



Valley Cottage Elementary School • 26 Lake Road • Valley Cottage, NY 10989
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Lucrisha Addison-Harris
Principal

February 2020

Dear Parent or Guardian:

To coincide with our district-wide exposure to careers, Valley Cottage Elementary is planning to present information on careers during Morning Program in the month of March. We would like to expose our elementary students to career specific informational talks by volunteers of our community.

We are reaching out to the valuable members of our community and would love you to participate! Do you have an exciting career that you would like to share with our students? Are you an entrepreneur, medical professional or service related employee?

If you are available and willing to share your career with the students of the Valley Cottage Elementary, please return the form below to Mr. Jon Hogg via email at jhogg@nyackschools.org, fax at 845-353-7287 or by hand to the Mr. Jon Hogg's office at VCE.

We will be scheduling dates throughout March with the exception of March 20th, as school is not in session that day. The presentation sessions will be 8:35 – 8:55. We will be holding these sessions in the all-purpose room. If you would like to utilize a PowerPoint for your presentation, please let us know in advance. Handouts related to your career will always catch the students' attention.

Thank you and please do not hesitate to call if you have any further questions.

Sincerely,
Lorraine Longing
Director of Guidance

YES, I WOULD LIKE TO PARTICIPATE!

Name: _____

Indicate Career: _____

Email: _____

Phone #: _____

Please circle the date below that you would like to present:

Monday 3/02/20	Tuesday 3/3/20	Thursday 3/05/20
Monday 3/09/20	Tuesday 3/10/20	Thursday 3/12/20
Monday 3/16/20	Tuesday 3/17/20	Thursday 3/19/20
Monday 3/23/20	Tuesday 3/24/20	Thursday 3/26/20
Monday 3/30/20	Tuesday 3/31/20	

Return to the Valley Cottage Elementary no later than Friday, February 14, 2020!