



**Urban Academy Charter School
School Board Meeting
March 19, 2018**

**St. Paul, MN
6:00 PM**

MINUTES

Board Members:	Ex-Officio Members:	Advisory Members:
<input type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Fong Lor		
<input checked="" type="checkbox"/> Kristin Evans		
<input checked="" type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		
<input checked="" type="checkbox"/> Yu Yin Liao		
<input type="checkbox"/> Ying Thao		

Staff and Guests Attending:

<input checked="" type="checkbox"/> Rod Henke, Consultant- Board Training	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Tony Lang, Academic Lead Teacher	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Jean Neuman, NEO	<input type="checkbox"/>	<input type="checkbox"/>
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Meeting called to order by Vice Board Chair—F. Lor at 6:00 PM
Board Minutes taken by Kristin Evans

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda.

Board Member motioning to approving agenda: Evans

Board Member seconding the motion: Liao

Discussion: none

Unanimously approved

Approval of February 26, 2018 Minutes

Board Motion: to approve the February 26, 2018 minutes

Board Member motioning to approve the minutes: Smith

Board Member seconding the motion: Mattison

Discussion: none

Unanimously approved

Conflict of Interest

none

Reports/Presentation

Board Training—Rod Haenke

Academic Performance Tracking

- Basic understanding of the measures that the school uses
 - Assessments
 - Terminology
- Understanding of the data and how it relates to our role as board members in providing resources and program improvement
- To be able to explain UA's data and how the school is doing to the outside community
- Performance framework/contract through NEO
 - School climate
 - Compliance
 - Finance
 - Academic
 - Pre K
 - MCA
 - NWEA—weighted more due to emphasis in growth
 - Review data 3-4 times/year

Discussion/Questions:

- How is satisfactory measured on the different assessments?
- What additional supports/resources does the Pre-K need?
- How are the standards for Pre-K picked?

Academic Updates—Tony Lang

MCA Data

- Math-last year at 25.58% proficiency overall
 - Free and Reduced Lunch—on track to beat SPPS (27.25%) in this category
 - English Language Learners—more proficient than St. Paul
- Reading—last year at 30.67% proficiency overall
 - Free and Reduced—more proficient than SPPS
 - EL—on track to be more proficient than SPPS
- MCA Preparation
 - Overall: Students in grades 3-6 are practicing MCA questions every day in different modalities to prepare for MCA
 - Testing will be done in the classrooms on the Chromebooks
 - Addressing problems for getting ready for MCAs and implementing action plans in grade levels
 - Goal: All classes averaging 40% proficiency on both math and reading
 - MCA weekly data trackers—for MCA preparation

Discussion/Questions:

- How do demographics compare to SPPS? (much higher EL and Free and Reduced Lunch population than SPPS)

- What caused the drop in proficiency?

Board Chair Updates – M. Jensen

- None

Finance Chair Updates—Tamara Mattison

- Snapshot

Executive Director Report – Dr. Ly

ADMINISTRATION DUTIES:

- Have 35 students registered for next year
- Lease aid application in the process
- Currently looking for two special ed teachers and an EL teacher
- Contracts will be going out mid-April

OPERATIONS:

- Last Day of school June 8th and last day for teachers for June 11th
- FY19 School Calendar

Motion: to approve the FY19 School Calendar

Board member motioning to approve FY19 School Calendar: Smith

Board member seconding the motion: Evans

Discussion: none

Unanimously approved

ACADEMICS:

- See academic presentation

BUDGET/FINANCE DISCUSSIONS:

- Facility expansion: \$3.3 million for gym and new wing (Fall 2019?)
- Staff raises for FY19 by 2%

Motion: to approve the 2% raise for FY19

Board member motioning to approve raise of 2%: Smith

Board member seconding the motion: Mattison

Discussion: none

Unanimously approved

- National Charter School Conference budget of \$9,000.00

Motion: to approve \$9,000 budget for conference

Board member motioning to approve budget for conference: Lor

Board member seconding the motion: Long

Discussion: none

Unanimously approved

- FY18 990 Review and Approval

Motion: to approve the FY 18 990 Report

Board member motioning to approve the 990: Lor

Board member seconding the motion: Mattison

Discussion: none

Unanimously approved

COMMUNITY OUTREACH/DONATIONS:

- Concordia will be sending student teachers
- Hamline would like to send 3 student teachers
- St. Thomas would like to send 4 student teachers
- Tennis Center: would like to run a summer program for us (2 weeks)
- Securian: matching grant to buy more Chrome Books

Motion: to approve the reports

Board member motioning to approve the reports: Evans

Board member seconding the motion: Smith

Discussion: none

Unanimously approved

Approval Consent Board Agenda
Period Balance Report

Policy Review: Open—no policies were discussed

Motion: to approve the consent agenda

Board member motioning to approve the consent agenda: Long

Board member seconding the motion: Evans

Discussion: none

Unanimously approved

Old Business

- 2 weekends (July 27th-29th and August 17th-19th) are available to hold our retreat at Madden's

New Business

- none

Open Public Comments (Limited to 2 minutes)

Meeting adjourned at 7:08 pm

Board Motion: To adjourn the meeting at 7:08 pm

Board Member motioning to approve to adjourn the meeting: Smith

Board Member seconding the motion: Long

Unanimously approved

Next meeting will be on Monday, April 23th at 6 pm!