

Instructions for Completing the Hellenic Classical Charter School – Staten Island (HCCS-SI) Application 2020-2021

These instructions will assist you in completing the HCCS Application. HCCS applications must be delivered to the school by fax (718.499.0958), hand, mail, or email to joy.petrakos@hccs-nys.org

1. Student information

- a. Enter the student's last name, followed by their first name and middle initial.
- b. Enter the student's date of birth, student ID # (if known), and indicate whether the student is male or female.
- c. Enter the student's legal address.
- d. List the grade the student will be entering for the 2020-2021 school year, the school the student is currently attending, and, for New York City residents only, the community school district where the student currently lives.
 - i. If you are unaware of the student's community school district, you may find the community school district by entering the student's address at this website: (<http://gis.nyc.gov/dcp/at/f1.jsp>) or by calling 311 and providing the operator with your address.

2. Parent/Guardian Information: This information will be used to contact you regarding questions that the school may have AND to provide you with lottery information including the results of the lottery drawing.

- a. Enter the parent/guardian last name, followed by their first name and middle initial.
- b. Enter the parent/guardian primary phone number, work phone number, cell phone number, and email address if applicable.
- c. Repeat (a) and (b) for a second parent/guardian if applicable.

3. Siblings: Students with siblings presently attending HCCS are given preference when applying for admission.

- a. Indicate yes or no regarding whether the applying student has a sibling already attending HCCS.
- b. If the student listed on the application has a sibling that already attends HCCS, enter the name, grade, and date of birth of the sibling.

4. English Language learners (ELLs) and Special Education (SPED) Applicants: This information is optional. As per the HCCS lottery policy, HCCS gives preference to ELL applicants and welcomes students with special needs.

5. Non-Discrimination Statement: HCCS does not discriminate against or limit the admission of any student on any unlawful basis, including on the basis of ethnicity, national origin, gender, disability, intellectual ability, measures of achievement or aptitude, athletic ability, race, creed, gender, national origin, religion or ancestry. HCCS does not require any action by a student or family (such as an admissions test, interview, essay, attendance at an information session, etc.) in order for an applicant to either receive or submit an application for admission to that school.

6. Agreement

Print your name, sign your name, and enter today's date if you (1) agree that the information entered on the HCCS Application is correct to the best of your knowledge and (2) understand that submitting this application does not guarantee admission to HCCS.