

Delaware Township School Monthly Board of Education Meeting

November 27, 2018 – 7:30 pm

- A. Call to Order** – Mrs. Linda Ubry, President called the meeting to order at 7:30 pm.
- B. Open Public Meeting Act Statement** – Mrs. Ubry read the following statement:
Welcome to a meeting of the Delaware Township School Board of Education. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231, P.L. 1975) and that advance notice required therein has been provided. Meeting notice was also posted in the entrance hallway of Delaware Township School; sent to the Trenton Times and the Hunterdon County Democrat newspapers; posted on the school website and sent to the Clerk of Delaware Township. The public will have the opportunity to be heard as shown on the Agenda.
- C. Flag Salute** – Mrs. Ubry led all assembled in the Pledge of Allegiance.
- D. Roll Call**
- E. Audience Participation – Agenda Items** - None
- F. Correspondence** - None
- G. Presentations** - None
- H. Superintendent’s Report** – Dr. Richard Wiener

1. Student Enrollment (11-15-18) - (Exhibit H.1)

GRADE	ENROLLMENT	SECTIONS	AVERAGE CLASS SIZE
Kindergarten	35	3	11.7
Grade 1	36	3	12.0
Grade 2	43	3	14.3
Grade 3	37	2	18.5
Grade 4	41	3	13.7
Grade 5	38	2	19.0
Grade 6	32	2	18.0
Grade 7	43	3	14.3
Grade 8	50	3	16.7
Pre School	19		
Tuition Sent	3		
TOTAL	377	24	15.7

2. Evacuation Drills –

TYPE OF DRILL	DATE	TIME
Security Drill (Lockout)	9/13/18	2:12 pm
Fire Drill	9/21/18	9:52 am
Fire Drill	10/17/18	2:07 pm
Security Drill (Lockdown) – DoE Observation	10/29/18	10:10 am

3. Suspensions –

MONTH OF	IN SCHOOL	OUT OF SCHOOL
September	0	0
October	0	0
TOTAL FOR SCHOOL YEAR 2018-2019 TO DATE	0	0

4. HIB Incidents –

MONTH OF	INCIDENTS REPORTED	NUMBER CLASSIFIED AS HIB
September	0	0
October	0	0
TOTAL FOR SCHOOL YEAR 2018-2019 TO DATE	0	0

5. Before the meeting, board members participated in a safety and security tour of Delaware Township School. Tomorrow night a School Safety Summit will be held in Flemington. Several board members plan on attending. Next month there will be presentations by Angie Mikula, our Fulbright Scholar and our Librarian, Jill Kirchberger

Dr. Wiener extended condolences to the families of Mrs. Pat Klemchalk, retired school nurse and Mr. Jim Harkness, former board member. Both gave so much to the school and community of Delaware Township. They will be greatly missed.

I. President’s Report – Mrs. Linda Ubry

- Mrs. Ubry also extended her condolences to the families of Mrs. Klemchalk and Mr. Harkness.
- There was a discussion about having a board retreat. The board was in favor of this and Mrs. Ubry will contact School Boards for guidance.

J. School Business Administrator’s Report – Mrs. Susan Joyce

- Official Election Results

3 Year Term	Tate Hoffman	1,170
	Mary K. Lyons	1,194
	(Write In) Rebecca Burns	67

It was also noted that Roseann Nguyen was elected to be the Delaware Township representative on the Hunterdon Central Regional High School BOE.

- K. Approval of the regular minutes of the October 30, 2018 board meeting. Motion by Mr. Cooper and seconded by Mrs. Lyons to approve the October 30, 2018 regular board minutes. Discussion followed. Motion passed by unanimous roll call vote. 8-0-0**

L. Committee Reports and Action

1. **Curriculum/Instruction/Technology** – Mr. Hoffman reported on the committee meeting.

Motion by Mr. Hoffman, seconded by Mrs. Cooper to approve 1.1-1.2.
Discussion followed. Motion passed by unanimous roll call vote. 8-0-0

- 1.1 MOVE to accept the HIB incidents per H.4 of the Superintendent’s Report. (N/A)
- 1.2 MOVE to approve the following field trips for the 2018-2019 school year. (Exhibit 1.2)

ACTIVITY	DATE	GRADE LEVEL	LOCATION
Nutcracker Ballet	11/30/18	3	TCNJ - Ewing NJ

2. **Finance/Facilities** – Mrs. Pouria reported on the committee meeting.

Motion by Mrs. Pouria, seconded by Mrs. Lyons to approve 2.1-2.8. Discussion followed. Motion passed by unanimous roll call vote. 8-0-0

- 2.1 MOVE that the financial reports of the Business Administrator/Board Secretary and the Reconciler for the month ended October 2018 be accepted and placed on file. The Board of Education, after review of the Board Secretary and Reconciler’s monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C.6A:23A-16.10(b). (Exhibit 2.1)
- 2.2 MOVE to approve the attached line account transfers for October 2018. (Exhibit 2.2)
- 2.3 MOVE to approve District invoices presented for payment for October 1, 2018 through October 31, 2018. \$ 285,988.50 (Exhibit 2.3)
- 2.4 MOVE to approve the following payroll amounts:

October 30, 2018	-	\$250,574.35
November 15, 2018	-	\$254,016.01
- 2.5 MOVE to approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and with the scope of the staff member’s current responsibilities and the district’s professional development plan.

ATTENDEE	WORKSHOP/CONFERENCE	DATES	INCLUDE (see below)	MAXIMUM AMOUNT
John Perone	Digital Citizenship Symposium	1/17/19	R M	\$199.00 .31 per mile
Susan Warren	SLP Enhance Therapy	1/8/19	R M	\$269.00 .31 per mile
Jill Kirchberger	Winners Workshop	5/15/19	R	\$209.00
Maira GaNun	Google Classroom	1/31/19	R M M	\$269.00 .31 per mile \$10.00
Cynthia Weil	Google Classroom	1/31/19	R M M	\$269.00 .31 per mile \$10.00
April Ambio	Wilson Reading	January 2019	R M	\$325.00 .31 per mile
Diana Cotter	Wilson Reading	January 2019	R M	\$3235.00 .31 per mile

2.6 MOVE to approve the following Use of Facilities/Buses. (Exhibit 2.6)

GROUP	APPLICANT	ACTIVITY	DATE	TIME	LOCATION
DTS PiE	Julie Luster Roell	Enrichment	Various – see attached	3:00 to 4:30 pm	Various
DTS PiE	Maegan Harrington	Holiday Shoppe	Week of 12/3/18	All Day	Stage in P.A.R.
Delaware Rec. Comm.	Steven Smotrich	Ice Skating Rink	December to March		See Attached

2.7 MOVE to accept the M-1 Annual Maintenance Budget Amount Worksheet for Fiscal Year 2019-2020 & CMP with adjustment. (Exhibit 2.7)

2.8 MOVE to approve the following Fundraiser for the 8th Grade Promotion Dance:

Maria Rosa Dinners	Snack Sack at Basketball Games
Rita's Ice	Luigi's Tiramisu

3. **Personnel/Policy** – There was no committee meeting this month.

Motion by Mrs. Devlin, seconded by Mrs. Lyons to approve item 3.1. Discussion followed. Motion passed by unanimous roll call vote. 8-0-0

3.1 MOVE to approve the following candidates for the positions, contractual salaries and starting dates indicated for the 2018-2019 school year, pending fingerprint clearance if necessary, per the recommendation of the Superintendent.

NAME	POSITION	SALARY	DATES
Marianne DeFronzo	LDTC/Coordinator CST	REVISED \$73,977.00	11/1/18 to 6/30/19
Nadina LaBouliere	Mentor	REVISED \$550.00	2018-2019 school year
Jill Kirchberger	Librarian	REVISED Step 3 – B - .54	2018-2019 school year

		\$28,199.00	
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M. Additional Business - None

N. Audience Participation - None

O. Board Representatives Liaison Reports

1. Recreation – They met Nov 5th; Dec 17th is the Holiday Decorating Competition
2. PiE – They are looking for Holiday Shoppe and Artsonia volunteers; there was Halloween reading; Ryan Story, an activity for adults, will take place in January; they are still talking about having a play.
3. Township – The new firetruck has arrived. There are 80+ Ash trees that have to be taken down at Dilts Park.
4. ESC – A regular board meeting was held with nothing exceptional to report.
5. Planning Board – They talked about the trees at Dilts.
6. HCSBA – The CAFRs are not done. They are waiting on TPAF reports. The auditors want to have a qualified audit approval for the Dec 5th deadline and not have to wait on the state report to finish and file the CAFR reports.
7. NJSBA Legislature (same as above)
8. Community Relations - None
9. HCRHS – The choral concert is on Dec 18th. They are holding an early college planning night. Roseanne Nguyen was elected as the Delaware Township representative on the high school board.
10. DTAA – Basketball season started.

P. Adjourn

Respectfully submitted,

Susan M. Joyce
Business Administrator/Board Secretary

December 18, 2018
Date Approved

Linda Ubry, President