

Delaware Township School Monthly Board of Education Meeting

January 28, 2020 – 7:00 pm

OUR MISSION STATEMENT

The mission of the Delaware Township School District is to prepare each student to become a productive, responsible member of society, able to adapt and change, by providing an environment that:

Creates a foundation for a self-motivated lifelong learner by providing relevant innovative, comprehensive curricula that reflect the New Jersey Student Learning Standards;

Focuses on individual needs and promotes individual excellence by encouraging and enhancing the intellectual and social development of each student.

This environment will be realized through an active and responsive partnership that includes the students, faculty, parents, community and staff.

A. Call to Order – Mrs. Catherine Pouria, President

B. Open Public Meeting Act Statement

Welcome to a meeting of the Delaware Township School Board of Education. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231, P.L. 1975) and that advance notice required therein has been provided. Meeting notice was also posted in the entrance hallway of Delaware Township School; sent to the Trenton Times and the Hunterdon County Democrat newspapers; posted on the school website and sent to the Clerk of Delaware Township. The public will have the opportunity to be heard as shown on the Agenda.

C. Flag Salute

D. Roll Call

E. Audience Participation – Agenda Items

The opportunity for public comment on questions will be provided at every regular meeting of the Board of Education and will appear on the agenda as Audience Participation. Two will appear on each agenda; one near the beginning for questions or comments on agenda items, and one near the end for general comments or questions.

Audience participation will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing at audience participation will be allowed three minutes to speak and no one will be allowed to speak twice at the same participation session until all those wishing to speak have had their turn.

The Board may or may not respond to the speakers at the time of their appearance.

F. Oaths

1. Oath of Allegiance to Board Member

G. Correspondence - None

H. Presentations

I. Superintendent's Report – Dr. Richard Wiener

1. Student Enrollment (1-15-20) - (Exhibit I.1)

| | | | |
|------------------|------------|-----------|-----------|
| 1. Kindergarten | 28 | 2 | 14.0 |
| Grade 1 | 37 | 3 | 12 |
| Grade 2 | 38 | 2 | 19.50 |
| Grade 3 | 41 | 3 | 14 |
| Grade 4 | 36 | 2 | 18 |
| Grade 5 | 44 | 2 | 22 |
| Grade 6 | 39 | 2 | 20.50 |
| Grade 7 | 33 | 2 | 17 |
| Grade 8 | 46 | 3 | 15.67 |
| Pre School | 27 | 2 | 13.5 |
| Tuition Sent | 5 | | |
| Home Instruction | 0 | | |
| Self-Contained | 2 | | |
| TOTAL | 376 | 23 | 16 |

2. Evacuation Drills –

| TYPE OF DRILL | DATE | TIME |
|-------------------------------------|-------------|-------------|
| Fire Drill | 9/17/19 | 10:45 AM |
| Security Drill (Lockout) | 9/16/19 | 2:10 PM |
| Security (Evacuation) | 10/15/19 | 2:15 PM |
| Fire Drill | 10/28/19 | 1:52 PM |
| Fire Drill | 11/15/19 | 12:10 PM |
| Medical Distribution (faculty only) | 11/18/19 | 3:20 PM |
| Security (lockdown) | 11/26/19 | 2:20 PM |
| Security (Hold) | 12/19/19 | 10:09 AM |
| Fire Drill | 12/20/19 | 9:07 am |

3. Suspensions –

| MONTH OF | IN SCHOOL | OUT OF SCHOOL |
|--|------------------|----------------------|
| September | 0 | 0 |
| October | 0 | 1 |
| November | 0 | 0 |
| December | 0 | 0 |
| TOTAL FOR SCHOOL YEAR 2019-2020 TO DATE | 0 | 1 |

4. HIB Incidents –

| MONTH OF | INCIDENTS REPORTED | NUMBER CLASSIFIED AS HIB |
|--|--------------------|--------------------------|
| September | 0 | 0 |
| October | 0 | 0 |
| November | 0 | 0 |
| December | 0 | 0 |
| TOTAL FOR SCHOOL YEAR 2019-2020 TO DATE | 0 | 0 |

5. January 13, 2020 County Midyear Budget Review

J. President’s Report – Mrs. Pouria

1. Strategic Planning and rescheduling BOE retreat.
2. Preparing for the 2020-21 Budget
3. “Everyone Counts”
4. Negotiations Committee

K. School Business Administrator’s Report – Mrs. Susan Joyce

1. 2018-2019 Audit
2. Budget Calendar
 - February 25, Governor’s address
 - February 27, State Aid figures released
 - March 17, approve the 2020-2021 tentative budget
 - April 28, public hearing and adopt the 2020-2021 final budget

L. Approval of the regular session minutes of the December 17, 2019 and regular and executive session minutes of the January 2, 2020 board meetings.

M. Committee Reports and Action

1. Curriculum/Instruction/Technology

- 1.1 MOVE to accept the HIB incidents per H.4 of the Superintendent’s Report. (N/A)
- 1.2 MOVE to approve the following field trips for the 2019-2020 school year. (Exhibit 1.2)

| ACTIVITY | DATE | GRADE LEVEL | LOCATION |
|---|---------|------------------|--|
| Trout Stocking | 5/1/20 | 6 | Sunnyside Picnic Area Annandale, NJ |
| Holocaust Experience | 3/31/20 | 8 | RVCC Branchburg, NJ |
| Grounds for Sculpture | 6/4/20 | 4 | Hamilton Township, NJ |
| NJ State Museum | 5/1/20 | 4 | Trenton, NJ |
| Locktown Stone Church | 5/29/20 | 3 | Flemington, NJ |
| Waterway Clean Up (Delaware Township Clean Communities) | 4/18/20 | All Grade Levels | Stockton, NJ |
| Sugar Maple Jersey Farm | 5/14/20 | Kindergarten | Stockton, NJ |

- 1.3 MOVE to approve the Spring Sports Schedules for Softball and Baseball. (Exhibit 1.3)

2. Finance/Facilities

- 2.1 MOVE that the financial reports of the Business Administrator/Board Secretary and the Reconciler for the month ended December 31, 2019 to be accepted and placed on file. The Board of Education, after review of the Board Secretary and Reconciler’s monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C.6A:23A-16.10(b). (Exhibit 2.1)

- 2.2 MOVE to approve the attached line account transfers for December, 2019. (Exhibit 2.2)

- 2.3 MOVE to approve District invoices presented for payment for second December bills list in the amount of \$44,615.37 and January 1, 2020 through January 28, 2020 bills list in the amount of \$771,448.12. (Exhibit 2.3)

- 2.4 MOVE to approve the following payroll amounts:

December 19, 2019 - \$254,534.02
January 15, 2020 - \$294,130.03

- 2.5 MOVE to approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and with the scope of the staff member’s current responsibilities and the district’s professional development plan.

| ATTENDEE | WORKSHOP/CONFERENCE | DATES | INCLUDE (see below) | MAXIMUM AMOUNT |
|-------------------|---|---------------|------------------------|-----------------------|
| Nadina LaBouliere | Intervention Strategies for Struggling Learners in Mathematics grades 6-9 | 2/3/20 | R M | \$205 .35 per mile |
| Cynthia Terranova | Annual NJ Health, Physical Education, Recreation & Dance Convention | 2/24,25,26/20 | R M | \$200 .35 per mile |
| Laura Hornby | Ready, Set, Bargain | 1/24/20 | R M | \$149 .35 per mile |

2.6 MOVE to approve the following Use of Facilities/Buses.

| GROUP | APPLICANT | ACTIVITY | DATE | TIME | LOCATION |
|-------|-----------|----------|------|------|----------|
| N/A | | | | | |
| | | | | | |
| | | | | | |

- 2.7 Move to approve DTS PiE Faculty Grants for Lily Yeh: Transformative Art for \$1500 and Music in the Park for \$1500.
- 2.8 Move to accept a donation from Girl Scout Troop#81295, 2nd place winners of the 2019 Save the Water Challenge. Troop#81295 is donating \$1000 for supplies, garden beds, children’s picnic table, bench and an 8’x8’x8’ gazebo to the school, a total value of \$10,000.
- 2.9 MOVE to accept the June 30, 2019 Comprehensive Annual Financial Report (CAFR) with 2 audit recommendations, and to acknowledge that the Delaware Township Board of Education has reviewed the 2018-2019 audit report as required by N.J.S.A.18A:23-5.
- 2.10 MOVE to approve the Corrective Action Plan for the June 30, 2019 Comprehensive Annual Financial Report (CAFR), with 2 audit recommendations. (Exhibit 2.10)
- 2.11 Move to approve the bond sale referendum. (Exhibit 2.11)
- 2.12 Move to change the April board meeting from Tuesday, April 21st to Tuesday, April 28th at 7:00 PM.
- 2.13 MOVE to dissolve the superintendent share with New Hanover effective April 30, 2020.

3. Personnel/Policy

- 3.1 MOVE to approve the following candidates for the positions, contractual salaries and starting dates indicated for the 2019-2020 school year, pending fingerprint clearance if necessary, per the recommendation of the Superintendent.

| NAME | POSITION | SALARY | DATES |
|-------------------|---|--|-------------------------------------|
| Jessica Rountree | Substitute teacher | \$100 | 2019-20 school year |
| Heather Van Fleet | Substitute teacher | \$100 | 2019-20 school year |
| Alexandra Aiello | part-time special education teacher | Pro-rated salary \$21,037.50 B+45/M Step 1 (pending transcripts) | February 1, 2020 thru June 30, 2020 |
| Zachary Ubry | Part time custodian not to exceed 29 hours per week | Pro-rated salary \$10,189.60 | February 1, 2020 thru June 30, 2020 |

- 3.2 MOVE to approve the following faculty members for Movement on the Guide, effective February 1, 2020 through June 30, 2020, per the recommendation of the Superintendent.

| TEACHER | ANNUAL SALARY |
|---|---|
| Maria Stella Maltese – Pre School Teacher | B+30 Step 5 = \$29,470 (prorated) \$58940 (annual) |

N. Additional Business

O. Audience Participation

P. Board Representatives Liaison Reports

1. Recreation
2. PiE
3. Township
4. ESC
5. Planning Board
6. HCSBA
7. NJSBA Legislature
8. Community Relations
9. HCRHS
10. DTAA

Q. Executive Session

WHEREAS Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy of or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act, now therefore be it

RESOLVED that the Board of Education of Delaware Township School now adjourns from public session to reconvene in Executive Session for the purpose of discussing the following: personnel and litigation, and be it further

RESOLVED that the Board will more specifically discuss (to be stated at the meeting); and be it further

RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of

the subject matter be closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the

Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

R. Adjourn

The Board of Education has the right to change, add to, or delete items listed on this Agenda.