

Delaware Township School Monthly Board of Education and Reorganization Meeting

May 22, 2018 – 7:30 pm

A. Call to Order – Mrs. Linda Ubry, President

B. Open Public Meeting Act Statement

Welcome to a meeting of the Delaware Township School Board of Education. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231, P.L. 1975) and that advance notice required therein has been provided. Meeting notice was also posted in the entrance hallway of Delaware Township School; sent to the Trenton Times and the Hunterdon County Democrat newspapers; posted on the school website and sent to the Clerk of Delaware Township. The public will have the opportunity to be heard as shown on the Agenda.

C. Flag Salute

D. Roll Call

Present: Mr. Cooper, Mrs. Devlin (arrived at 7:42pm), Mrs. Lyons, Mrs. May, Mrs. Pouria, Mrs. Spock, Mrs. Ubry.

Absent: Mrs. Dunn, Mr. Hoffman

Also Present: Dr. Richard Wiener, Superintendent; Mrs. Susan Joyce, Business Administrator.

E. Audience Participation – Agenda Items - None

F. Correspondence - None

G. Presentations - None

H. Superintendent’s Report – Dr. Richard Wiener

1. Student Enrollment (5-15-18) - (Exhibit H.1)

GRADE	ENROLLMENT	SECTIONS	AVERAGE CLASS SIZE
Kindergarten	37	3	12.3
Grade 1	44	3	14.7
Grade 2	35	2	17.5
Grade 3	42	3	14.0
Grade 4	39	2	19.5
Grade 5	35	2	17.5
Grade 6	49	3	16.3
Grade 7	47	2	23.5
Grade 8	43	2	21.5
Pre School	22		
Tuition Sent	3		
TOTAL	396	22	17.4

2. Evacuation Drills –

TYPE OF DRILL	DATE	TIME
Fire Drill	8/3/17	10:15 am
Security Drill (Lockout)	8/31/17	12:54 pm
Security Drill (Lockdown)	9/19/17	2:16 pm
Security Drill (Shelter in Place)	9/27/17	10:15 am
Fire Drill	9/28/17	10:00 am
Fire Drill	10/11/17	8:57 am
Security Drill (Lockout)	10/31/17	9:34 am
Security Drill (Evacuation off site)	11/2/17	2:00 pm
Fire Drill	11/21/17	2:24 pm
Fire Drill	12/19/17	9:50 am
Security Drill (Lockdown)	12/21/17	9:32 am
Fire Drill	1/11/18	1:30 pm
Security Drill (Shelter in Place)	1/30/18	10:47 am
Fire Drill	2/15/18	10:13 am
Security Drill (Lockdown)	2/16/18	10:24; 10:53; 11:22 am
Fire Drill	3/27/18	1:40 pm
Security (Hold/Shelter)	3/28/18	12:36 pm
Fire Drill	4/26/18	10:55 am
Security Drill (Lockout)	4/30/18	1:21 pm
Bus Evacuation	4/24/18	8:45 am

3. Suspensions –

MONTH OF	IN SCHOOL	OUT OF SCHOOL
September	0	0
October	0	0
November	0	0
December	0	0
January	1	1
February	0	1
March	0	0
April	0	0
TOTAL FOR SCHOOL YEAR 2017-2018 TO DATE	1	2

4. HIB Incidents –

MONTH OF	INCIDENTS REPORTED	NUMBER CLASSIFIED AS HIB
September	1	1
October	0	0
November	0	0
December	0	0
January	0	0
February	1	1
March	0	0
April	0	0
TOTAL FOR SCHOOL YEAR 2017-2018 TO DATE	1	2

4. Delaware Township School Retirements –

Dr. Wiener acknowledged our three retirees, Mrs. Klemchalk, Mrs. Butler and Mr. Braun, and thanked them for their many years of service and dedication to the students of Delaware Township.

Dr. Wiener also announced and congratulated Mrs. Benda who was awarded Teacher of the Year and Mrs. Plummer who was awarded Support Staff of the Year.

Dr. Wiener reported that we are making security upgrades but cannot share any details with the public.

I. President's Report – Mrs. Linda Ubry

Mrs. Ubry spoke about the Superintendent's evaluation. She also talked to the board about whether they would like to do the evaluation individually or by committee.

J. School Business Administrator's Report – Mrs. Susan Joyce

Mrs. Joyce informed the board that the ground breaking for the playground is scheduled for the first week in July and that fencing would follow.

K. Approval of the regular and closed session minutes of the April 24, 2018 board meeting.

April minutes are being put off until June. The board requested that a copy of the minutes with the changes be sent electronically to the board prior to the next board meeting.

L. Committee Reports and Action

1. Curriculum/Instruction/Technology – Mrs. May reported on the CIT committee meeting.

Motion by Mrs. May, seconded by Mr. Cooper to approve items 1.1 – 1.2.
Motion passed by unanimous roll call vote 7-0-0.

1.1 MOVE to accept the HIB incidents per H.4 of the Superintendent's Report. (N/A)

1.2 MOVE to adopt the existing courses of study, course guides, curriculum and textbooks of the Delaware Township School Board of Education. Whenever new course guides are developed or existing guides are revised, they shall be presented to the Board for review and approval.

2. Finance/Facilities – Mrs. Pouria reported on the Finance/Facilities committee meeting.

Motion by Mrs. Pouria, seconded by Mrs. Lyons to approve items 2.1 – 2.27.
Discussion followed.

-Mr. Cooper would like an analysis of the preschool program to be completed prior to the 2019-2020 school year.

-Mrs. Ubry informed the board that there are no increases in fees for the professional services being approved tonight.

Motion passed by unanimous roll call vote 7-0-0 with the exception of item 2.17 which passed 6-0-1 (Mr. Cooper voted Nay).

- 2.1 MOVE that the financial reports of the Business Administrator/Board Secretary and the Treasurer of School Monies for the month ended April be accepted and placed on file. The Board of Education, after review of the Board Secretary and Treasurer’s monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b). (Exhibit 2.1)
- 2.2 MOVE to approve the attached line account transfers for March 2018 and April 2018. (Exhibit 2.2)
- 2.3 MOVE to approve District invoices presented for payment for April 1, 2018 through April 30, 2018. (Exhibit 2.3)
- 2.4 MOVE to approve the following payroll amounts:

April 30, 2018	-	\$257,407.49
May 15, 2018	-	\$240,642.58
- 2.5 MOVE to approve PNC Bank and New Jersey Cash Management Fund as depositories and that the Financial Institutes be insured by either the SLIC or the FDIC and/or as required by both Federal and State Statutes.
- 2.6 MOVE to approve the following Designation of Signatures for PNC Bank:

ACCOUNT	REQUIRED SIGNATURES
General Account	3 required – President or Vice President, Board Secretary, and Treasurer of School Monies or Superintendent
Payroll Account; Agency Account; Unemployment Trust Account; Cafeteria Account; General Organization Fund Account – Student Activity Account; Flexible Spending; Capital Reserve; Maintenance Reserve; Emergency Reserve	2 required – Board Secretary, Superintendent, or Treasurer of School Monies

- 2.7 BE IT RESOLVED that the Board Secretary be authorized to establish a petty cash fund account for the period July 1 through June 30 during the next fiscal year in accordance with N.J.S.A. 18A:4-15 and 18A:19-13 and N.J.A.C. 6:20-2.10 in the amount of \$300.00 with the Assistant to the Superintendent as the responsible party.

BE IT FURTHER RESOLVED to establish a maximum single petty cash expenditure in the amount of \$25.00, not to be exceeded without prior approval of the Board Secretary.

- 2.8 MOVE to approve the Chart of Accounts as per state regulations.
- 2.9 MOVE to approve the Business Administrator/Board Secretary to issues checks for the payment of bills between board meetings and to confirm such payments on the next bill list to be approved at the next regular Board meeting.
- 2.10 MOVE to approve the procurement of Goods and Services through State Agencies (State Contracts), pursuant to Title 18A:18A-10.
- 2.11 BE IT RESOLVED that the Delaware Township Board of Education establish a district-wide maximum for travel expenditures of \$15,000.00 for the 2018-2019 school year. The Business Administrator/Board Secretary shall track and record all travel expenditures to ensure that the maximum amount is not exceeded.
- 2.12 MOVE to approve a contract with the YMCA to provide before and after care for the 2018-2019 school year. Copy of contract is on file in the business office.
- 2.13 MOVE to approve designation of Hunterdon County Democrat, and alternate Trenton Times and Express Times as the official newspapers.
- 2.14 MOVE to approve the Application for Dual Use of Education Space for the 2018-2019 school year. (Exhibit 2.14)
- 2.15 MOVE to approve the mileage reimbursement rate for the 2018-2019 school year to be the rate set by the State of New Jersey for regular business travel. (Currently .31 cents per mile)
- 2.16 MOVE to approve the Business Administrator and/or the Superintendent, pursuant to N.J.S.A. 18A:22-8.1 be designated to approve such line item budget transfers as are necessary, between Board meetings, and that such transfers shall be reported to the Board, ratified and duly recorded in the minutes of the next regular meeting.
- 2.17 MOVE to approve the following annual rate for Preschool Tuition for the 2018-2019 school year:

Full Day Program - \$6,600.00

2.18 **Recommend** the Board appoint the following for 2018-2019 school year:

TITLE	APOINTEE
504 Officer	Kathleen Racile, Supervisor
Affirmative Action Officer – District and School	Kathleen Racile, Supervisor
AHERA Representative	Jeffrey Munsey, Supervisor Building and Grounds
Anti-Bullying Coordinator	Kathleen Racile, Supervisor
Anti-Bullying Specialist	Eileen Quinn, Guidance and Joanna Strauch, Psychologist
Attendance Officer	Kathleen Racile, Supervisor
Chemical Hygiene Officer/Blood Borne Pathology	Jeffrey Munsey, Supervisor of Building and Grounds
Custodian of School Records	Susan Joyce, Business Administrator/Board Secretary
Depository of School Monies	Susan Joyce, Business Administrator/Board Secretary
Free/Reduced Lunch Hearing Officer	Dr. Richard Wiener, Superintendent
Fund Commissioner (SAIF)	Susan Joyce, Business Administrator/Board Secretary
Homeless Liaison/America Disability Act Officer	Kathleen Racile, Supervisor of Child Study Team
Indoor Air Quality Officer	Jeffrey Munsey, Supervisor of Building and Grounds
Integrated Pest Management Coordinator	Jeffrey Munsey, Supervisor of Building and Grounds
Investor of School Funds	Susan Joyce, Business Administrator/Board Secretary
Local Public Contract Agent	Susan Joyce, Business Administrator/Board Secretary
PEOSHA Officer	Jeffrey Munsey, Supervisor of Building and Grounds
Public Agency Compliance Officer	Susan Joyce, Business Administrator/Board Secretary
Qualified Purchasing Agent	Susan Joyce, Business Administrator/Board Secretary
Recycling Coordinator	Jeffrey Munsey, Supervisor of Building and Grounds
School Safety Specialist	Kathleen Racile, Supervisor
Safety and Health Designee	Jeffrey Munsey, Supervisor of Building and Grounds
Right to Know Contact	Jeffrey Munsey, Supervisor of Building and Grounds

2.19 **MOVE** to approve the following Tax Shelter Annuities for the 2018-2019 school year:

Syracusa	Metropolitan Life	Vanguard
AIG/Valic	Equitable	

2.20 **MOVE** to approve Ameriflex for Flexible Spending Accounts for the 2018-2019 school year.

2.21 **MOVE** to approve the establishment of a photocopy fee of .05 cents per page for all public documents.

2.22 **MOVE** to approve a contract with Bayada Home Health Care, Inc. to provide in-school nursing care, for student #5784186883, effective retroactively to April 12, 2018 through June 30, 2018, per the terms and conditions of contract.

2.23 **WHEREAS** the New Jersey Administrative Code 6A; 23A-5.s(a) 4 provides that, “Professional services contracts are issued in a deliberate and efficient manner such as through a request for proposals (RFP) based on cost and other specified factors or *other comparable process* that ensures the district receives the highest quality services at a fair and competitive price or through a shared service arrangement”; and

WHEREAS the Delaware Township Board of Education has employed a deliberative process that considered the cost of such services and other relevant factors and;

WHEREAS the Delaware Township Board of Education is satisfied that the fees being charged for such professional services are fair and competitive; therefore

BE IT RESOLVED that the Delaware Township Board of Education hereby makes the following appointments:

NAME OF PROFESSIONAL	SERVICE PROVIDED	CONTRACT AMOUNT
Hunterdon Medical at Phillips Barber	School Physician	\$2,000.00 annual fee \$400.00 on site physician services
Children’s Therapy Services	Physical Therapy Speech Therapy	\$110.00 per hour
Oxford Consulting Services	Various Services	As per schedule
Kaleidoscope	Speech Therapist Occupational Therapy Physical Therapy	\$85.00 per hour \$85.00 per hour \$85.00 per hour
Dr. Pamela Moss	Psychiatric Evaluation	\$1,350.00 per evaluation
Hunterdon Medical Center	Neuro Developmental Evaluation Re-Evaluation	\$927.00 per evaluation \$521.00 per evaluation
Morristown Memorial Hospital	Neuro Development Evaluation	
Limitless	Behavioral Consultation	\$165.00 per hour
Marlana Loden	Speech Therapist	\$84.00 per hour
Bayada Home Health Care	Nursing Services – RN	\$56.00 per hour
Kasey Ross	Behavior Analysis	\$90.00 per hour
Melissa Donofrio	Behavioral Assessment Behavioral Consultation Skills Assessment Behavior Intervention Plan	\$1,800.00 \$125.00 per hour \$600.00 \$600.00
Comprehensive Mental Health Services	Evaluation	\$490.00
Linguistica International	Telephone Interpreter	\$0.57 per minute
Delta T Group	Various Services	As per schedule
Comegno Law Group – John Comego	Board Attorney	\$180.00 per hour
Bedard, Kurowicki & Co.	Auditor	\$16,500.00 – Annual Fee for Audit \$215.00 per hour - Shareholder \$150.00 per hour - Principal \$100.00 - \$115.00 per hour - Manager \$95.00 per hour - Senior \$85.00 per hour - Semi-Senior \$75.00 per hour - Junior \$45.00 per hour - Para/Administrative
Alliance Pest Services	Pest Management	\$340.00
Scientific Water Conditioning	Water Guard Program	\$2,625.00
MPA	Planned Maintenance	\$7,500.00
GTT	Lawn Maintenance	\$4,357.00
TechXtend	Antivirus Software	\$15,808.20 (3 year contract)

eChalk	Website	\$1,675.00
E2e Exchange, LLC	E-rate Service	\$775.00
Frontline Education	IEP Software	\$7,707.29
Blackboard Inc.	List Serve System	\$822.00
Genesis Education Services, Inc.	Student Information System	\$ 8,239.00
Somerset Co. Ed. Services Commission	Various Services	As per schedule
Hunterdon Co. Ed. Services Commission	Various Services	As per schedule
Middlesex Reg. Ed. Services Commission	Various Services	As per schedule

* Copies of Contracts on File in the Business Office

2.24 MOVE to approve the following Use of Facilities/Buses. (Exhibit 2.24)

GROUP	APPLICANT	ACTIVITY	DATE	TIME	LOCATION
Del Town Rec Comm.	Jodi McKinney	Great Crate Race	7/4/18	6:30 am to 12:00 pm	Parking Lot and Exterior Grounds
DTS PiE	Tracy Wright	Presentation	5/8/18 - retro	9:30 am to 2:00 pm 6:30 pm to 8:30 pm	Performing Arts Rooms
Del Town Rec Comm.		Adult Soccer	Extend to 6/18/18	Previously approved	Previously approved

2.25 MOVE to approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and with the scope of the staff member's current responsibilities and the district's professional development plan.

ATTENDEE	WORKSHOP/CONFERENCE	DATES	INCLUDE (see below)	MAXIMUM AMOUNT
Christopher Morales	Learning through Mindful Practice	6/26/, 7/24, 8/7/18	R	\$149.00
Eileen Quinn	Learning through Mindful Practice	6/26, 7/24, 8/7/18	R M	\$149.00 .31 per mile

2.26 MOVE to approve General Current Expense as \$9,320,880.00 and Capital Outlay as \$72,912.00 for the 2018-2019 budget resolution.

3. **Personnel/Policy** – Mr. Cooper reported on the Personnel/Policy committee meeting.

Motion by Mr. Cooper, seconded by Mrs. Devlin to approve 3.1 – 3.13. Discussion followed.

-Salary guides have been reviewed by both the Board and Association and have also been ratified by DTEA.

-Items 3.6 and 3.7 should have the recommended evaluation clause added.

-Mrs. Ubry asked whether the Odyssey of the Mind advisor would be approved.

Motion passed by unanimous roll call vote 7-0-0.

3.1 MOVE to approve the following candidates for the positions, contractual salaries and starting dates indicated for the 2017-2018 school year, pending fingerprint clearance if necessary, per the recommendation of the Superintendent.

NAME	POSITION	SALARY	DATES
Karen Fania; Britian Moore; Kathleen O'Brien	Washington DC Chaperones	Per CBA	May 31 and June 1, 2018
Carol Gruchacz	Custodian	\$1,450.00 – prorated payment for Black Seal Certification	December 1, 2017 (retroactive)
Morgan Miller	Part Time Special Ed Teacher – REVISED	B – Step 1 - .60 \$11,851.20	March 1, 2018 to June 30, 2018 (retro)

- 3.2 MOVE to approve a contract with Michael Hesington to chaperone the Washington DC trip on May 31 and June 1, 2018 at a rate of \$275.00 per day. Mr. Hesington will also receive reimbursement for archiving his fingerprints in the amount of \$28.50.
- 3.3 MOVE to approve the following rates of pay for substitutes for the 2018-2019 school year, per the recommendation of the Superintendent:

TYPE OF SUBSTITUTE	RATE OF PAY
Teacher, Paraprofessional/Clerical	\$100.00/diem
Nurse	\$130.00/diem
Custodian	\$12.50/hourly

- 3.4 MOVE to adopt the existing school district policies and bylaws, which are on file online at the district website.
- 3.5 MOVE to approve the Superintendent to issue a Letter of Intent to Hire between Board meetings.
- 3.6 MOVE to approve employment contract with Kathleen Racile, Supervisor, for the 2018-2019 school year, effective July 1, 2018 through June 30, 2019, as presented, and as recommended by the Superintendent. (Exhibit 3.6)
- 3.7 MOVE to approve employment contract with Patricia Pillon, Supervisor, for the 2018-2019 school year, effective July 1, 2018 through June 30, 2019, as presented, and as recommended by the Superintendent. (Exhibit 3.7)
- 3.8 MOVE to approve employment contract with Susan Joyce, Business Administrator/Board Secretary, for the 2018-2019 school year, effective July 1, 2018 through June 30, 2019, as presented, pending Executive County Superintendent approval, and as recommended by the Superintendent. (Exhibit 3.8)
- 3.9 MOVE to approve the attached list of non-certificated staff members for the 2017-2018 (retroactively) and the 2018-2019 school year, per the recommendation of the Superintendent. (Exhibit 3.9)

- 3.10 MOVE to accept the Letter of Resignation from Ana LaTournous, Spanish Teacher, effective June 30, 2018, per the recommendation of the Superintendent. (Exhibit 3.10)
- 3.11 MOVE to approve the 2017-2020 Delaware Township Education Association/Delaware Township Board of Education Collective Bargaining Agreement, per the recommendation of the Superintendent. (Exhibit 3.11)
- 3.12 MOVE to approve the chart of advisors for extra-curricular activities for the 2018-2019 school year. Payment for all will be as per the agreement, per the recommendation of the Superintendent.

ACTIVITY	ADVISOR(S)
Cross Country Coach	Wendy Dejenka
Baseball Coach	Nathan Moore
Field Hockey Coaches	Stephanie Joyce & Judith Latham
Volleyball Coach	Christopher Morales
Softball Coach	Britian Moore
Soccer Coaches	Jennifer Ricardo & Brian Smith
Learning Lab/Basketball Study	Wendy Dejenka; Mark Deneka; Stephanie Joyce; Valerie Wheatley; Cynthia Terranova; Eileen Quinn; Nancy O'Connor
Girls Basketball Coach	Britian Moore
Boys Basketball Coaches	Christopher Morales & Brian Smith
Recreational Sports Club Advisors	Christopher Morales & Brian Smith
Yearbook Advisors	Britian Moore & Kathleen O'Brien
Ultimate Frisbee Coaches	Christopher Morales & Brian Smith
Band Director	Joseph Komarek
Chorus Director	Gina Scialla
Science Olympiad Advisor	Maria Maltese
Archery Club Advisor	Mark Deneka
Student Council Advisors	Mark Deneka & Eileen Quinn
Dissection Club Advisor	Mark Deneka
Gardening Club Advisor	Daniel Chojnowski
Environmental Congress Club Advisors	Ellen McShane & Cynthia Terranova
Athletic Coordinator	Cynthia Terranova
Maker Space/Builders Club Advisors	Daniel Chojnowski & Robert Mead
Literacy (Digital Publishing) Club Advisors	Stephanie Joyce & Eileen Quinn
STEM Expo Advisor	Maria Maltese
Robotics Club Advisor	Robert Mead
Musical Directors	Lucille Fisher & Gina Scialla
Coding Club Advisors	Robert Mead & Kathleen O'Brien
Girl's Science Club Advisor	Robert Mead

- 3.13 MOVE to approve the following Extended School Year Positions for the 2018-2019 school year, July 9 through August 10, 2018, from 9:00 am to 11:30 am, per the recommendation of the Superintendent.

PROGRAM	POSITION	NAME	HOURS	SALARY
Preschool Class	Special Education Teacher	Jennifer Ricardo	62.5	Hourly rate per CBA
	Paraprofessional	Tracey Wolf	62.5	\$15.00 per hour
LD Class	Special Education Teacher	Andrea Gristina	62.5	Hourly rate per CBA
	Paraprofessional	Jacalyn Plummer	62.5	\$15.00 per hour

M. Additional Business –

There was discussion about the reimbursement of expenses to advisors for clubs, when there are out-of-state events. All agreed that a standard needs to be set.

Mr. Johnson, Township Committee Member, addressed the Board in regards to the sidewalk that is being installed so that the district can use it as an evacuation route. Any feedback needs to be sent to the Township by June 15th. The current shared service agreement between the township and district will need to be revisited since the area of responsibility will be impacted. Mr. Johnson anticipates the project will be completed this year.

N. Audience Participation – None

O. Board Representatives Liaison Reports

1. Recreation – Mrs. Ubry volunteered to be a full-time member of the Rec Commission. She reported they approved their budget. Upcoming events include community day with fireworks and The Great Crate Race. The STEAM camp has been coordinated and the details are being worked out by the Township.
2. PiE – Diane Ramage is the new President and Phil Glassner is Vice President. The plant sale and Art Fest were both a success. Mrs. May helped with their audit.
3. Township – The STEAM program is being discussed at the next meeting and may be held up due to paperwork.
4. ESC – Regular business meeting.
5. Planning Board – Nothing to report
6. HCSBA – The speaker at the County meeting addressed security.
7. NJSBA Legislature – There are rumors that the State will be reducing Adjustment Aide.
8. Community Relations – Nothing to report.
9. HCRHS – The prom and award night were held this month. Graduation is taking place on June 21st.
10. DTAA – Spring sports are wrapping up and an end-of-year party is being planned for early June.

The Board discussed the funding of clubs and activities. This will go to the Finance Committee for further discussion.

P. Executive Session

WHEREAS Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy of or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act, now therefore be it

RESOLVED that the Board of Education of Delaware Township School now adjourns from public session to reconvene in Executive Session for the purpose of discussing the following: personnel and legal, and be it further

RESOLVED that the Board will more specifically discuss personnel and legal; and be it further

RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter be closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the

Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Motion by Mrs. Devlin, seconded by Mrs. May to go into Executive Session at 9:16pm. Motion passed by unanimous voice vote.

Motion by Mrs. Pouria, seconded by Mrs. Spock to come out of Executive Session at 9:41pm.

Q. Adjourn

Motion by Mr. Cooper, seconded by Mrs. Pouria to adjourn at 9:42pm.

Respectfully submitted,

Susan M. Joyce, Business Administrator

August 29, 2018
Date Approved

Linda Ubry, President