen Evans		
<input checked="" type="checkbox"/> Michael Ahrnt		
<input checked="" type="checkbox"/> Roger Sykes		

Staff and Guests Attending:

<input checked="" type="checkbox"/> Bryan Rossi	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Alicia Block	<input type="checkbox"/>	<input type="checkbox"/>
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Meeting called to order by Chair – M.Hansen at 5:35 PM
Board Minutes taken by M. Ly

Acceptance of Agenda

Change: Move Alicia Block to the beginning reports. Ms. Evans will not be presenting because of her absence.

Board Motion: Approve the agenda with the changes.
 Board Member motioning to approving agenda: Shin
 Board Member seconding the motion: Mattison
 Unanimously approved.

Approval of March 26, 2012 Minutes

Board Motion: Approve the Minutes.

Board Member motioning to approve minutes: Mattison

Board Member seconding the motion: Shin

Unanimously approved.

Conflict of Interest

Nothing new to report

Reports/Announcements

- Dr. Bryan Ross (Novation Educational Opportunities) – Introduction
- Pam Young (Designs for Learning) – Training on Finance Reports
- Alicia Block (Title I Teacher- UA) – Review Testing Policy 3.19

Board Chair Updates – M. Hansen

- Nothing new to report

Finance Chair Report – T. Mattison

- *Balance Sheets*
Nothing new or questions on the balance sheets.
- *Check Register*
Nothing new or questions on the check register.
- *Journal Entry*
Snap Shot Report:
 1. TRA – Teacher Retirement Association
 2. Instructional Designs – Curriculum/Instruction Consultant
 3. Designs for Learning – Finance Management, Special Ed, Human Resource Services

Executive Director Report – M. Ly

ADMINISTRATION DUTIES:

1. Q Comp Application – MDE has responded and needs revisions to be made. UA has 30 days to do the revision and resubmit.
2. Lease Aid – Complete and submitted. Pending
3. Transportation Contract – No Changes
4. Special Ed Contracts – No Changes
5. Staff contracts completed/on-going with staff.

6. Approve Finance Auditor (HLB) for FY12 Audit

Board Motion: Approve UA to continue with HLB services for the FY12 Audit.

Board Member motioning to approving agenda: Ahrnt

Board Member seconding the motion: Mattison

Unanimously approved.

7. Approve Banking (Park Midway Bank)

Board Motion: Approve UA to continue to use Park Midway Bank.

Board Member motioning to approving agenda: Shin

Board Member seconding the motion: Mattison

Unanimously approved.

OPERATIONS:

1. Approve 2012-2013 School Calendar – Follow St. Paul Schools

Board Motion: Approve the 2012-2013 School Calendar for UA following the St. Paul Schools Calendar.

Board Member motioning to approving agenda: Ahrnt

Board Member seconding the motion: Sykes

Unanimously approved.

2. ***Congratulations*** 2nd Grade, Armya Williams, in Ms. Jen's classroom she is one of the essay winners for the 2012 MN Statewide Charter Essay Contest!
3. MCA testing takes place tomorrow (4/17) and Wednesday (4/18)! Good Luck to our kids.....

BUDGET/FINANCE DISCUSSIONS:

1. 990 Form has been completed and will be submitted shortly. An email will be sent with the 990.
2. Technology Walton Grant - \$10,000 (Ipad mobile stations = 23 ipads/software)
3. St. Paul Foundation Grant – Music = up to \$50,000.00 (pending)
4. Microsoft software Grant - \$15,000 (software already ordered)
5. YW Reads Grant, in collaboration with YWCA for the reading program – Renewing for the next several years. Approved!

Board Motion: Approve all reports.
Board Member motioning: Shin
Board Member seconding the motion: Sykes
Unanimously Approved

Committee Reports/Comments

Old Business

- Q comp – Regarding UA Q comp plan, the Board intends to support the plan in implementing the plan.

Board Motion: Approve to support UA's Q comp plan by the Board.
Board Member motioning: Shin
Board Member seconding the motion: Ahrnt
Unanimously Approved

New Business

Open Public Comments (Limited to 2 minutes)

- *No comments requested*

Meeting adjourned at 6:35 PM

Next meeting will be held on May 21, 2012.