September 8, 2016,

Dear Parents/Guardians,

You are entitled to request information regarding your child’s teacher(s) teaching certification under the No Child Left Behind Act of 2001. This is to ensure you that your child is receiving a high quality education at The Hellenic Classical Charter School.

If you would like to inquire about the certification and qualification status of your child’s teacher(s), please fill out the attached form for each teacher you are inquiring about and send the form back to me at the school.

If you should have any questions please do not hesitate to call the school office.

Sincerely,

Christina Tettonis
Principal
Dear Principal:

The federal No Child Left Behind Act of 2001 gives me the opportunity to make sure that my child receives a high quality education. Under this law, I am requesting information about the certification status and professional qualifications of my child's classroom teacher and/or paraprofessional staff working with my child.

To Be Completed By Parent/Guardian: Please fill out a separate form for each teacher/paraprofessional about whom you wish to request information.

School: ____________________________________________________________

Child's Name: _____________________________________________________

I am requesting information for my child's Teacher/Paraprofessional: ____________________________

(Print Teacher/Paraprofessional's name)

Parent/Guardian's Name: ____________________________________________

Parent/Guardian's Address: _________________________________________

Parent/Guardian's Telephone #: ____________________________

Parent/Guardian's Signature: _______________________________________

To Be Completed By Principal or Designee:

Verify Teacher's or Paraprofessional's Name: ___________________________

To Be Completed and Returned to the Parent/Guardian:

For Teachers: License/New York State Certification Status

A review of NYS Education Department and NYC Department of Education records indicates that the teacher named above is certified to teach: (please check all appropriate boxes)

<table>
<thead>
<tr>
<th>□ Art</th>
<th>□ Elementary Education</th>
<th>□ Math</th>
<th>□ Social Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Bilingual Elementary Education</td>
<td>□ English</td>
<td>□ Music</td>
<td>□ Special Education</td>
</tr>
<tr>
<td>□ Bilingual Special Education</td>
<td>□ English as a Second Language (ESL)</td>
<td>□ Physical Education</td>
<td>□ Speech Improvement</td>
</tr>
<tr>
<td>□ Early Childhood Education</td>
<td>□ Foreign Language:</td>
<td>□ Sciences</td>
<td>□ Other:</td>
</tr>
<tr>
<td>□ Substitute Teacher / Pending Certification</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Certification indicates that this teacher has either completed a college degree with a major in this subject area, has completed the prerequisite credits required for this certification or possesses a valid license issued by the Board of Examiners prior to 1990, which is accepted by the New York State Education Department as the equivalent of certification.

Please be advised that although this teacher may be teaching a subject different than his/her area of certification, this is not an indication of his/her ability to teach this subject. Each teacher's service is rated every year by the building principal. This evaluation covers content knowledge as well as overall teaching methods and ability.

For Paraprofessionals: A review of NYS Education Department and NYC Department of Education records indicates that the paraprofessional named above □ is or □ is not "qualified" under federal law.

Completed By: ___________________________________________ Date: ________________

Title: _____________________________________________________________