

SCHOOL-BASED POLICY OF COLLABORATIVE ARTS MIDDLE SCHOOL FOR USE OF CELLPHONES, COMPUTING DEVICES, AND PORTABLE MUSIC AND ENTERTAINMENT SYSTEMS ON SCHOOL PROPERTY

Students are permitted to bring the following electronic items to school: 1) cell phones; 2) laptops, tablets, iPad, and other similar computing devices (“computer devices :”); and 3) portable music and entertainment systems, such as iPods, MP3 players, PSP, and Nintendo DS. All visible items will be confiscated.

A. The use of cell phones, computing devices and portable music and entertainment systems at school is subject to the restriction below.

1. Cell phones and portable music and entertainment systems may not be turned on or used during the administration of any school quiz, test, or examination.
2. Computing devices may not be turned on or used during the administration of any school quiz, test or examination, except where such use has been explicitly authorized by the school or is contained in an Individualized Education Program or Section 504 Accommodation Plan.
3. Use of cell phones, computing devices, portable music and entertainment systems and other electronic devices during the administration of state standardized examinations is governed by State Education Department Rules.
4. Cell phones, computing devices and portable music and entertainment systems may not be turned on or used during school fire drills or other emergency preparedness exercises.
5. Cell phones, computing devices, and portable music and entertainment systems may not be used in locker rooms or bathrooms.

B. Cell phones may be used as set forth below (select applicable option(s) or select other options consistent with Regulation A-413).

During the school day:

- Cell phones may not be turned on or used while on school property.

C. Computing devices may be used as set forth below.

During the school day:

- Computing systems may not be turned on and used during instructional time for instructional and education purposes.

D. Portable music and entertainment systems may be used as set for below.

During the school day:

- Portable music devices and entertainment systems may not be turned on or used while on school property.

E. Confiscation and return of electronic items

All Confiscated electronic devices can be picked up between the hours of **9am-10am and 3pm-4pm on Mondays** from the Parent Coordinator by a designated parent or guardian. Continued violation of this policy will lead to a loss of privilege to bring the item to school.

- If a student has an electronic item confiscated three times the student’s electronic devices will be collected by the school each morning and will be returned at the end of each school day.

F. Discipline

Students who use cell phones, computing devices, and/or portable music and entertainment system in violation of the Chancellor Regulation A-413, and or the DOE’s Internet Acceptable will be subjected to discipline in accordance with the guidance interventions and disciplinary responses set forth in the Discipline Code.



Parent Contract for Use of Cell Phones and Other Electronic Devices

I have read the policy of my child's school on cell phones and other electronic devices, the Discipline Code, and the Bill of Student Rights and Responsibilities, and understand the behavior that is required of my child.

I agree to help my child follow these policies by:

- discussing with my child the contents of the school's cell phone and electronics policy, the Discipline Code and the Bill of Student Rights and Responsibilities;
- encouraging my child to be a respectful and peaceful member of the school community, and to never use an electronic device to engage in harassment, bullying or intimidation, or to take photos or post pictures of others without staff authorization;
- reminding my child that cell phones and electronic devices may not be used during school fire drills or other emergency preparedness exercises;
- reminding my child about the importance of academic honesty and never using an electronic device to engage in cheating or to help others cheat;
- calling the school if I need to contact my child during the school day and not trying to reach my child on his/her electronic device during the school day;
- teaching my child to be responsible and safe about his/her electronic devices both in school and while traveling to and from school, to not display the devices or carry them in a manner that attracts attention, to always travel using safe, familiar streets with good lighting, and to refrain from using shortcuts through isolated areas;
- reminding my child that having a cell phone or electronic device in school is a privilege, and that the privilege may be revoked, or electronic devices may be confiscated by the school if they are used in violation of the school's policy or the Discipline Code;
- reminding my child that the school is not responsible or liable if his/her device is lost, damaged or stolen, that it is my child's responsibility to take proper care of his/her device, and that devices may not be charged at school.

Parent Name (please print): _____

Parent Signature: _____

Date: _____

Student Name: _____

Class: _____