

# Delaware Township School Monthly Board of Education Meeting

**November 27, 2018 – 7:30 pm**

## OUR MISSION STATEMENT

The mission of the Delaware Township School District is to prepare each student to become a productive, responsible member of society, able to adapt and change, by providing an environment that:

Creates a foundation for a self-motivated lifelong learner by providing relevant innovative, comprehensive curricula that reflect the New Jersey Student Learning Standards;

Focuses on individual needs and promotes individual excellence by encouraging and enhancing the intellectual and social development of each student.

This environment will be realized through an active and responsive partnership that includes the students, faculty, parents, community and staff.

**A. Call to Order – Mrs. Linda Ubry, President**

**B. Open Public Meeting Act Statement**

Welcome to a meeting of the Delaware Township School Board of Education. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231, P.L. 1975) and that advance notice required therein has been provided. Meeting notice was also posted in the entrance hallway of Delaware Township School; sent to the Trenton Times and the Hunterdon County Democrat newspapers; posted on the school website and sent to the Clerk of Delaware Township. The public will have the opportunity to be heard as shown on the Agenda.

**C. Flag Salute**

**D. Roll Call**

**E. Audience Participation – Agenda Items**

The opportunity for public comment on questions will be provided at every regular meeting of the Board of Education and will appear on the agenda as Audience Participation. Two will appear on each agenda; one near the beginning for questions or comments on agenda items, and one near the end for general comments or questions.

Audience participation will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing at audience participation will be allowed three minutes to speak and no one will be allowed to speak twice at the same participation session until all those wishing to speak have had their turn.

The Board may or may not respond to the speakers at the time of their appearance.

F. **Correspondence** - None

G. **Presentations** - None

H. **Superintendent's Report** – Dr. Richard Wiener

1. Student Enrollment (11-15-18) - (Exhibit H.1)

<b>GRADE</b>	<b>ENROLLMENT</b>	<b>SECTIONS</b>	<b>AVERAGE CLASS SIZE</b>
Kindergarten	35	3	11.7
Grade 1	36	3	12.0
Grade 2	43	3	14.3
Grade 3	37	2	18.5
Grade 4	41	3	13.7
Grade 5	38	2	19.0
Grade 6	32	2	18.0
Grade 7	43	3	14.3
Grade 8	50	3	16.7
Pre School	19		
Tuition Sent	3		
<b>TOTAL</b>	<b>377</b>	<b>24</b>	<b>15.7</b>

2. Evacuation Drills –

<b>TYPE OF DRILL</b>	<b>DATE</b>	<b>TIME</b>
Security Drill (Lockout)	9/13/18	2:12 pm
Fire Drill	9/21/18	9:52 am
Fire Drill	10/17/18	2:07 pm
Security Drill (Lockdown) – DoE Observation	10/29/18	10:10 am

3. Suspensions –

<b>MONTH OF</b>	<b>IN SCHOOL</b>	<b>OUT OF SCHOOL</b>
September	0	0
October	0	0
<b>TOTAL FOR SCHOOL YEAR 2018-2019 TO DATE</b>	<b>0</b>	<b>0</b>

4. HIB Incidents –

<b>MONTH OF</b>	<b>INCIDENTS REPORTED</b>	<b>NUMBER CLASSIFIED AS HIB</b>
September	0	0
October	0	0
<b>TOTAL FOR SCHOOL YEAR 2018-2019 TO DATE</b>	<b>0</b>	<b>0</b>

5. Hunterdon County – School Safety Summit – 11/28/18 - Update

I. **President's Report** – Mrs. Linda Ubry

- 1.
- 2.

**J. School Business Administrator’s Report – Mrs. Susan Joyce**

1. Official Election Results

3 Year Term	Tate Hoffman	1,170
	Mary K. Lyons	1,194
	(Write In) Rebecca Burns	67

**K. Approval of the regular and closed session minutes of the October 30, 2018 board meeting.**

**L. Committee Reports and Action**

1. **Curriculum/Instruction/Technology**

- 1.1 MOVE to accept the HIB incidents per H.4 of the Superintendent’s Report. (N/A)
- 1.2 MOVE to approve the following field trips for the 2018-2019 school year. (Exhibit 1.2)

ACTIVITY	DATE	GRADE LEVEL	LOCATION
Nutcracker Ballet	11/30/18	3	TCNJ - Ewing NJ

2. **Finance/Facilities**

- 2.1 MOVE that the financial reports of the Business Administrator/Board Secretary and the Reconciler for the month ended October 2018 be accepted and placed on file. The Board of Education, after review of the Board Secretary and Reconciler’s monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C.6A:23A-16.10(b). (Exhibit 2.1)
- 2.2 MOVE to approve the attached line account transfers for October 2018. (Exhibit 2.2)
- 2.3 MOVE to approve District invoices presented for payment for October 1, 2018 through October 31, 2018. (Exhibit 2.3)
- 2.4 MOVE to approve the following payroll amounts:

October 30, 2018	-	\$250,574.35
November 15, 2018	-	\$254,016.01

- 2.5 MOVE to approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and with the scope of the staff member's current responsibilities and the district's professional development plan.

ATTENDEE	WORKSHOP/CONFERENCE	DATES	INCLUDE (see below)	MAXIMUM AMOUNT
Joh Perone	Digital Citizenship Symposium	1/17/19	R M	\$199.00 .31 per mile
Susan Warren	SLP Enhance Therapy	1/8/19	R M	\$269.00 .31 per mile
Jill Kirchberger	Winners Workshop	5/15/19	R	\$209.00
Moiri GaNun	Google Classroom	1/31/19	R M M	\$269.00 .31 per mile \$10.00
Cynthia Weil	Google Classroom	1/31/19	R M M	\$269.00 .31 per mile \$10.00
April Ambio	Wilson Reading	January 2019	R M	\$325.00 .31 per mile
Diana Cotter	Wilson Reading	January 2019	R M	\$3235.00 .31 per mile

- 2.6 MOVE to approve the following Use of Facilities/Buses. (Exhibit 2.6)

GROUP	APPLICANT	ACTIVITY	DATE	TIME	LOCATION
DTS PiE	Julie Luster Roell	Enrichment	Various – see attached	3:00 to 4:30 pm	Various
DTS PiE	Maegan Harrington	Holiday Shoppe	Week of 12/3/18	All Day	Stage in P.A.R.
Delaware Rec. Comm.	Steven Smotrich	Ice Skating Rink	December to March		See Attached

- 2.7 MOVE to accept the M-1 Annual Maintenance Budget Amount Worksheet for Fiscal Year 2019-2010. (Exhibit 2.7)

- 2.8 MOVE to approve the following Fundraiser for the 8<sup>th</sup> Grade Promotion Dance:

Maria Rosa Dinners  
Rita's Ice

Snack Sack at Basketball Games  
Luigi's Tiramisu

**3. Personnel/Policy**

3.1 MOVE to approve the following candidates for the positions, contractual salaries and starting dates indicated for the 2018-2019 school year, pending fingerprint clearance if necessary, per the recommendation of the Superintendent.

<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>	<b>DATES</b>
Marianne DeFronzo	LDTC/Coordinator CST	REVISED \$73,977.00	11/1/18 to 6/30/19
Nadina LaBouliere	Mentor	REVISED \$550.00	2018-2019 school year
Jill Kirchberger	Librarian	REVISED Step 3 – B - .54 \$28,199.00	2018-2019 school year

**M. Additional Business**

**N. Audience Participation**

**O. Board Representatives Liaison Reports**

1. Recreation
2. PiE
3. Township
4. ESC
5. Planning Board
6. HCSBA
7. NJSBA Legislature
8. Community Relations
9. HCRHS
10. DTAA

**P. Executive Session**

WHEREAS Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy of or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act, now therefore be it

RESOLVED that the Board of Education of Delaware Township School now adjourns from public session to reconvene in Executive Session for the purpose of discussing the following: personnel, and be it further

RESOLVED that the Board will more specifically discuss (to be stated at the meeting); and be it further

RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board's consideration of the subject matter be closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the

Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**Q. Adjourn**

The Board of Education has the right to change, add to, or delete items listed on this Agenda.