



**Urban Academy Charter School  
School Board Meeting  
May 21, 2012  
Urban Academy – St. Paul, MN  
5:30 PM**

**MINUTES**

<b>Board Members:</b>	<b>Ex-Officio Members:</b>	<b>Advisory Members:</b>
<input type="checkbox"/> Melissa Hansen	<input checked="" type="checkbox"/> Mongsher Ly	<input type="checkbox"/> Luis Brown-Pena
<input type="checkbox"/> Art Allen		<input type="checkbox"/> Pamela Young
<input checked="" type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Fong Lor
<input checked="" type="checkbox"/> Barbara Shin		<input type="checkbox"/> Mai Saevang
<input type="checkbox"/> Crystal Scott		<input type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Kristen Evans		
<input checked="" type="checkbox"/> Michael Ahrnt		
<input type="checkbox"/> Roger Sykes		

**Staff and Guests Attending:**

<input checked="" type="checkbox"/> Jacylin May	<input type="checkbox"/>	<input type="checkbox"/>
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**Meeting called to order by Mongsher Ly in place of Chair – M.Hansen at 5:35 PM  
Board Minutes taken by M. Ly**

**Acceptance of Agenda**

Board Motion: Approve the agenda.  
Board Member motioning to approving agenda: Mattison  
Board Member seconding the motion: Evans  
Unanimously approved.

**Approval of April 16, 2012 Minutes**

Board Motion: Approve the Minutes.

Board Member motioning to approve minutes: Mattison  
Board Member seconding the motion: Shin  
Unanimously approved.

**Conflict of Interest**

Nothing new to report

**Reports/Announcements**

- Jacylin May from Northmarq Realty
  - Northmarq was selected to assist Urban Academy with its future facility needs. Jacylin explained the process of how Northmarq handles the needs of the school and how they will assist in helping Urban Academy make the best decision in the interest of the school and its students.
  - A sub-committee of the Board will be developed to oversee the process of the facility and report to the whole Board on a monthly basis at the Board meetings.

**Board Chair Updates – M. Hansen**

- Nothing new to report

**Finance Chair Report – T. Mattison**

- *Balance Sheets*  
Nothing new or questions on the balance sheets.
- *Check Register*  
Nothing new or questions on the check register.
- *Journal Entry*  
Snap Shot Report:
  1. East Side Maintenance – Facility Repairs
  2. The Pin Man – Teacher Appreciation Week
  3. Designs for Learning – Finance Management, Special Ed, Human Resource Services

**Executive Director Report – M. Ly**

**ADMINISTRATION DUTIES:**

1. MACS Membership for FY13

Discussion: B. Shin did ask, “what benefits have Urban Academy seen/received from MACS this year as a member”? M. Ly did respond with several examples to support the membership of being a member of MACS.

Board Motion: Approve the re-membership to MACS for FY13.

Board Member motioning to approve FY13 membership: Mattison

Board Member seconding the motion: Shin

Unanimously approved.

### **OPERATIONS:**

1. Kindergarten Graduation on June 7<sup>th</sup> at 10:00am
2. 6<sup>th</sup> Grade Graduation Banquet on June 7<sup>th</sup> at 5:00pm
3. Talent Show is on Friday, June 1 at 1:00pm in the Gym
4. Professional Career Day is on Wednesday, May 23, 2012
5. Volunteers from Securian will be on-site on Thursday, May 24, 2012.
6. Student attended the ceremony at the State Capitol on May 9<sup>th</sup> for her writing
  - Armya Williams – Recognized at the State Capitol and read her writing. Also, UA will recognize her at the next school assembly.
7. NCLB Waiver (see presentation outline)
  - M. Ly shared with the Board, what the NCLB waiver will look like for the state of Minnesota. As well as how Title I schools will be assess and evaluated in the future.
  - Information will be made public on May 22, 2012.

### **BUDGET/FINANCE DISCUSSIONS:**

1. Maintained POSITIVE Maintenance of Effort (MOA) with MDE.
2. Final Budget Review in June
3. Budget for FY 13 in June

### **Committee Reports/Comments**

#### **Old Business**

#### **New Business**

#### **Open Public Comments (Limited to 2 minutes)**

- *No comments requested*

Meeting adjourned at 7:15 PM

**Next meeting will be held on June 18, 2012.**