



**Urban Academy Charter School  
School Board Meeting  
June 18, 2012  
Urban Academy – St. Paul, MN  
5:30 PM**

**MINUTES**

<b>Board Members:</b>	<b>Ex-Officio Members:</b>	<b>Advisory Members:</b>
<input checked="" type="checkbox"/> Melissa Hansen	<input checked="" type="checkbox"/> Mongsher Ly	<input type="checkbox"/> Luis Brown-Pena
<input type="checkbox"/> Art Allen		<input type="checkbox"/> Pamela Young
<input checked="" type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Fong Lor
<input checked="" type="checkbox"/> Barbara Shin		<input checked="" type="checkbox"/> Mai Saevang
<input type="checkbox"/> Crystal Scott		<input type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Kristen Evans		
<input checked="" type="checkbox"/> Michael Ahrnt		
<input type="checkbox"/> Roger Sykes		

**Staff and Guests Attending:**

<input checked="" type="checkbox"/> Joseph Curiel	<input type="checkbox"/>	<input type="checkbox"/>
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**Meeting called to order by Chair – M.Hansen at 5:45 PM  
Board Minutes taken by M. Ly**

**Acceptance of Agenda**

Board Motion: Approve the agenda.  
Board Member motioning to approving agenda: Evans  
Board Member seconding the motion: Ahrnt  
Unanimously approved.

**Approval of May 21, 2012 Minutes**

Board Motion: Approve the Minutes.

Board Member motioning to approve minutes: Ahrnt  
Board Member seconding the motion: Evans  
Unanimously approved.

**Conflict of Interest**

Nothing new to report

**Reports/Announcements**

- Joseph Curiel (ACET) and Mai Saevang (School Principal at UA) presented data information from the MAP scores and the Parent/Student surveys.

**Board Chair Updates – M. Hansen**

- Nothing new to report

**Finance Chair Report – T. Mattison**

- *Balance Sheets*  
Nothing new or questions on the balance sheets.
- *Check Register*  
Nothing new or questions on the check register.
- *Journal Entry*

**Executive Director Report – M. Ly**

**ADMINISTRATION DUTIES:**

1. Q comp has been approved with MDE letter, dating June 1, 2012 from Commissioner Dr. Cassellius,

Board Motion: Approve the May 25, 2012 version of Q comp for implementation.  
Board Member motion to approve and support the May 25, 2012 version of Q comp: Shin  
Board Member seconding the motion: Evans  
Unanimously approved.

2. Updated on several charter laws.
  - Charter Contracts
  - School websites
  - Board Trainers
  - Annual Report
  - Daily student instruction hours

## **OPERATIONS:**

1. Kindergarten Graduation on June 7<sup>th</sup> at 10:00am
2. 6<sup>th</sup> Grade Graduation Banquet on June 7<sup>th</sup> at 5:00pm
3. Talent Show is on Friday, June 1 at 1:00pm in the Gym
4. Several staff changes.
5. Facility cleaning and repairs for the summer time.

## **BUDGET/FINANCE DISCUSSIONS:**

1. Final Budget Review FY 12

Board Motion: Approve the final budget revision for FY 12 as indicated.

Board Member motion to approve the final budget revision for FY 12: Mattison

Board Member seconding the motion: Evans

2. Budget for FY 13 in June

Board Motion: Approve the budget for FY 13 as indicated.

Board Member motion to approve the FY 13 budget: Shin

Board Member seconding the motion: Ahrnt

## **Committee Reports/Comments**

### **Old Business**

1. Board Facility Committee
  - M. Ahrnt, K. Evans, and R. Sykes will represent the UA board in determining what is the best future option for the school. M. Ahrnt will lead the committee with M. Ly.
  - Meetings will be set several times a month throughout the FY 13 school year.

### **New Business**

#### **Open Public Comments (Limited to 2 minutes)**

- *No comments requested*

Meeting adjourned at 8:05 PM

**Next meeting will be held on August 20, 2012. (NO JULY BOARD MEETING).**