



CARMEL CENTRAL SCHOOL DISTRICT

LOU RIOLO **JOHN FINK** **LAUREN SANTABARBARA** **BRIAN PIAZZA**
Principal *Assistant Principal* *Assistant Principal* *Assistant Principal*

September, 2018

Dear Student:

This is the 2018-19 Student Handbook/Homework Planner which was distributed and explained to all students during the opening week of school. Please read this handbook carefully so that you are aware of the procedures and regulations at Carmel High School. We have combined our handbook and homework planner into one to help you remain organized throughout the school year. The book contains a wealth of information and we encourage you to review it on a regular basis.

If you have a need for a new book during the course of the school year, a limited number are available at \$7.00 per copy.

If you have questions about the policies listed within the handbook, please feel free to stop by the High School's Main Office or call 225-8441, ext. 402.

You will receive a separate notification via email, mail, and/or phone, with instructions to sign an electronic signature form. Please electronically sign the form, indicating that you understand these rules and that you must follow these rules at Carmel High School.

Sincerely,

Louis T. Riolo
Principal

CARMEL CENTRAL SCHOOL DISTRICT

Graduate Profile

CRITICAL THINKING

- Analyze & synthesize information
- Employ divergent thinking
- Practice self-reflection

CITIZENSHIP

- Demonstrate civic responsibility & pride
- Embrace diversity
- Engage in the community

COMPASSION

- Consider others' viewpoints
- Demonstrate empathy
- Show kindness



CREATIVITY

- Explore artistic opportunities
- Identify & pursue passions
- Think innovatively

COLLABORATION

- Work productively with others
- Develop partnerships
- Navigate social environments

COMMUNICATION

- Actively listen & speak
- Articulate ideas & knowledge
- Practice digital responsibility

Cultivating Opportunities

EACH STUDENT WILL BE ENGAGED IN MAKING APPROPRIATE CHOICES THAT DEMONSTRATE UNDERSTANDING AND EMPATHY TOWARD OTHERS.

EACH STUDENT WILL PROACTIVELY SET AND PURSUE CHALLENGING GOALS.

Carmel High School

*30 Fair Street
Carmel, NY 10512*

*Phone: 845-225-8441
Fax: 845-228-2307*

*Principal: Louis T. Riolo
Assistant Principals: John Fink
Brian Piazza
Lauren Santabarbara*

OUR MISSION

**THE CCSD EDUCATES THE WHOLE STUDENT
THROUGH PARTNERSHIPS TO BECOME LIFELONG
LEARNERS IN AN EVER-CHANGING WORLD**

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____

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WELCOME TO OUR SCHOOL

Dear Student,

On behalf of the faculty and staff, we welcome you to Carmel High School. It is our firm belief that Carmel High School will provide you with comprehensive experiences - academic, co-curricular and athletic - that will help you to become a positive, well-rounded individual. We fully recognize the pride that we have in our school and the excellent reputation that we have established is truly dependent on the people that make up our school community; our students, our staff, and our parents. The faculty at Carmel High School has a strong commitment to excellence in education and expects that you will contribute to reaching the maximum of your potential. We look forward to working with you in this quest.

The information and rules written in this handbook are for you. A careful review of these will help you to make your years at the High School a pleasant and meaningful experience. If you have questions regarding any specific regulations and/or procedures, see your guidance counselor, your teachers, or a member of the administrative team.

We welcome you to the 2018-19 school year. This is your school. The reputation that it enjoys will be maintained only by your commitment to excellence and your willingness to respect yourself and the members of the school community. Your pride and dedication to yourself and the school will allow us all to work to the best of our abilities.

Sincerely,
High School Administration

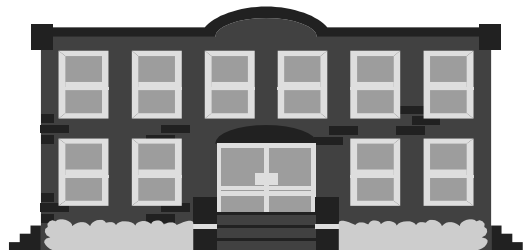
The Carmel Central School District does not discriminate on the basis of race, color, national origin, sex, sexual orientation, or disability. Joseph Simone, the District's Section 504 Coordinator, can be reached at (845) 878-2094, Ext. 246, or at P. O. Box 296, South Street, Patterson, New York 12563. The District's Title IX Coordinator, Eric Stark, can be reached at (845) 878-2094, ext. 215, or P. O. Box 296, South Street, Patterson, New York 12563.

CARMEL HIGH SCHOOL
30 FAIR STREET
CARMEL, NEW YORK 10512
School Telephone No. 225-8441

Andy Irvin, Superintendent	878-2094
Janet Warden, Asst. Supt.	878-2094
Eric Stark, Asst. Supt.	878-2094
Joseph Simone, Dir. of Pupil Svc.	878-2094
Louis T. Riolo, Principal,	Ext. 402
John Fink, Asst. Principal.....	Ext. 606
Brian Piazza, Asst. Principal	Ext. 411
Lauren Santabarbara, Asst. Principal.....	Ext. 449

ACADEMIC DEPARTMENTS

Art	Ext. 465
Career & Technical Education.....	Ext. 466
English	Ext. 469
ESL	Ext. 479
Foreign Language	Ext. 473
Guidance Office	Ext. 400
Library	Ext. 611
Mathematics	Ext. 477
Music	Ext. 478
Nurse	Ext. 423
Physical Education/Health, Athletics	Ext. 460
Psychologist	Ext. 445
Science	Ext. 607
Social Studies	Ext. 480
Special Education	Ext. 610
Technology	Ext. 472





***STATEMENT OF EDUCATIONAL
PHILOSOPHY***

Education is a continuing process, beginning at the start of life and continuing formally and informally throughout life. The formal training comes primarily from our schools, our churches, and from specific organizations to which we may belong. Our informal training comes from inter-personal and inter-community contacts and from environmental relationships that we develop throughout a lifetime. In providing the formal training, our schools seek to develop the abilities, attitudes, and interests essential to successful living in a democratic society. The end product of such a program should be an enlightened citizenry capable of dealing with the many new problems that confront them in everyday living. Because of the wide challenge of truly knowing our students, their interests, their abilities and their needs, and by providing a curriculum designed to best further their development, our schools of the future will be those where each child is considered an individual and is stimulated to do his best at the level of his capacity.

PHILOSOPHY

The basic mission of the Carmel Central School District is to help each student develop his or her

abilities as fully as possible within the resources of the district. It is the belief of the Board that this mission requires an environment in which pupils and adults behave with respect for one another, for property, and the law. Further, each student should be treated as a person who can reasonably be expected to be responsible for his/her behavior. School rules should focus on safety and respect for the rights and property of others, and should be consistently applied in the classrooms and throughout the school. Penalties and more regulated supervision will be imposed on students unable to accept their responsibilities.

A penalty is most effective when it deals directly with the problem at the time and place it occurs and in a way that is viewed as fair and impartial by the student. The ultimate educational goal of a school conduct and discipline policy is for the student to internalize appropriate behavior and be self-disciplined. Progress toward that goal requires a completely cooperative staff effort that has the support of parents as well.

The Carmel Central School District, in compliance with Sections 86.8(b) of the Regulation implementing Title IX of the Education Amendments of 1972, the Americans With Disabilities Act of 1990 Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, which sections require the adoption and publication of grievance procedures providing for prompt and equitable resolution of student and employee complaints alleging any action which would be prohibited by Title IX, the ADA, Section 504, and Age Discrimination Act, has adopted procedures for the resolution of such complaints. A copy of the grievance procedures is on file with the District Clerk at the District's Administrative Offices, South Street, Patterson, New York 12563.

**CARMEL HIGH SCHOOL
REGULATIONS**

ATTENDANCE REGULATIONS

Regular attendance is vital to academic success. All students are to be in attendance each and every day that school is in session. Illness, sickness in the family, education excursions and impassable roads are the only excused reasons for absence or lateness to school.

Written excuses are due the day the pupil returns to school. The definite reasons and dates of absence should be included in the excuse.

If at all possible, doctor, dental, driving tests, and other appointments and attendance at religious services should be arranged outside of school hours. Only the Principal or Assistant Principals can act upon emergency requests to be excused from school. Requests for early dismissal require a note signed by a parent or guardian requesting such dismissal. Dismissal notes are to be submitted at the opening of the school day to the Main Office. Parents are required to sign the student out of school at the time of dismissal.

The school day begins promptly at 7:05 a.m. Repeated tardiness will result in disciplinary action.

Students leaving the grounds prior to the close of the school day are required to sign out of school in the Main Office with parental permission.
STUDENTS ARE REMINDED THAT CARS AND MOTORCYCLES MAY NOT BE USED DURING SCHOOL HOURS UNLESS SPECIFICALLY APPROVED BY AN ADMINISTRATOR. VIOLATION OF THIS RULE WILL RESULT IN SUSPENSION FROM SCHOOL.

TRANSPORTATION

Any questions regarding transportation should be referred to the Transportation Department at 225-3200.

ILLNESS DURING THE SCHOOL DAY

The school is responsible for the health and well-being of each student registered. If a student becomes ill, it is the school's responsibility to see that proper care is extended. The school nurse can excuse students who are ill, to their parents, if they are in need of medical intervention. Students will only be dismissed during the school day from the Nurse's Office. All other absences from class will be considered unexcused.

When medication is prescribed specifically during the time your child is in school, the school nurse may cooperate with the family physician and parents and dispense such medication as long as the medication is brought to the school by the parent/guardian with a written consent form signed by parent/guardian, and a prescription from the doctor. Forms are available in the school nurse's office.

If a student becomes ill during the school day, he or she **MUST** report to the nurse. **SICKNESS WILL NOT BE ACCEPTED AS AN EXCUSE FROM CLASS WITHOUT VERIFICATION FROM THE NURSE.**

TOWN PRIVILEGES

Students in grades 11 and 12 will have the privilege of leaving the campus for lunch if they show a proper identification card. **This privilege will not be issued to any junior or senior who is failing 2 or more subjects in the preceding marking period or the end of the year report card.** No student may leave the campus before the beginning of period 4 without administrative approval. Students are not permitted to use cars during the day. Students must wear ID on a lanyard at all times while uptown.

MP3 PLAYERS, CELL PHONES, IPODS, ETC.

Appropriate social use of cell phones and other electronic equipment in school must be followed. Misuse or abuse of cell phones or other electronic equipment which may include, but are not limited to, improper use in the classroom (use to intimidate or bully, inappropriate photography or videoing of either students or staff; videoing of fights, etc.) may lead to the confiscation of device and eventual return to either student or parent/guardian. This may also entail disciplinary action. Any use of video cameras and tape recorders must be approved by an administrator.

STUDENT ATTIRE

The dress and grooming of students is primarily the responsibility of the parents or guardians. Students properly dressed get much more from the learning process than those who try to draw attention to their unusual attire.

The following are not suitable or in good taste for school and should not be part of a student's attire:

Short shorts, cut-off shorts, short skirts, tank tops, halter tops, or any see-through clothing should not be worn in school. Inappropriate clothing (clothing carrying messages that are obscene or objectionable in any way) will not be permitted. Underwear of any sort should not be visible. Strapless, backless and spaghetti strapped shirts are

not permitted. References to drugs, alcohol or tobacco are not appropriate for school attire

Pupils are expected to come to school looking neat, clean and dressed in a manner which is considered in good taste.

If students are not dressed appropriately, they will be expected to change their attire. Upon the second incident the student will be subjected to disciplinary action. Students will be withheld from class until appropriate attire can be provided.

STUDENT LOCKERS

Each student will be assigned a hall locker at the opening of the school term. Students are advised not to give the combination to anyone. The locker is assigned to you and should be used only by you. Remember, the locker is school property and only books and clothing should be kept in the locker. Valuables are **NOT TO BE KEPT** in the locker. The administration has the right to search lockers, desks and other storage spaces when deemed necessary.

CLOSE OF SCHOOL/DELAYED OPENING

A close of school or a delayed opening plan may be used when inclement weather necessitates. Students should listen to the designated radio and TV stations for announcements of delayed openings (WHUD, Channels 5 & 22). A district-wide telephone call will be made through parent links and a notification will be posted on the CCS D websites as well as the CCS D Family App. For BOCES students, if Carmel High School is closed, do not go to BOCES. If BOCES is closed and Carmel High School is open, come to Carmel High School.

SAFETY

Students are not to bring to school dangerous weapons, such as knives, guns, explosives, firecrackers, cartridges, paintball guns or facsimiles of weapons. Possession of weapons on school property is considered very serious and will be treated as such resulting in extended suspensions and referral to the Superintendent. Bean shooters, water pistols, slingshots, water balloons and similar devices are not allowed on school property. All such items shall be confiscated and the appropriate administrative actions will follow. School officials have the right to question students to discuss infractions if a situation warrants an investigation. Traditional due process procedures will be carried

out as students are given the opportunity to discuss the charge and explain their level of involvement, if any. In addition, school authorities have the right to search lockers and possessions if sufficient cause for a search exists. (*People vs. Scott D., 34NY 2D 483 (1974)*)

DANGEROUS WEAPONS IN SCHOOL

No student shall have in his or her possession upon school premises any rifle, shotgun, pistol, revolver, other firearm, knives, dangerous chemicals, explosives, or any object which is not necessary for school activities and which could be used as a weapon. A weapon is defined as any instrument capable of inflicting bodily harm.

In accordance with the Gun-Free Schools Act of 1994, a student found guilty of bringing a firearm, as defined in federal law, onto school property after a hearing has been provided pursuant to section 3214 of the Education Law will be subject to at least a one-year suspension from school. However, after this penalty has been determined, the Superintendent of Schools will review the penalty and may modify such suspension on a case-by-case basis. If the Superintendent believes a one-year suspension penalty to be excessive, he/she may modify the penalty based on criteria including but not limited to:

1. The age of the student
2. The student's grade in school
3. The student's prior disciplinary record
4. The Superintendent's belief that other forms of discipline may be more effective
5. Input from parents, teachers and/or others
6. Other extenuating circumstances
7. Students may be subject to referral to local law enforcement agencies.

New York State Peace Officers and Police Officers are the only people permitted on school property to have a weapon in their possession.

TOBACCO/DRUG-FREE SCHOOL

To be in accordance with New York State Law, any use of tobacco – including chewing tobacco – is prohibited on CHS grounds. In addition, the use of alternative smoking paraphernalia (e-cigarettes, vapes, etc.) will be subject to disciplinary action.

**CONDUCT AT
SCHOOL SPONSORED ACTIVITIES**

Reasonable and lawful conduct is required at all school sponsored activities. Disorderly students will be subject to disciplinary action, suspension and mandatory removal of extra-curricular activities. All Carmel High School rules apply. Students who violate school policy or the code of conduct at school events may be subject to a social suspension that would prohibit them from attending or participating in other school events. This includes the privilege of attending the Junior Prom and Senior Ball.

Any student that violates the District Zero Tolerance policy at school events will not be permitted to attend or participate in other school events.

TRESPASSING

Only students, staff and those authorized by the school administration may be on school grounds. All other such persons will be referred to police authorities; charges will be pressed for trespassing. Skateboarding is not permitted on school grounds.

CAFETERIA CONDUCT

Students using the cafeteria are required to conduct themselves in the same manner that is expected in any restaurant or public dining room. Students must place trash in the appropriate receptacle. Inappropriate behaviors may result in cafeteria privileges being revoked or further disciplinary action. No food or beverages are permitted outside of the cafeteria without administrative approval. Parents/guardians are asked to use the MySchoolBucks in the school cafeteria.

CARMEL HIGH SCHOOL PROCEDURES

1. Students are expected to carry ID's at all times.
2. The school will not be responsible for articles lost or stolen in the school.
3. If you lose or damage school books, you will be responsible for their replacement.
4. Library procedures must be followed, as explained by the librarian. Library privileges may be revoked for inappropriate behavior.
5. Due to the danger involved, snowball throwing is prohibited and will result in suspension.
6. Cell phones, and other similar valuables **MAY NOT** be used in school. This includes texting.

7. Posters or notices of any kind must receive Administrative approval before being posted and can only be placed in designated areas as stipulated by the administration.
8. Use of foul language will not be tolerated.
9. Excessive display of affection is prohibited.
10. Carmel High School students are expected to behave in a respectful and responsible manner.

AFTER SCHOOL RULES

Many opportunities and activities are available after school. We encourage all students to participate in sports, clubs and after-school activities. Please be aware of the following guidelines for students who stay after school:

1. All students remaining after school must be supervised by an adult by 1:50 pm.
2. Students are not permitted to roam the halls or congregate in the bathrooms after school.
3. Any students found in the hallways without permission to stay after school will be asked to leave the building and will not be permitted to take the late bus.
4. Students who stay after school for sports or after school-activities that do not begin immediately after dismissal must wait in the Gym Lobby until the activity begins.
5. Students will not be allowed to ride the late bus without a pass. Students must obtain a late bus pass from the teacher with whom they stayed until 2:35 p.m.

MAKE-UP WORK AFTER ABSENCES

Any student who is absent from classes for legal reasons, including suspension, is required to make up work missed. It is the responsibility of the student to see the teacher to obtain the work in a reasonable period of time (within two weeks). Students who miss a class for illegal reasons will not be allowed to make up missed work without teacher approval. Requests for work, due to extended illness, should be made through the Guidance Office. Under normal circumstances, work can be picked up the day following the request.

All incompletes on report cards must be made up within two weeks.

RE-ENTRY AFTER HOSPITALIZATION

Parents of children who are hospitalized for serious medical/psychiatric reasons during the

course of the school year are required to contact the Guidance Office to set up and attend a re-entry meeting prior to the student's return to school. This will help to facilitate a smooth transition back into school, as well as identifying any additional supports a student may need to be successful after their return from the hospital.

CHANGES IN CLASS ASSIGNMENTS

All students are instructed to follow the schedule of classes given to them on the opening day. Students requiring changes of programs will be called to meet with their counselor. Changes of class schedules, other than administrative alterations, will require parental approval for the first two weeks of the term and administrative approval after the first two weeks of the semester.

Deadline for dropping or adding a full year course:

Prior to the 1st Quarter Five Week Report

Deadline dropping or adding a semester course:

First Semester

Prior to the 1st Quarter Five Week Report

Second Semester

Prior to the 3rd Quarter Five Week Report

NOTE: students dropping any course after the deadline will receive a "drop" on the transcript.

STUDENT PARKING/USE OF CAR DURING SCHOOL HOURS

Only 12th graders who have their license or permit may apply for parking privileges. Any underclassman with previous parking or driving infractions will be denied senior parking privileges. Students must have their license by the start of senior year in order to receive their parking sticker.

Parking stickers must be displayed in the car window while driving and parking on school premises. In the event a student has a temporary car, they must receive a temporary pass from the administrator. Students must maintain academic eligibility or they will lose their parking privileges for the year. Without specific permission, students may not drive or be a passenger during school hours.

Students are permitted to park ONLY in the Senior Parking Area. No student is permitted to park in the faculty or bus lot areas. Cars parked in unauthorized areas are subject to towing without

prior warning. Students who are parked without permission and/or in unauthorized areas are subject to disciplinary action. Students who are found in violation of these regulations may be suspended from school and/or lose their senior parking privilege. Repeat offenders will be suspended additional days.

PROCEDURES FOR STUDENT VISITORS

1. Only CHS graduates are permitted with administrative approval.
2. No student visitors will be accepted unless there is a valid educational purpose. Administrative approval is required in advance of any visit.

STUDENT BILL OF RIGHTS AND RESPONSIBILITIES

It is recognized that Board policy cannot list each and every right and responsibility of each student. The following list specifies broad student rights and responsibilities. Appropriate regulations and procedures will detail the rights and responsibilities that follow:

Student Rights:

A Student has the right to:

- Have a free and appropriate education.
- Have access to his/her records by parent or guardian upon request or by the student if 18 years of age or older.
- Attend school unless removed under due process by the Board as specified in Education Law 3214.
- Take part in all district activities on an equal basis regardless of race, sex, sexual orientation or national origin.
- Express his/her opinions verbally or in writing.
- Expect that school will be a clean, orderly place for all students to gain an education.
- Address the Board of Education in the same terms as any citizen.
- Be treated with respect.
- Be free of teasing, harassment or being abused physically or verbally.
- Have possessions protected.
- Use school facilities as appropriate.
- Freedom of speech and press in compliance with the rights of others.
- Dress and groom according to his/her taste as long as it is not so distracting as to disrupt normal activities or to become a health/safety hazard.

- Be informed of all school rules.
- Be informed of due process procedures in all matters pertaining to the administration of the School Discipline Policies and Procedures.
- Expect confidentiality of personal records in accordance with appropriate laws and regulations.
- Enjoy voluntary participation in patriotic ceremonies.

STUDENT RESPONSIBILITIES

A student has the responsibility to:

- Attend school regularly and punctually and perform to the best of his/her ability.
- Become informed of and adhere to the rules and regulations of the Carmel Central School District and the school which he/she attends.
- Use school facilities in a safe manner and within the school's routine operating procedures.
- Listen to other pupils and adults as appropriate.
- Treat adults and other students with respect.
- Conduct him/herself, when participating in or attending school sponsored extra- curricular events, as a representative of the Carmel Central School District and as such hold to the highest standards of conduct, demeanor and sportsmanship.
- Maintain an environment that is conducive to learning and that shows due respect to other persons and to property.
- Make constructive contributions to his/her school and to report fairly the circumstances of school related issues.
- Respect the property of others.
- Avoid speaking obscenities, making verbal personal attacks, and verbally encouraging others to damage property or harm other persons.
- Assume responsibility for written expression, avoiding the obscene and libelous.
- Maintain habits of personal cleanliness.
- Dress so as not to endanger physical health or safety of others or to be unduly distracting.
- Be aware of actions which constitute serious and dangerous wrong-doing and refrain from such acts (possession of contraband, drugs, etc.)
- Have a hall pass in their possession when traveling the halls during class periods.

Disciplinary Procedures

Any adult employed by the school district who observes pupil misconduct will attempt to correct the pupil's behavior immediately. If the misconduct is not correctable on the spot and/or is of a serious nature, any adult may report the observed misconduct to an administrator. The building administrator involved shall undertake an investigation as deemed appropriate and institute an informal or disciplinary proceeding. Individual building written regulations proposed each year may outline the specific usual consequences for identified misbehaviors.

Building principals may suspend students for up to five (5) school days. Students will be verbally informed of the charges against them. Parents will receive a written notice of suspension along with a statement of charges and may be requested to attend an informal conference with the principal or his/her designee. ***In the case of inclement weather and school closings, the suspension time will be extended accordingly.*** All suspensions will be reported to the Superintendent of Schools as soon as possible. No student may be suspended in excess of five consecutive school days unless the student and the person in parental relation to him/her shall have an opportunity for a hearing with the Superintendent of Schools. The right to appeal such a suspension to the Board of Education is also recognized pursuant to Education Law 3214.

DIGNITY FOR ALL STUDENTS ACT POLICY

The Dignity for All Students Policy below has been summarized from the Board's policy that was adopted on June 19, 2012. Please review the Board's policy for a full description.

The Board of Education is committed to providing an educational and working environment that promotes respect dignity and equality. The Board recognizes that discrimination, such as harassment, hazing and bullying are detrimental to student learning and achievement. These behaviors interfere with the mission of the District to educate its students and disrupt the operation of the schools. Such behavior affects not only the students who are its targets, but also those individuals who participate and witness such acts.

To this end, the Board condemns and strictly prohibits all forms of discrimination, such as harassment, hazing and bullying on school grounds, school buses and at all school-sponsored activities,

programs and events, whether on or off school property.

Discrimination, harassment, hazing or bullying that takes place at locations outside of school grounds which can be reasonably expected to materially and substantially interfere with the requirements of appropriate discipline in the operation of the school or impinge on the rights of other students are prohibited, and may be subject to disciplinary consequences.

In some instances, bullying or harassment may constitute a violation of an individual's civil rights. The District is mindful of its responsibilities under the law and in accordance with District Policy regarding civil rights protections.

Intervention by adults and bystanders is an important step in preventing escalation and resolving issues at the earliest stages. Intervention will emphasize education and skill-building, and may involve remediation. Remedial responses to bullying and harassment include measures designed to correct the problem behavior, prevent another occurrence of the behavior and protect the target. Remediation may be targeted to the individual(s) involved in the bullying behavior or systemic approaches which are targeted to the school or District as a whole.

In addition, intervention will focus upon the safety of the target. Staff is expected, when aware of bullying, to either refer the student to designated resources for assistance, or to intervene in accordance with this policy and regulation.

Reporting & Investigation: The District cannot effectively address bullying if incidents are not reported. Students who have been bullied, parents whose children have been bullied or other students who observe bullying behavior are encouraged and expected to make a verbal and/or written complaint to any school personnel in accordance with the training and guidelines provided.

There shall be a duty for all school personnel to report any incidents of student-to-student and staff-to-student bullying that they observe or of which they are made aware by students to their building principal, the DAC or other administrator who supervises their employment, who will refer the information to appropriate district staff for investigation in accordance with the regulation. A district employee may be deemed to have permitted unlawful discrimination or harassment if he/she fails to report an observed incident, whether or not

the target complains. If a staff person is unsure of the reporting procedure, he/she is expected to inquire about how to proceed by speaking with their supervisor.

The Building Principal shall maintain a log of bullying incidents as a record for the purpose of tracking repeat offenders, as well as identifying trends.

Disciplinary Consequences/Remediation:

While the focus of this policy is on prevention, bullying acts may still occur. In these cases, offenders will be given the clear message that their actions are wrong and the behavior must improve. Student offenders will receive in-school guidance in making positive choices in their relationships with others. If appropriate, disciplinary action will be taken by the administration in accordance with the District's Code of Conduct, as applicable. If the behavior rises to the level of criminal activity, law enforcement will be contacted.

Consequences for a student who commits an act of bullying shall be unique to the individual incident and will vary in method and severity according to the nature of the behavior, the developmental age of the student, and the student's history of problem behaviors, and must be consistent with the District's Code of Conduct.

Non-Retaliation: All complainants and those who participate in the investigation of a complaint in conformity with state law and district policies, who have acted reasonably and in good faith, have the right to be free from retaliation of any kind.

Dissemination, Monitoring, Review & Reporting: Each year, as part of the annual review of the Code of Conduct, this policy will be reviewed to assess its effectiveness and compliance with state and federal law. If changes are needed, revisions will be recommended to the Board for its consideration.

POLICY ON STUDENT SEXUAL HARASSMENT

The Board of Education is committed to safeguarding the right of all students within the school district to a learning environment that is free of harassment on any grounds, this includes specifically sexual harassment. Therefore, the Board condemns all behavior of a sexual nature imposed by a student, employee, or volunteer, which is unwelcome, hostile or intimidating.

Any student who believes that he or she has been subjected to sexual harassment should report

the alleged misconduct immediately, so that appropriate corrective action may be taken at once. Any employee who has reason to believe that sexual harassment has taken place or is taking place should intervene in an appropriate manner and make a report to the building principal.

The Superintendent is directed to develop and implement specific procedures for reporting, investigating and remedying allegations of sexual harassment. Such procedures are to be consistent with applicable provisions of the student handbook, collective bargaining agreements and tenure laws.

The district will make every effort to make known to students and employees the contents of this policy and the administrative procedures that are developed to implement it.

Definitions

Sexual harassment is any unwanted, unwelcome or intimidating sexual behavior including requests for sexual favors, sexually motivated physical contact, or any communication of a sexual nature which has the purpose or effect of: 1. unreasonably interfering with a student's opportunity to participate in the school environment, or 2. creating an intimidating, hostile or offensive school environment.

What could constitute sexual harassment?

Sexual harassment is not limited to physical touching, but can include suggestive comments, threats, sexual propositions and obscene gestures. Sexual harassment of a physical nature can include not only coerced sexual activity but any physical contact of a sexual nature. Other behaviors not specifically listed above, but which otherwise meet the definition of sexual harassment should be considered to fall within the boundaries of the Board policy and these administrative procedures.

Prohibited behavior

Any behavior which constitutes sexual harassment is prohibited whether it is engaged in by a student, staff member or a member of the community.

Reporting incidents of sexual harassment

Any student who believes that he or she has been or is being subjected to sexual harassment should notify any available staff member. When a staff member receives such notification, he or she should report the incident to the building principal or his/her designee. It is the responsibility of the staff member to intervene in an appropriate manner to stop the sexually harassing behavior from continuing at that time.

CHS ZERO TOLERANCE POLICY

It is our hope that our students live by the values of the Carmel High School RAMS Motto: **Respect, Academics, Motivation, and Safety.** In order to achieve success in life and in school, our students will be best served if they live healthy, respectful, responsible lives. To this end we stress the need for our students to live drug and alcohol free lives both in and out of school.

If a student is involved in a drug or alcohol related incident in school, during the school day, or at a school related activity, they will receive an automatic 5 day suspension and will be required to attend a re-entry conference with their parents and the CHS Support Team on or before their return to school. The re-entry conference is designed as a supportive measure to help students make mature, informed decisions during the maturation process and the support available at the high school. Upon return to school, a student may also be denied participation in school activities or events.

ELIGIBILITY POLICY

These regulations will affect all students, grades 7 through 12, who participate in high school athletics or extracurricular activities.

ACADEMIC ELIGIBILITY

Students failing two (2) or more subjects are ineligible for the entire quarter.

Eligibility is initially determined by end of year grades (final averages, not fourth quarter grades); student's status in June will carry over for the entire first quarter of the fall season.

Students declared ineligible are not permitted to participate in practices, tryouts or rehearsals.

Incomplete grades will be treated as failures in terms of eligibility. An ineligible list will be distributed to all coaches in advance of the first practice for fall sports. The list will be distributed to all staff during the first week of school in September, with adjustments to reflect summer school performance.

After the first five (5) weeks of each quarter, students previously not on the ineligible list, failing two (2) or more subjects, become ineligible for the remainder of the quarter.

Students must maintain a minimum of five (5) credits (including physical education) to retain eligibility. Students (with the exception of seniors carrying a reduced schedule to meet graduation requirements) who drop below five (5) credits will immediately become ineligible.

Under no circumstances may a student regain his/her eligibility during the quarter. However, students may appeal to the Eligibility Committee (through the Athletic Office), for a review of eligibility due to extenuating circumstances or attend the after school help/tutorial for a minimum of three sessions per week, to retain eligibility for the following week. This opportunity is available for students who fail two subjects and may be used one time per school year.

ACADEMICS - Student Government and Class Officers - Students who have a failing average in two (2) or more subjects, based on their combined averages of quarters 1, 2 and 3, will not be eligible to run for any student government or class office for the following year. Students who have been suspended for any reason will need administrative approval to run for office.

BEHAVIOR - Students who are suspended out of school will not be able to participate in practices, athletic contests or any extracurricular activity on the day(s) of suspension. (This will specifically include a five (5) day school suspensions for the use of alcohol or drugs.) Consistent with our athletic code, violations of this sort that occur off school grounds are still subject to these penalties.

A student must be in attendance for the entire school day in order to participate in an after school practice or contest unless approved by the principal. Students should seek out the administration if there is a question on valid attendance for a particular day. This should be done in advance if possible.

NOTE - Athletes who of their own volition drop off a team, cannot join another team in the same season without the approval of the Athletic Director.

An ineligible student would be allowed a probationary period after successful completion of three after-school sessions in our Tutorial Center, the week before. The exception to the Eligibility Policy is open to those students who have failed 2 subjects the prior marking period and will not be available to students who have failed three subjects or more without an appeal. If a lapse time occurs between weekly tutorial sessions, the student will again become ineligible and will lose the right to the probationary period. Students will only be eligible for this benefit until the next 5-week report (interim report or report card).

Students are eligible for this privilege one time per year.

ACADEMIC REQUIREMENTS

A student must have 4.5 credits to be a sophomore, 11 credits to be a junior, and 16.5 credits to be a senior. English must be passed each year in order to progress. **A student is required to take a minimum of 5.5 credits each year to be considered a full-time student** and will be ineligible to participate in extracurricular activities with less than a 5.5 credit class load (5 credits for seniors).

ATTENDANCE POLICY

The following minimum attendance requirements are hereby established by the Carmel School District for all Carmel High School students. **This policy does not differentiate between legal and illegal absences.** Students on home instruction are not considered absent. Validated extended absences where there are extenuating circumstances may also be excused by administrative action.

The following causes of absence will **not** be counted against the minimum attendance policy: If a student's schedule is altered administratively, e.g. school operated music lessons, school visits, curriculum based field trips, college visits and participation in school athletic contests. The school will continue to make every effort to balance administrative alteration in order to provide maximum possible class time to students.

1. To earn course credit, a student may not miss more than **24** classes for a full year course or more than **12** classes for a semester course. A student who is absent more than 12 classes for a semester course or 24 classes for a full year course shall not receive credit for the course. For Regents lab classes (English, Social Studies, Math and Science) students may not miss more than 24 days of attendance if they are to obtain credit.
2. All students are expected to be in the classroom when the bell rings for the beginning of class. Students who appear for class after the bell rings and who have no valid excuse will be charged with a lateness. 3 lates will count as 1 absence from class.
3. Students and parents shall be notified by the administration on the student's attendance status. Updates on attendance for each class will appear on the Interim Progress Reports (five week reports), the student's Report Cards and the Attendance Summary Reports that are mailed every five weeks between the Interim Progress Reports and Report Cards.

4. When a student accrues 22 (10 for a semester) absences, the student and the parent(s)/guardian will be notified.
5. When the student reaches 25 absences in a full year course, or 13 in a half year course, the student will remain in that course, but will not be permitted to take the final examination or receive other testing grades. Continued absences in the course will result in further administrative action. Students who do not receive credit because of excessive absences shall be deemed as having not completed the course. Such students will have to repeat the course. Those students who have accrued absences in excess of 30 days will be unable to attend Summer School.
6. Proper documentation for all the above procedures will be developed by the Carmel High School administration. Decisions under this policy may be appealed to the building principal and in succession, to the Superintendent of School and the Board of Education.
7. Various incentives to the above policy will be designed and implemented by the CHS Administration. Some examples of these may be:
 - Student of the Quarter with attendance being one of the criteria
 - Student of the Month based upon perfect attendance
 - Most improved attendance (quarterly) as determined by administrators
 - Various events to celebrate the above (e.g. breakfasts, certificates)

POLICY ON CHEATING/PLAGIARISM

In keeping with the Carmel High School Mission Statement of Respect, Academics, Motivation, and Safety, Carmel High School requires ethical behavior in and out of the classroom. Included in this ethical behavior is pride in one's own work and avoiding the inappropriate behavior of cheating and plagiarism.

Cheating can be defined as sharing or taking of another student's information (papers, essays, tests, labs, projects and homework) with or without their consent. Plagiarism is defined as copying or using, as your own, another person's ideas, material or documentation from the internet, without appropriate citation. Such behavior will be reported to the building principal and may result in failing grades, loss of credit, and could jeopardize

graduation. In most circumstances, the first consequence for cheating or plagiarism is a classroom consequence determined by the teacher.

CARMEL SUMMER SCHOOL

The Summer School provides the opportunity for students to complete courses where more time is needed to master the subject matter. Summer School dates and course offerings change annually based on budget and student needs. Summer school courses are not designed for complete mastery of a subject. Therefore, students will not be admitted to summer school classes if they have been absent from classes in excess of 30 times or carry a final average of less than 50%.

ATTENDANCE

The Carmel Central School Board of Education has established that a student must be in attendance for each class for all instructional days, exclusive of registration and testing. Therefore, should a student be absent from class three times or more, that student will be removed from enrollment in that class. There are no excused (legal) or unexcused (illegal) absences - **JUST ABSENCES. THIS RULE CONTINUES THROUGH THE FINAL DAY OF CLASS.**

CONDUCT

Students are required to conduct themselves in a manner appropriate to an academic setting. Behavior that is contrary to school policy or academic atmosphere may result in suspension or expulsion from Summer School.

Electronic devices of any kind are prohibited from use during summer school. Students found in violation will be subject to disciplinary measures in accordance with the Student Code of Conduct or removal from summer school. Smoking is strictly prohibited. Any student caught smoking on school grounds will be removed from summer school.

Carmel High School is considered a closed campus during summer school. Students may not leave campus during breaks between sessions. This includes uptown. Students attending summer school will be limited in using only specific areas of the building.

ATTIRE

Students are expected to wear attire that will not distract the educational process and may be sent home if the attire is deemed to be inappropriate. The student will be considered absent in this case.

REGENTS EXAMS

If Regents exams are offered in the summer, students not attending Summer School must register for the exam either with their guidance counselor or with the secretary for the summer school principal. Out of district students will not be permitted to take a Regents exam.

AP / ADVANCED DESIGNATED

Carmel High School offers many AP/Advanced coursework to our students as an opportunity for students to challenge themselves. One of the requirements of all AP / Advanced classes is that students must take the culminating AP/Advanced designation exam in order to attain the AP credit. The AP exams and the similar Advanced Designation Exams give students an opportunity to gain college credit.

Failing to take (no minimum number is required on the exam) will result in the removal of the AP/Advanced designation on the student's transcript along with the grade weighting.

HONOR ROLL

Grades are evaluated quarterly and honor roll reports are created.

“A” Honor Roll:

- Must be taking a minimum of 4 courses in the marking period.
- Overall average of all the courses should be 89.5 or higher.
- You cannot have an ‘I – Incomplete’, ‘F-Fail’ or a grade between 0 – 64 during the marking period.

“B” Honor Roll:

- Must be taking a minimum of 4 courses in the marking period.
- Overall average of all the courses should be 84.5 or higher.
- You cannot have an ‘I – Incomplete’, ‘F-Fail’ or a grade between 0 – 64 during the marking period.

NATIONAL HONOR SOCIETY

The selection procedure is determined by the faculty council. Students with a grade average of 90 or higher are offered the opportunity to become members. Selection is never considered on the basis of grades alone. Eligible students who wish to become members are required to complete a Student Activity Information Form that provides the faculty council with information regarding the candidate's leadership and service. A history of leadership experiences and participation in school and community service is required to gain membership. Although one-time service efforts are considered, long-term service commitments are given far greater weight in the selection process. To evaluate a candidate's character, the faculty council uses two forms of input. First, school disciplinary records are reviewed. Second, members of the faculty are solicited for input regarding their professional reflections on a candidate's service activities, character, and leadership. These forms and the Student Activity Information Forms are carefully reviewed by the faculty council to determine membership. A majority vote of the council is necessary for selection. Candidates are notified regarding selection or nonelection via letter according to a pre-determined schedule. Following notification, a formal induction ceremony is held at the school to recognize all the newly selected members. Once inducted, new members are required to maintain the same level of performance (or better) in all four criteria that led to their selection. This obligation includes regular attendance at chapter meetings held monthly during the school year, participation in a minimum of one chapter service project, and also providing a minimum of 30 hours of community service per year. Students or parents who have questions regarding the selection process or membership obligations can contact the chapter advisors.

EXTRA-CURRICULAR ACTIVITIES

Carmel High School offers students a wide variety of extra-curricular activities to round out school life. Sports, music, language, hobbies and ethnic culture organizations are available as shown below:

Art Club	National Honor Society
Best Buddies	Newspaper
Book Club	Peer Support Group
Bella Voice/Singers	Robotics Club
Cancer Awareness	Rock Club
Drama Club/Musical	Safe School Ambassador
FBLA	Science Club
French Club	Spanish Club
Gay-Straight Alliance	Student Mentors
Go Green	Student Organization
Italian American Club	Yearbook
Jazz Band	
Music Production Wkshp	

CARMEL HIGH SCHOOL SPORTS

BOYS:

<u>FALL</u>	<u>WINTER</u>	<u>SPRING</u>
Cross Country	Basketball	Baseball
Football	Bowling	Golf
Soccer	Ice Hockey	Lacrosse
	Indoor Track	Tennis
	Skiing	Track & Field
	Wrestling	

GIRLS:

<u>FALL</u>	<u>WINTER</u>	<u>SPRING</u>
Cheerleading	Basketball	Golf
Cross Country	Bowling	Lacrosse
Field Hockey	Cheerleading	Softball
Soccer	Gymnastics	Track & Field
Tennis	Indoor Track	
Volleyball	Skiing	

STARTING TIME FOR SPORTS

It will be the policy of Carmel High School that students will be encouraged to attend mandatory club meetings, tutoring, mandatory academic meetings (i.e., music, labs, etc.), or seek needed after-school help without fear of penalty. Students will be expected to provide verification of such activities. This policy will be featured in the Academic Handbook, coaches' packets, captains' packets and also in the Athletic Code of Conduct.

SPORTS PHYSICALS

Any student who wishes to participate in interscholastic sports must have an annual physical exam on the school district form. The examination by your physician or the school physician, and the permission/health history form signed by the parent, will be valid for one year from the date of the exam.

PARENT/SCHOOL COMMUNICATION

Carmel High School now offers a way to communicate with parents through the WEB. By using the Parent Access Center on eSchool Plus and the Microsoft Office 365 system, parents and students can have access to information as made available by their teachers. To log on to the Parent Access Center, go to www.carmelschools.org and click on the Home Access Center. If you have not received your user name and password, please call the Registrar at Ext. 449. We also encourage parents to contact our registrar to update all e-mail and telephone numbers.

REGENTS EXAMINATIONS WILL BE GIVEN ON:

June 3, 18 - 25, 2019

ADVANCED PLACEMENT EXAMINATION DATES

May 6 – 17, 2019

SAT & ACT TESTS

CARMEL HIGH SCHOOL IS A TEST SITE FOR THE FOLLOWING TESTS:

SAT: November 3, 2018, March 9, 2019, and May 4, 2019

ACT: October 27, 2018 and June 8, 2019

PSAT: Wednesday, October 10, 2018

Regular Bell Schedule

Period 1	7:10 a.m. - 7:50 a.m.
Period 2	7:55 a.m. - 8:40 a.m.
Period 3	8:45 a.m. - 9:25 a.m.
Period 4	9:30 a.m. - 10:10 a.m.
Period 5	10:15 a.m. - 10:54 a.m.
Period 6	10:59 a.m. - 11:38 a.m.
Period 7	11:43 a.m. - 12:22 p.m.
Period 8	12:26 p.m. - 1:06 p.m.
Period 9	1:11 p.m. - 1:50 p.m.
Period 10 Tutorial	1:55 p.m. - 2:35 p.m.

SCHOOL CALENDAR 2018-2019
School Hours - 7:10 a.m. - 1:50 p.m.

August	29	Freshman Orientation
September	4	School Opens
September	6	Curriculum Night
September	10 & 11	Rosh Hashanah – No Classes
September	19	Yom Kippur – No Classes
October	8	Columbus Day - No Classes
November	12	Veterans Day - No Classes
November	21-23	Thanksgiving Recess - No Classes
December	24-31	Holiday Recess - No Classes
January	1	New Year's Day – No Classes
January	2	School Re-opens
January	21	Martin Luther King Day - No Classes
February	18	Presidents' Day Recess – No Classes
April	12 - 22	Spring Recess – No Classes
April	23	School Re-opens
May	24 & 27	Memorial Day – No Classes
June	20	Graduation Day
June	25	Last Day of School

REPORT CARD ISSUING DATES

1st Quarter.....	November 16, 2018 (on-line)
2nd Quarter	February 1, 2019 (on-line)
3rd Quarter.....	April 5, 2019 (on-line)
4th Quarter	June 28, 2019 (on-line and mailed)

PARENT-TEACHER CONFERENCES DATES

October 25, 2018.....	6:00 p.m. - 8:30 p.m.
October 26, 2018.....	11:00 a.m. - 12:50 p.m.

PLC BELL SCHEDULE

Period 1.....	7:55 - 8:30
Period 2.....	8:35 - 9:10
Period 3.....	9:15 - 9:50
Period 4.....	9:55 - 10:30
Period 5.....	10:35 - 11:10
Period 6.....	11:15 - 11:50
Period 7.....	11:55 - 12:30
Period 8.....	12:35 - 1:10
Period 9.....	1:15 - 1:50

2 HOUR DELAY BELL SCHEDULE

Period 1.....	9:10 - 9:37
Period 2.....	9:42 - 10:09
Period 3.....	10:14 - 10:41
Period 4.....	10:46 - 11:11
Period 5.....	11:16 - 11:43
Period 6.....	11:48 - 12:15
Period 7.....	12:20 - 12:47
Period 8.....	12:52 - 1:19
Period 9.....	1:24 - 1:50

PLC Wednesdays

10/17/18	2/13/19
11/07/18	3/13/19
12/12/18	4/24/19

CARMEL HIGH SCHOOL ACADEMIC DEPARTMENTS

Note: The complete Course Handbook is available on the Carmel High School website under the Guidance Department.

ART EDUCATION

Art classes are designed for students considering careers in Art, as well as those interested in enjoying the pursuit of creativity while developing their artistic skills.

Art courses may be taken at any grade level in high school. Students wishing to major in Art (3 year sequence) should begin an art program in the Freshman or Sophomore year. All students are required to have at least one credit in either Art or Music for graduation.

CAREER & TECHNICAL EDUCATION (CTE)

Carmel High School offers a wide variety of courses through the Career & Technical Education Department. CTE is a New York State Education Department certified program that allows students to receive a prestigious endorsement on their diploma after meeting specific course requirements. Detailed CTE requirements are available on our Career & Technical Education Department website page. Listed below is a sample of the courses offered:

- Video Game Design I
- Video Game Design II
- Technology, Imagination, and Social Media
- College Accounting
- College Business Law
- Work Experience
- College Management
- College Sports & Entertainment Marketing
- Math & Financial Applications
- College Business Economics
- Career & Financial Strategies

ENGLISH

The English curriculum is designed to improve reading, writing, listening, speaking, and thinking skills. All students are required to earn four credits in English to graduate. Throughout the curriculum students are introduced to a variety of literature and non-fiction. They are expected to do extensive writing, including persuasive, argumentative, analytical, and personal essays. Students are taught the rules of research and how to format papers according to the Modern Language Association.

A variety of elective courses are offered for those students who wish to go beyond the standard departmental requirements. Creative Writing, Shakespeare, Mythology, Film Media are among our electives. In addition, we offer multiple courses through Dutchess Community College: English 101, English 102, Foundations of Communication 100, and Public Speaking 101. Each course gives students three college credits upon completion.

MATHEMATICS

The objective of the Math Department is to provide students with a wealth of information and understanding relating to algebra, geometry, Algebra II, statistics, and applications of mathematics in our ever changing world. Our goal is to give students the tools necessary to be sound problem solvers, allowing them to meet their future with enthusiasm and confidence.

At the high school level, all students are required to complete a minimum of three years of mathematics. Ninth grade students will be guided to one of the following courses: *Algebra I, Algebra I Extended 9, or Geometry Honors*. To receive a Regent's Diploma students must earn a minimum of 65% on their *Algebra I Common Core Regents* examination. *Students may receive an Advanced Regents Diploma if they go on to pass the Geometry and Algebra II courses along with their Regents exams. (Courses and Regents exams in subjects other than Mathematics are also required.)*

The Carmel High School Mathematics Honors Program is a continuation of the eighth grade *Algebra I program*. Students will take *Geometry Honors* as ninth graders and *Algebra II Honors as tenth graders*. A student that successfully completes these courses will have three credits and have passed all three Regents examinations. Electives offered by the Carmel High School Mathematics Department include College Essentials, College Pre-Calculus⁺, Advanced College Pre-Calculus AB⁺, Advanced College Pre-Calculus BC⁺, College Statistics⁺, College Analytic Geometry & Calculus I⁺, Advanced Placement Calculus AB, and Advanced Placement Calculus BC. The requirements for a student to remain in the Carmel High School Mathematics Honors Program require each student earns a minimum of 85% final average with a Regents Exam score of 85% or higher

⁺These courses can be taken for college credit through SUNY at Dutchess Community College.

MUSIC

The Goal of the Music Department is to meet the needs of all students who wish to pursue musical study, whether they are merely curious about the subject or if they choose to pursue careers in the field.

At Carmel High School, we offer several bands, orchestras, and choirs of diverse performing levels, and Advanced Placement Music Theory class, as well as comprehensive musicianship/guitar classes. Other performing ensembles are offered after school hours including Jazz band, choral groups, Music Production Workshop (presenting a major musical yearly), and Music Production Orchestra.

Our performing ensembles present numerous concerts during the school year, including our Winter and Spring Concert Series, Annual Pops Concert, and others. Guest artists who have worked with our students in recent year include Nancy Allen (principal harpist of the New York Philharmonic); Pulitzer Prize, Academy Award and multiple Grammy Award-winning composer John Corigliano; the American Brass Quintet; and the Callidore String Quartet.

In recent years, Carmel High School bands, orchestras, and choirs have performed at St. Peter's Basilica (Vatican); Rome, Italy; Florence, Italy; Yankee Stadium; St. Patrick's Cathedral (New York); Air Force Memorial (Washington, DC), *Good Day New York* (TV-New York), the New York State Capitol (Albany), and the Rochester (NY) Convention Center.

Carmel School District was chosen for each of the last four years as a "Best Community for Music Education" by the National Association for Music Merchants (NAMM). Additionally, Carmel High School was chosen by the recording industry as a GRAMMY Signature School Semi-Finalist for the 2015-2016 school year. This honor "recognizes [the] top U.S. public high schools that are making an outstanding commitment to music education during an academic school year."

PHYSICAL EDUCATION/DANCE and HEALTH

Physical Education/Dance and Health aims to promote the optimum physical, mental, ethical and social development of our youth as contributing members of a democratic society. The aims are accomplished through a planned program of a broad range of Physical Education/Dance activities which contribute to enduring skills, interests and social adjustment, as well as Health classes.

The uniqueness of our philosophy is best explained as follows:

Our ultimate desire is to have every student an active and enthusiastic participant in classes, in intramurals and/or interscholastic and lifetime sports activities. Our program has been developed to meet the needs of all students, not just for the few who excel in a particular sport. The emphasis on lifetime sports activities within our program is designed to provide each student as a mature adult with the skills and techniques necessary to fully enjoy recreational opportunities. We attempt to make Physical Education/Dance enjoyable and fruitful for every individual and to have them understand that a healthy and fully functioning body is his or her most prized possession.

SCIENCE

The high school science program provides a variety of courses designed to meet the needs of a diverse student body at a time of great technological change. Courses are designed for those students who must meet the minimum science requirement (3 credits) for high school graduation. Credits must be obtained through successful completion of both Living Environment and Physical Setting Regents courses. However, the major portion of the science curriculum provides courses designed to meet basic college entrance and/or diploma requirements, local BOCES prerequisites (nursing, etc.) or gain Advanced Placement college credit. Courses take into consideration the varied ability and interest levels of the student. A course in Earth Science is required by all 9th grade students. All Regents level courses have a laboratory requirement that must be met for a student to take the Regents. This requirement is explained during the first week of school.

SOCIAL STUDIES

It is the primary purpose of the Carmel High School Social Studies curriculum to prepare our students for effective citizenship in our nation. To achieve this goal, a broad range of courses are offered. The knowledge gained in the areas of Geography, History, Economics, Government, Law, and Social Sciences will prepare our students to become positive and informed citizens.

Four (4) credits of Social Studies are required of all students graduating from Carmel High School. Students, by state law, are required to take two years of Global History, one year of American History, a 1/2 year of Law, and a 1/2 year of Economics. Students who wish to have Social Studies as their major sequence for graduation must take five (5) credits. This would necessitate taking extra Social Studies classes at least during their junior and senior years in high school.

There are numerous electives for 1/2 credit including Psychology, Child Psychology, Revolutionary War, Civil War, Sports History, SUNY Racism, Sexism, Classism, and Modern American. Students may also qualify based on GPA and teacher recommendation for other honors or AP classes. They include Global II Honors, AP U.S. History, AP United States Government & Politics, AP World History, AP Psychology, and AP Human Geography.

TECHNOLOGY EDUCATION/ENGINEERING

Technology Education can help you meet your career goals, no matter what they may be. Many of the higher paying jobs of the future require technological knowledge and ability. Whether you choose a career that requires college preparation or enter some other occupation, tomorrow's high skill/high wage jobs will require you to use and interact with technology on a constant basis.

A Technology Education experience can give you a broad base of skills and abilities that will help prepare you for a variety of careers. Employers today are looking for employees who can think critically and independently. They want people who know how to solve problems and can keep pace with a fast-changing technological society. **Technology Education courses are designed to help you develop these abilities.**

Technology Education courses also have a special benefit for students as they work to achieve their high school graduation requirements. Students successfully completing Technology Education courses may apply the credit towards the required third unit of Science or Mathematics, but not both.

Students can also earn college credits through Rochester Institute of Technology for several of the Project Lead the Way Courses, which are AP Level Engineering Courses. We currently are offering four PLTW engineering courses. You can get more information about the Project Lead the Way Program at www.pltw.org. Carmel High School also has a MakerSpace program. The MakerSpace is a place where students are able to come when they are free and build, create, design and invent in a collaborative workspace. Students may use any of the tools and machines after a brief training session. Students can bring supplies or use the supplies provided. Some of the machines and tools are 3-D printers, a full recording studio, green screen, wood shop, metal shop, TIG, MIG, and stick welding as well as various hand tools*.

Students completing a 5 unit sequence in Technology Education and working towards the Advanced Regents Diploma only require one language credit.

WORLD LANGUAGE STUDY

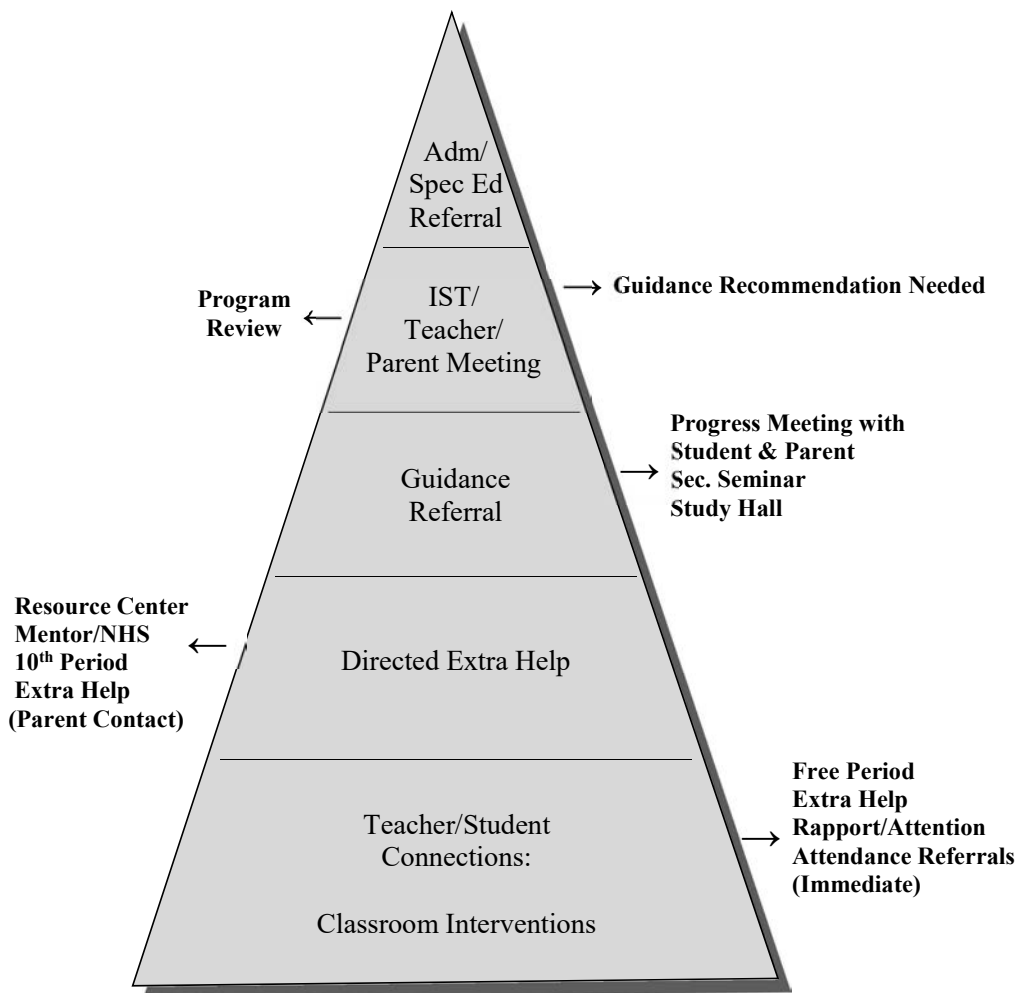
The study of languages other than English is an essential part of the total school curriculum and is responsive to the needs of the student population. It strengthens the development of basic skills and provides a powerful experience with another culture. Students not only broaden their horizons in cross-cultural understanding, but also gain a deeper appreciation of their own culture.

Whatever the career aspiration of the student, the study of a world language will have both a direct and an indirect impact. The study of language other than English helps students to understand the nature of culture. The student will become aware that peoples of other cultures think, feel and act differently. Students learn of the contribution of other people to the arts and sciences. Students learn how literature contributes to cultural understanding. In addition, self-understanding is deepened, as one learns to understand and appreciate others who may be different.

To these ends, the World Language Department offers a sequential study of French, Italian and Spanish with the experience culminating in Level 5 courses for college credit.

The administration and faculty of Carmel High School are committed to the success of all of our students. Our Pyramid of Interventions is designed to approach student difficulties in a consistent and appropriate manner.

CHS PYRAMID OF INTERVENTIONS



***CARMEL HIGH SCHOOL
EXTRACURRICULAR CODE OF CONDUCT***

For the Carmel High School Extracurricular Code of Conduct, please refer to the Carmel High School Athletic Page.

**CARMEL HIGH SCHOOL
ADMINISTRATIVE DISCIPLINARY ACTION ***

OFFENSE	FIRST	SECOND	THIRD
TARDINESS TO SCHOOL	Logged	Parent contact/letter	Administrative Referral
LACK OF I.D.	1 detention	2 detentions	2 detentions
MISUSE OF PASS/ PRIVILEGES/FORGERY	1 detention and/or 5 weeks loss of privileges	2 detentions and/or 10 weeks loss of privileges	Suspension and/or loss of privileges for the remainder of the year
UNAUTHORIZED AREAS	1 detention and/or 5 weeks loss of privileges	2 detentions and/or 10 weeks loss of privileges	1 day suspension; Loss of privileges for the remainder of the year
CLASS CUTTING (CUMULATIVE)	1 detention	2 detentions	1-3 day suspension; Parent conference
MISSING DETENTION (Office or Teacher)	2 detentions or suspension	1 day suspension	1-3 days suspension; Parent conference
MISUSE OF CAR/PARKING (Reckless driving warrants permanent loss of privileges &/or suspension)	1 day suspension/and or 5 weeks loss of privileges	1-3 days suspension 10-20 weeks loss of privileges	1-3 days suspension; Parent conference; Loss of privileges for the remainder of the year
DISRUPTIVE BEHAVIOR /MISUSE OF CAFETERIA/ TRANSPORTATION OR LIBRARY	1-3 detentions	1 day suspension	1-3 days suspension
TOBACCO USE (in the building, penalty doubled)	1-3 days suspension Parent contact	1-3 days suspension Parent contact	1-3 days suspension; Parent conference.
GAMBLING/ PANHANDLING	1 detention	1 day suspension; Parent contact	1-3 days suspension; Parent conference.
TRUANCY/UNEXCUSED ABSENCE/LEAVING CAMPUS ILLEGALLY	2 detentions	1-3 days suspension	3-5 days suspension; Parent conference.
TECHNOLOGY, COMPUTER, INTERNET ABUSE**	1-3 days suspension; Parent contact; loss of privilege	3-5 days suspension; Parent conference; Referral to D.O.	3-5 days suspension Parent conference; Referral to D.O.
INSUBORDINATE BEHAVIOR	1-3 days suspension	3-5 days suspension; Parent conference.	5 days suspension; Referral to D.O.
INVOLVEMENT IN A FIGHT/FIGHTING/ HARRASSMENT	1-3 days suspension; Mediation	5 days suspension; Parent conference; Mediation	5 days suspension; Referral to D.O.; Parent conference; Referral to police.
THREATENING BEHAVIOR	1-3 days suspension	3-5 days suspension	5 days suspension
VANDALISM/THEFT	1-3 days suspension; Pay for damages;Parent conference;Referral to D.O.;Referral to police	3-5 days suspension; Pay for damages; Parent conference; Referral to D.O.; Referral to police	5 days suspension; Referral to D.O.;Pay for damages; Parent conference; Referral to police.
POSTING/DISTRIBUTION OF INAPPROPRIATE MATERIALS	1-3 days suspension; possible referral to D.O.	3-5 days suspension Referral to D.O.	5 days suspension Referral to D.O.
ALCOHOL AND/OR DRUG POSSESSION/USE/PARA- PHERNALIA/DISTRIBUTION; INGESTION/INTAKE OF A CONTROLLED SUPSTANCE	5 days suspension; Parent conference; Referral to Guidance; Referral to D.O.; Referral to police	5 days suspension; Parent conference; Referral to Guidance; Referral to D.O.; Referral to police	5 days suspension; Parent conference; Referral to Guidance; Referral to D.O.; Referral to police.
WEAPONS/BOMBS/ARSON/ FALSE ALARMS/BOMB SCARES/SMOKE BOMBS/FIRE CRACKERS	5 days suspension; Parent conference; Referral to D.O.; Referral to police	5 days suspension; Parent conference; Referral to D.O.; Referral to police	5 days suspension; Parent conference; Referral to D.O.; Referral to Police

*Community service may be used in lieu of suspension at the discretion of the administration with parental permission.

**Please refer to Carmel Central School District's Acceptable Use Policy.

D.O. - District Office

ANY STUDENT ON SUSPENSION IS NOT PERMITTED TO PARTICPATE IN ANY AFTER SCHOOL ACTIVITY OR SCHOOL RELATED ACTIVITY ON THAT PARTICULAR DAY(S). WHENEVER POSSIBLE, IN-SCHOOL SUSPENSION WILL BE USED IN THE MAJORITY OF DISCIPLINARY SUSPENSIONS. IT IS UNDERSTOOD THAT THE ADMINISTRATION HAS THE PREROGATIVE OF EXCEEDING ANY OF THE AFOREMENTIONED STEPS DEPENDING UPON THE SERIOUSNESS OF THE SITUATION OR REDUCING A PENALTY DEPENDING UPON MITIGATING CIRCUMSTANCES. THE ABOVE CHART IDENTIFIES POSSIBLE SITUATIONS/OCCURENCES AND SHOULD NOT BE CONSIDERED A DEFINITIVE LIST OF CIRCUMSTANCES OR RAMIFICATIONS.