



INTERNATIONAL CHARTER SCHOOL OF TRENTON

105 Grand Street Trenton, NJ 08611 609/394-3111 [fax 394-3116]

ICST Board of Trustees MINUTES for August 1, 2018

Opening of meeting, 5:32 pm. Trustees participating were, Rachel Binz (RB) , Kim Sdeo (KS) and Bob Kull (BK, presiding). Also present were Melissa Benford (MB, chief school administrator), Peter Lanzi (PL, Business Administrator) and David Bosted (DB). Call to Order. Flag Salute and Pledge of Allegiance. All provisions of the Open Public Meeting Law of 1976 "Sunshine Law" NJ Public Law 231 were met in the scheduling and public notice of the meeting. The purpose of the meeting is to conduct regular business of the public charter school.

1) Public Comments. *None, no members of the public being present.*

2) Minutes. *The Minutes of the July 11, 2018 meeting were reviewed and approved, having previously been distributed via email. M/BK, s/KS, yes KS, RB, BK, unanimously approved.*

3) Governance, School Management. *MB reported that the Annual Report had been completed and filed on time. It has been distributed to the ICST Board members electronically.*

(A) Board Reorganization. *The Board Officers for 2018-19 will be BK President, RB Vice-President, KS Secretary and Jason Briggs Treasurer. M/RB, s/KS, yes KS, RB, BK unanimous approval. Tom Ogren will serve as an alternate board member.*

(B) Vended food service contract approval. *The school will continue with Karson Foods. The school nutrition program vendor contract between International Charter School of Trenton and Karson Food Service stipulating that the charges of \$1.45 per breakfast and \$2.70 per lunch for the 2018-19 school year. Motion to approve Karson Food Service, m/KS, s/RB, yes KS, RB, BK, unanimously approved.*

(C) Policy updates, Emergency and Disaster Preparedness, 6114 and PRISE update 6171.4, *m/RB, s/KS, yes, RB, KS, BK, unanimous approval.*

4) Financial Report and Grants.

(A) The Board Secretary Report & Treasurer of School Monies Report for June 2018 *were reviewed. The reports agree and were derived independently. Motion to approve the June 2018 Board Secretary's report and the Treasurer's report, m/KS, s/RB, yes KS, RB, BK, unanimous approval.*

(B) The monthly payroll for June of \$25,781.41 *was reviewed and approved, m/RB, s/KS, yes RB, KS, BK, unanimously approved.*

(C) Review of expenditures and resolutions to pay bills, after discussion of individual items, in the amount of \$23,247.82, *m/KS, s/RB, yes, KS, RB, BK, unanimous approval. 2018-19 Salaries approval, m/RS, s/KS, yes RB, KS,, BK.*

(D) Transfer of funds, not applicable.

(E) Grants. *Nicole has applied for several corporate grants. There are no responses to date.*



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Minutes ICST BOT, August 1, 2018 (continued)

5) Report on Staffing, Personnel and Employees. MB reported on a staff member who had renewed but subsequently decided to seek employment outside of ICST. Motion to thank Ranjini Narayan Sivakumar for her service at ICST and to accept her resignation, M/KS, s/RB, yes KS, RB, BK, unanimous. MB has interviewed candidates and has selected an experienced CS teacher, Katherine Palmer, at \$52,832. Motion to approve hiring Katherine Palmer, m/RB, s/KS, yes RB, KS, BK, unanimous approval.

6) Executive session. None held.

7) Under the Gold Dome. According to the National Center for Education Statistics, total revenue for Trenton Public Schools is \$322,395,000. This amounts to \$31,035 per student. That is over twice the amount for ICST. The sources of revenue for the Trenton School District are 7% Federal, 8% local, and 86% State funding. BK noted that Trenton has high school students which cost more per pupil than elementary students only. A recently elected Trenton City Council member, Robyn Vaughn, was in the news for denouncing the newly elected Governor and the 5% increase in State school aid to Trenton Public Schools which she called "measly." ICST did not receive an increase in funding. A feud between the Trenton City Council and the Statehouse is unlikely to be beneficial for Trenton.

8) Report on School Days, Student Achievement, HIB, Attendance and Enrollment. MB said that 2018-19 enrollment is set at 90 students for the first day of school on September 5, 2018.

9) Facility. Lease agreement. MB discussed the safety recommendations of Jeff Gale of NJDOE. Also, MB reported that the landlord will not be able to remodel the main floor boys bathroom this summer.

10) School operations. MB reported that several teachers have already been into their classrooms to get organized for the next year.

11) Old (unfinished) business. None.

12) Correspondence. None discussed.

13) Trustee business. The Trustees selected the last Thursday of each month at 5:30 for most meetings during the coming year. Meeting dates will be 9/27, 10/25, 11/29, no meeting in December during the holidays, 1/31, 2/28, 3/28, 5/2, 5/30, 6/27, 7/25, 8/29. Motion to approve, m/KS, s/RB, yes KS, RB, BK, unanimous approval. The next ICST BOT meeting will be at 5:30 PM on 9/27.

14) Adjourn at 6:15 PM, m/RB, s/KS, unanimous approval.