



Public School 5 The Huguenot School
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Lisa Arcuri, Principal
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**“Make a true estimate of your own ability, then raise it 10 percent”
Norman Vincent Peale**



Dear Parents,

On a personal note, I want to thank you for your overwhelming appreciation and support for our staff throughout this week. Even the children wrote beautiful chalk messages in front of the school to show us their love. We hope and pray that you are all safe and well. Yesterday, you received a letter from me explaining which digital platforms we will be using for remote learning and parent communication. We are happy to say that every student has an account set up for both Google Classroom and SeeSaw. With that said, I would like to provide details on what our daily expectations will be for our students.

Questions have arose as to when students must be logged in. We understand that many of our parents are still working and are unable to support their children from 9am – 12:20pm, which is when our teachers will be corresponding with students through Google Stream. (Please note that our teachers are always accessible through SeeSaw.) Students will be marked present as long as they log in every day, regardless of the time and click the button, which says “Attendance.” When they click that button, they will asked to write their full name and hit submit.

Student Expectations:

- Log in Google Classroom everyday (**regardless of the time**)– This is how we will be taking attendance
- For Grades K & 1, many of your assignments do not require you to create and submit a document. For these assignments, you will click the “Mark as Done” button in the upper right of the screen. You will see a pop up that says that there is no work attached. Do not worry, as you will continue to “Mark as Done.”
- Grade K: You will be asked to “submit” an actual document once per week for Word Work, Writing and Math. You may be asked to take a photo of your child’s work and upload it or upload a paper/document and then press “submit”. All other work that your child completes on paper should be dated and kept in a paper or plastic folder that you keep for your child at home. Please keep this work in date order. This folder will be collected when you return to school. Additionally, each week, you will complete a Google Form, which is posted in your child’s Google Classroom. Here, you will record your child’s name, the books that they have read and the reading level of the book. This will serve as your child’s reading log. Please remember that all of our Kindergarten students have access to Raz-kids where they are able to find leveled reading material.
- Grade 1: You will be asked to “submit” an actual document once per week for Reading, Writing and Math. You may be asked to take a photo of your child’s work and upload it or upload a paper/ document and then press “submit”. All other work that is completed on paper should be dated and kept in a paper or plastic folder that you keep for your child at home. Please keep this work in date order. This folder will be collected when you return to school. Additionally, each week, you will complete a Google Form, which is posted in your child’s Google Classroom. Here, you will record your child’s name, the books that they have read and the reading level of the book. This will serve as your child’s reading log. Please remember that all of our First Grade students have access to Raz-kids where they are able to find leveled reading material.
- For Grades 2-5, many of your assignments will require you to attach a document and “submit” upon completion. In the case where you are not required to attach work, you will press the “Mark as Done” button. You will be warned that there is no work attached. Do not worry, just “Mark as Done. Please note: Your students have been working in Google Classroom since September and have experience submitting work to their teachers.
- Students should communicate with their teachers using the Google Stream during the hours of 9am-12:20pm. Please remember that this is not the place to ask technology questions. Those questions should be emailed to ESchwartz@ps5blueribbon.com, our technology teacher.
- Please Note: When applicable, students must “submit” their work or “Mark as Done” by the end of each day (11:59 pm) in order to be given credit for the assignment.

We know that switching to a virtual learning environment may cause some level of stress or anxiety. Our Guidance Counselor, Mrs. Lanza recommends the following coping strategies for children or adults: taking deep breaths, listening to music, watching a good movie, playing an instrument (our band teacher has created a Google Class for grades 2-5), playing with your pet, or reading a good book. If you need more support, Mrs. Lanza would be kind enough to call any parent or student if needed. You can email her at JLanza@ps5blueribbon.com and she can respond between 1pm -2 pm when she is not working with mandated students.

Sincerely,

Mrs. Arcuri