

**Mahopac Central School District
Office of Central Registration
In District Student Change of Mailing/Residence Address**

Name of Student: _____ Effective Date: _____

School Building of Attendance: _____ Grade: _____

Old Address

Street: _____

City, State & Zip: _____

Telephone Number

New Address

Street: _____

City, State & Zip: _____

New Telephone Number

This change also applies to the following siblings attending the MCSD:

Name	Grade	School	Gender M / F
_____	_____	_____	M / F
_____	_____	_____	M / F
_____	_____	_____	M / F

Parent/Guardian:

Name Signature

Required Proof of Residency – Please provide any 3 of the following items: Utility Bills, Credit Card Bills, Driver’s License. If renting please also provide us with a copy of your lease/renter’s agreement or a written, notarized statement from your landlord stating that you live at that address (a form will be provided to you).

Proof of Residency Received: Yes / No If No, F/U Date: _____

Central Registrar: _____
School Code Registrar’s Name Initials

Please forward the original Change Form, along with the required proofs of residency to the Office of Central Registration located at The Falls District Office, 100 Myrtle Avenue, Mahopac, NY 10541.

cc: Patrice Helly, Bus Garage