



**Urban Academy Charter School
School Board Meeting
November 21, 2011
Urban Academy – St. Paul, MN
5:30 PM**

MINUTES

Board Members Attending:

Advisory Members:

<input checked="" type="checkbox"/> Melissa Hansen	<input checked="" type="checkbox"/> Mongsher Ly	<input type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Art Allen	<input checked="" type="checkbox"/> Mai Saevang	<input type="checkbox"/> Pamela Young
<input checked="" type="checkbox"/> Tamara Mattison	<input checked="" type="checkbox"/> Ralph Elliott	<input type="checkbox"/> Fong Lor
<input checked="" type="checkbox"/> Barbara Shin		
<input checked="" type="checkbox"/> Crystal Scott		
<input checked="" type="checkbox"/> Kristen Evans		
<input type="checkbox"/> OPEN		

Staff and Guests Attending:

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Meeting called to order by Chair – M.Hansen at 5:35 PM

Acceptance of Agenda

Board Motion: Approve the agenda with the changes of rescheduling Tom Hodnefield to attend the December Board meeting.

Board Member motioning to approving agenda: A. Allen

Board Member seconding the motion: K. Evans

Unanimously approved.

Approval of October 17, 2011 Minutes

Board Motion: Approve the Minutes with the corrections.

Board Member motioning to approve minutes: A. Allen
Board Member seconding the motion: K. Evans
Unanimously approved.

Conflict of Interest

Nothing new to report

Reports/Announcements

- Nothing to report

Board Chair Updates – M. Hansen

- Nothing new to report

Finance Chair Report – T. Mattison

- *Balance Sheets*
Nothing new or questions on the balance sheets.
- *Check Register*
Nothing new or questions on the check register.
- *Journal Entry*
No questions regarding the Journal Entry.

Discussion: Board chair would like to request a financial “snap shot” report from the Finance chair.

Executive Director Report – M. Ly

ADMINISTRATION DUTIES:

1. New MDE mandate – Charter School Assurance for facilities/Religion Practices
 - Stemmed from the law suit against Tarek Ibn Ziyad Academy – alleging that TIZA had unlawfully advanced religion in a public charter school. MDE was part of the lawsuit. This is a mandate from the courts to MDE.
 - Part of the annual Lease Aid Application
 - Consequence of not turning in form: Loss of lease aid
 - **GET Board approval on policies 8.01, 8.02, and 8.03**

Board Motion: Approve the policies 8.01, 8.02, and 8.03 as written.
Board Member motioning to approve policies: A. Allen
Board Member seconding the motion: B. Shin
Unanimously approved.

OPERATIONS:

1. Adopt and approve Van Policy – 1.15B

Board Motion: Approve the Van policy 1.15B as written.

Board Member motioning to approve policies: A. Allen

Board Member seconding the motion: K. Evans

Unanimously approved.

2. Toy Drive/Clothes Drive/Food Drive is on the way and we are looking for support from all stakeholders.

3. Holiday Meal is on Saturday, December 17th from 12:00 – 3:00pm.

BUDGET/FINANCE DISCUSSIONS:

1. Finance Audit Report is complete and has been sent to the appropriate parties.
2. Loan is pending ~ Originally thought of \$700,000 but after cash flow analysis UA is applying for \$500,000

Principal Report – M. Vang

- M. Vang presented MAP scores and information to the Board and talked about strategies that are being used from knowing what the MAP scores tell the teachers.

Discussion: Board would like to see several data points with the students. First, develop a growth model with students who have been at Urban Academy for more than three consecutive years; Second, school wide plan for academic achievement; and third, sub group tracking. M. Vang will gather the information and present it in the next several Board meetings.

Board Motion: Approve all reports.

Board Member motioning to approve: A. Allen

Board Member seconding the motion: B. Shin

Unanimously Approved

Committee Reports/Comments

- B. Shin gave a snap shot report on the Givens Foundation Conference. The staff of Urban Academy who attended the conference was pleased with what they learned from the presenters on African American culture.

Old Business

- *Nothing new to report*

New Business

- *Nothing new to report*

Open Public Comments (Limited to 2 minutes)

- *No comments requested*

Meeting adjourned at 6:45 PM

Next meeting will be held on December 19, 2011.

HAPPY THANKSGIVING!!!