



# Leggett Independent School District 2020 – 2021 School Reopening Plan

Leggett ISD is committed to the health and safety of every student and staff member as well as our community. We will follow the guidance and best practices of the Center for Disease Control (CDC), Texas Department of State Health Services (TDSHS), Public Health Region 04/05N Health Department, Texas Education Agency (TEA), and local governance.

This plan was last modified based on TEA guidance (7/8/20) and Texas Governor Executive Order GA-29 (7/2/2020) regarding the wearing of masks. The document will be updated as government mandates change.

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## General Health & Safety Protocols

- Campus staff will be trained in COVID-19 safety protocols.
- Disinfectants will be used for deep cleaning campuses.
  - The District will store these products safely and ensure that harmful cleaning products are not used near children.
- Students, teachers, staff, and essential campus visitors/volunteers will be encouraged to sanitize and wash hands frequently.
- Tissues will be provided in classrooms and common areas to encourage students and staff to cover coughs and sneezes with a tissue, and if not available, to cover with their elbows. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds, or hand sanitizer should be used.
- Hand sanitizer will be available in each classroom
- Social distancing and safety signage will be added and visible throughout school facilities.
- No outside visitors or parents will be allowed to come to school for lunch at least during the fall semester.
- Visitors and volunteers will be limited, at least during the fall semester. NOTE: essential volunteers scheduled for work at a campus will be pre-screened for temperature/symptoms before admittance on campus. A signed pre-screening attestation will be required before entering the building.
- Leggett ISD is permitted to prevent any individual who fails the health screening criteria from being admitted to the campus until they meet the criteria for re-entry to the campus.
- Currently, all locker rooms and shower rooms are “CLOSED.” This guideline could change by the opening of school in August.



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## Health Self-Screening for Staff & Students

- Students and staff are required to take their own temperatures daily before arriving at school. Anyone with a fever of **100 or higher** should not come to school or a LISD facility. (TEA mandate)
- Students and staff **are required** to self-screen before coming to school by asking the following question (TEA mandate):

### **Have you recently begun experiencing any of the following in a way that is not normal for you?**

- Feeling feverish or a measured temperature greater than or equal to 100 degrees Fahrenheit
  - Loss of taste or smell
  - Cough
  - Difficulty breathing
  - Shortness of breath
  - Headache
  - Chills
  - Sore throat
  - Shaking or exaggerated shivering
  - Significant muscle pain or ache
  - Diarrhea
- Students and staff may be subject to periodic temperature checks for verification, especially if they are feeling ill or suspected of having a fever during the school day.
  - Teachers will have access to a touch-free forehead thermometer to check/verify temperatures throughout the day as needed and will immediately send anyone with a **100 or higher** temperature to the school health clinic for temperature verification and symptom check by the school nurse.
  - Teachers, staff, and students must report to campus/district administration if they have COVID-19 symptoms or are lab-confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry.
    - Additionally, teachers, staff, and students must report to campus/district administration if they have had close contact with an individual who is lab-confirmed with COVID-19, as defined in this document, and, if so, must remain off campus until the 14-day incubation period has passed.
  - **“Close contact” is defined by the Centers for Disease Control and Prevention (CDC) as:**
    - being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or
    - being within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield.
  - Leggett ISD will be pre-screening all contracted workers and essential volunteers before they are allowed entrance on campus.
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## School Health Clinic Procedures

- School nurses will be trained in COVID-19 safety protocols.
- Minor health needs may be handled in the school office area to reserve the health clinic space for students experiencing symptoms or fever.
- Attendance clerks will be trained to communicate the protocol for students/staff who are absent for COVID-19 symptoms.
- Regardless of age, students who come to the school health clinic showing symptoms will be required to wear a mask until their parent arrives to take them home.
- School health clinics will be cleaned and disinfected regularly.

### **Protocols for Individuals Confirmed, Suspected, or Exposed to COVID-19**

Any individual, including teachers, staff, students or other campus visitors/volunteers, who either a) are lab-confirmed to have COVID-19 or b) experience symptoms of COVID-19 (as described in this document) **must** stay at home throughout the infection period, and cannot return to the campus until the school screens the individual to determine if the below conditions for campus re-entry have been met.

#### **Confirmed COVID-19**

If an individual who has been in a school is **lab-confirmed to have COVID-19**, the District must notify Public Health Region 04/05N Health Department and the Leggett County Emergency Health Care Manager in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).

In the case of **an individual who is diagnosed with COVID-19**, the individual may return to school when a medical professional certifies **all three** of the following criteria are met:

- 1) at least three days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications);
- 2) the individual has improvement in symptoms (e.g., cough, shortness of breath); and
- 3) at least 14 days have passed since symptoms first appeared.

#### **Suspected COVID-19**

In the case of **an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19**, the individual is assumed to have COVID-19. The individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.

If an **individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay-at-home period**, the individual must either a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis, or b) receive two separate confirmations at least 24 hours apart that they are free of COVID-19 via acute infection tests at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19/>.



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## Exposed to COVID-19

**Individuals**, including students, teachers, staff or other campus visitors, and volunteers, **who have had close contact (as defined at the beginning of this document) with someone who is lab-confirmed to have COVID-19**, should stay at home through the 14-day incubation period, and should not be allowed on campus.

Leggett ISD school nurses will screen individuals after the incubation period has concluded. If the individual did not experience COVID-19 symptoms during that period, the individual could be allowed back on campus. If the individual experienced symptoms, they must stay at home until the conditions outlined above have been met.

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## Bus Transportation Protocols

- **Families are encouraged to drop students off, carpool, or walk with their students to school to reduce possible virus exposure on buses.**
- Leggett ISD will provide bus transportation options at the beginning of the fall semester as conditions are evaluated and ridership numbers examined.
- Routes and bus stops will be designed for students to arrive at their destinations in less than 40 minutes to reduce close contact.
- Bus drivers will be trained in COVID-19 safety protocols.
- Each bus/route will be limited to one student per seat or two students from the same household.
- **All drivers, and students will wear a mask on the bus. Once at school, masks are required for 3rd - 12th grade. Students PK-2nd grade will have the option to wear masks if they choose.**
- Hand sanitizer is on all buses and is to be used by students when boarding and exiting the bus.
- Seats, handles, and high-touch areas will be disinfected after each route. If a bus makes two routes in the morning or afternoon runs, it will be disinfected before the start of each route. (i.e. if two routes are run in the morning or afternoon, the bus will be disinfected before starting the second route).
- When possible, bus windows will be opened to allow outside air to circulate in the bus.

**To assist our Transportation Department, during registration, please indicate if you would utilize Leggett ISD bus transportation if provided.**

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## Lunchroom Safety

- Leggett ISD plans to utilize the school cafeteria as much as possible for student meals. NOTE: no parents/visitors will be allowed to visit during lunch. This will remain in effect for at least the fall semester.
- Modifications to lunch procedures will be based on what is feasible for each campus and grade. These adjustments will include a combination of staggered schedules, classroom meals, additional lunch periods, rotating groups eating in classrooms and cafeterias, and classes eating together with spacing between groups.
- Cafeteria staff will be trained in COVID-19 safety protocols.



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- All cafeteria staff will be wearing masks and gloves while serving students.
  - Students will be issued a cafeteria card to use as part of the “no-touch” lunch purchase process.
  - Seats, tables, door handles, and high-touch areas will be disinfected regularly.
  - Food items may be pre-packed and boxed to minimize face-to-face contact in the cafeteria line.
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## Personal Protective Equipment (PPE) & Masks

- For this document, masks include non-medical grade disposable face masks, cloth face coverings (over the nose and mouth), or full-face shields to protect eyes, nose, and mouth.
- According to health guidelines released by the Texas Education Agency, masks are not developmentally appropriate for Pre-Kindergarten and Kindergarten students.
- For students under 10 years old, parents may determine if masks or face coverings are developmentally appropriate. At this time, masks **remain an option** and are not mandated for any student under 10 years old.
- For students over 10 years old, masks or face coverings **are required** in accordance with the Governor’s Executive Order GA-29 (TEA mandate).
  - Some 4<sup>th</sup> grade students will be nine years old at the beginning of the year. To assist with compliance and safety, LISD will require masks for all 4<sup>th</sup> grade students regardless of age.
- All LISD staff will wear face coverings, masks or shields in accordance with the Governor’s Executive Order GA-29.
- Executive Order GA-29 requires a mask except:
  - wherever it is feasible to maintain six feet of social distancing from another person not in the same household;
  - if a person has a medical condition or disability that prevents wearing a face covering;
  - while consuming food or drink, or seated to eat or drink;
  - while exercising outdoors or engaging in physical activity outdoors while maintaining a safe distance from other people not in the same household;
  - while giving a speech to an audience while maintaining a safe distance.
- The Texas Education Agency recently announced that PPE would be purchased and provided to each district for use as needed.

From the state, Leggett ISD is scheduled to receive:

- 547 student size disposable masks
  - 1276 adult size disposable masks
  - 329 student size reusable masks
  - 329 adult size reusable masks
  - 1088 gloves
  - 1 thermometers
  - 21 gallons of hand sanitizer
  - 32 adult face shields
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## Handwashing & Hand Sanitizers

- Students and staff will be trained in proper handwashing protocols to prevent COVID-19 and the spread of germs.
  - Elementary teachers will be encouraged to supervise student handwashing for 20 seconds at least two times each day. In addition, all students will be encouraged to wash hands after using the restroom and before eating.
  - Handwashing stations are available in restrooms and some classrooms.
  - Hand sanitizer is available in each classroom and commons areas.
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## Social Distancing Protocols

- Students and staff will be trained in proper social distancing.
  - Signage will be provided to help assist students and staff with social distancing in shared spaces and hallways.
  - Social distancing becomes a personal responsibility of each individual attending school or coming to a LISD facility. Anyone causing a disruption or unwillingness to follow LISD safety protocols, putting students/staff at unnecessary risk may be asked to leave the premises immediately.
  - Schools will reduce in-person staff meetings or other opportunities for adults to congregate in close settings. When those meetings are necessary and cannot be done via electronic means, everyone must follow the mask protocols in this guidance.
  - Whenever possible throughout the day, students and staff will remain six feet apart. It is not feasible that staff and students maintain six feet of social distancing at all times, especially in classrooms and instructional settings.
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## Cleaning & Disinfectant Protocols

- LISD custodial employees have been trained on COVID-19 safety protocols.
- Cleaning and disinfecting will occur daily in every classroom, commons area, and on high-touch surfaces.
- Every classroom and office area will have disinfectant either in a spray, pump, or cloth, provided for employees and students to use in high-touch areas throughout the school day.
- The state recommends that each school district provide students the opportunity to clean their own spaces before and after they are used in ways that are safe and developmentally appropriate.
- In addition to cleanings throughout each day, restrooms, cafeterias, and computer labs will undergo extensive cleaning after each day's use.



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## Protocols for Confirmed COVID-19

The District will close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected unless more than three days have already passed since that person was on campus.

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## Instructional Delivery Options

Leggett ISD is committed to providing rigorous, TEKS-based instruction to all students whether they attend school face-to-face or select remote instruction. We recognize that this may be a challenging year, but we are embracing the opportunity to expand and maximize learning for all students. We will offer face-to-face instruction and remote instruction for all students for the fall semester of the 2020-21 school year. As our local/state conditions change, our plans may change accordingly.

**All students, remote or face-to-face, must still register.** Leggett ISD will send packets with returning students for completion and return to verify that your student's data is correct and provide updates for any critical information that has changed, such as contact phone numbers, emergency contacts, and student health history.

**New student registration.** For students new to Leggett ISD, contact LeeAnn Sachtleben @ 936-398-2412 ext. 2302 or by email at [lsachtleben@leggettisd.net](mailto:lsachtleben@leggettisd.net) for a registration packet.

We will ask parents to inform the school district if they select face-to-face or remote learning as their preferred method of instruction through a survey that will be distributed by electronic media by July 31, 2020. This will allow us to assign teachers to students/classrooms as soon as possible. The sooner we have numbers, the sooner we can make necessary assignments. Because of COVID-19 planning, classroom/teacher assignments previously released by the district may need to be adjusted.

**Once parents select an instructional model, the student will remain in that setting until the end of the nine week grading period. Students may not move out of or into remote instruction until the end of a grading period.**

**Reminder:** The first day of school is Monday, August 24, 2020.

## Face-to-Face Instruction

The key to returning to successful, sustained in-person instruction will be our commitment to health and safety guidelines (below). In-person instruction will resume on August 24<sup>th</sup>. Students will follow regular schedules and course assignments. We support [The American Academy of Pediatrics](#) guidance that strongly advocates for policy considerations for the coming school year that starts with the goal of having students physically present in school. They further state "Schools are fundamental to child and adolescent development and well-being."



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## Safety Guidelines for Face-to-Face Instruction

The District has budgeted for the necessary cleaning and sanitization supplies needed to open schools in August. The Texas Education Agency also provided additional supplies to school districts. All classrooms will be equipped with hand sanitizer, and bathrooms will be stocked with soap and paper towels. Parents do not need to send additional cleaning supplies to the campuses.

All students will receive instruction on the first day of school on appropriate hygiene practices and mitigation strategies and will be reinforced throughout the school year. We have faith that our students will embrace doing their part to keep their home and school families safe.

## PUBLIC HEALTH STATEMENT

As it has always been, the health and safety of our staff and students remain our highest priority. While it is not possible to eliminate all risk of furthering the spread of COVID-19, this guidance document contains information on practices that minimize the likelihood of viral spread. These protocols and guidelines will be modified based on public health and governmental directives, and advancing scientific knowledge on the transmissibility of COVID-19. We also believe that educating our students about proper hygiene techniques and necessary safety measures to prevent the spread will not only keep them safe but will also keep their respective families safe.

<b>Face-to-Face Instruction</b>	
<b>AT HOME BEFORE SCHOOL; SELF-SCREENING</b>	<ul style="list-style-type: none"> <li>• Parents/guardians are required to screen their students for COVID-19 symptoms each day before sending their students to school. Details for self-screening are outlined in this document.</li> <li>• Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms (as listed in this document) or is lab-confirmed with COVID-19.               <ul style="list-style-type: none"> <li>○ Children remaining at home will receive remote instruction until the conditions for re-entry are met.</li> </ul> </li> <li>• Any child who has had close contact (as defined at the beginning of this document) with an individual who is lab-confirmed with COVID-19 will receive remote instruction until the 14-day incubation period has passed.</li> </ul>
<b>ARRIVAL</b>	<ul style="list-style-type: none"> <li>• Campus-specific arrival procedures will be created to facilitate social distancing protocols.</li> <li>• Students will arrive by walk-up, car drop-off, or school bus. Parents/guardians dropping off students will not be able to leave their cars.</li> <li>• For at least the fall semester, visitors or older siblings, not on the same campus, are not permitted to walk students inside the school building.</li> </ul>



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	<ul style="list-style-type: none"> <li>• Hand sanitizer will be available at the main entrance to the campus, in classrooms, in the cafeteria, and common areas throughout the campus.</li> <li>• Free breakfast and lunch will continue to be provided to all Leggett ISD students.</li> </ul>
<p><b>DISMISSAL</b></p>	<ul style="list-style-type: none"> <li>• Campus-specific dismissal procedures will be created to facilitate social distancing protocols.</li> <li>• Campuses may designate staggered dismissal groups. Staggering the groups of walkers, car riders, bus riders, or grade levels will help manage student movement in the building and decrease the risk of potential crowding outside at dismissal time.</li> <li>• Parents picking up students when school is dismissed will coordinate with office personnel the time they will be at the school. This will allow for a smooth transition for departure.</li> <li>• Hand sanitizer will be available at the main exit of the campus, in classrooms, in the cafeteria, and common areas throughout the campus.</li> <li>• Early pick-ups are discouraged before dismissal time.</li> </ul>
<p><b>MASKS / FACE COVERINGS</b></p>	<ul style="list-style-type: none"> <li>• Under Governor’s Executive Order GA-29, staff and all students over 10 years old will wear masks upon entry into any school facility, in classrooms when 6’ distancing is not feasible, any time they leave their classrooms such as when going to the bathroom, and any time in transition as students move from one classroom or space to another, and on school buses. As a requirement for Leggett ISD, 3rd grade through 12 grade students, regardless of their age, will be required to wear a mask.             <ul style="list-style-type: none"> <li>○ Specific mask protocols are included above in the Personal Protective Equipment (PPE) &amp; Masks section.</li> </ul> </li> <li>• Students and staff may provide their own masks. If you do not have a mask, one will be provided by Leggett ISD. Any masks with designs must be school appropriate (as determined by campus administration).</li> </ul>



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## CLASSROOM

- Teachers will monitor students throughout the day and refer to the school nurse if symptoms are present.
- Each classroom will have the following:
  - Visual reminders of distancing requirements
  - Refillable hand sanitizer stations
  - Disinfectant in a spray bottle with cleaning cloths provided for employees and students to use in high-touch areas throughout the school day
- In classroom spaces that allow it, desks will be placed a minimum of six feet apart when possible.
- Whenever possible, open windows or otherwise work to improve airflow by allowing outside air to circulate.
- Teachers will:
  - Encourage hand hygiene upon entering the classroom and after group activities.
  - Establish student responsibilities to clean personal areas and materials/supplies with hand sanitizer, disinfectant wipes, and other self-cleaning products
  - Incorporate outdoor teaching when appropriate.
  - Keep classroom doors open to improve circulation and reduce the touching of the door handles.
  - Limit the use of shared supplies when possible. Commonly-touched surfaces and supplies in classrooms will be disinfected between different class groups if multiple class groups use the same room.



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<p><b>ISOLATION PROTOCOLS</b></p> <p><b>STUDENTS AND STAFF DISPLAYING COVID-19 SYMPTOMS</b></p>	<ul style="list-style-type: none"> <li>• When a student has displayed symptoms of COVID-19, the school nurse will provide a clinical screening to determine if and when a student needs to be sent home.</li> <li>• Students who are ill will be separated from their peers and should be picked up by the student’s parent/guardian.</li> <li>• The district will clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as it is feasible.</li> <li>• District communication will be provided to the teachers, staff, and families of students who had close contact with a COVID-19 positive student or staff member.</li> <li>• Consistent with school notification requirements for other communicable diseases and consistent with legal confidentiality requirements, the district will notify all teachers, staff, and families of all students on campus if a lab-confirmed COVID-19 case is identified among students, teachers or staff on that campus.</li> <li>• Staff members displaying COVID-19 symptoms will follow district protocols, including isolation from students and other staff members.</li> </ul>
<p><b>COMMON AREAS AND TRANSITIONS</b></p>	<ul style="list-style-type: none"> <li>• Campus-specific transition procedures will be created to facilitate social distancing protocols.</li> <li>• Staff and 3<sup>th</sup> through 12<sup>th</sup> grade students are required to wear masks. (TEA mandate)</li> <li>• Staggered releases from each class may be organized to limit the number of students in the hallway during transitions.</li> <li>• When transitioning between classes, students will travel corridors as far to the right as possible.</li> <li>• Visual markers will be developed to help students maintain physical distances and adhere to established campus traffic flow in hallways.</li> <li>• Traffic patterns will be established throughout the campus that separates individuals to the greatest extent possible.</li> <li>• Where possible, one-way traffic throughout campus corridors may be established.</li> <li>• Classroom doors will be propped open to reduce high touch areas.</li> <li>• Access to hand sanitizer will be provided throughout the campus.</li> </ul>
<p><b>WATER</b></p>	<ul style="list-style-type: none"> <li>• Students may bring water bottles from home.</li> <li>• Students may fill their water bottles at school.</li> <li>• Water fountains will be turned off and sealed closed.</li> </ul>
<p><b>CAFETERIA</b></p> <p><b>BREAKFAST AND LUNCH</b></p>	<ul style="list-style-type: none"> <li>• Leggett ISD plans to utilize the school cafeteria as much as possible for student meals. NOTE: no parents/visitors during lunch, at least for the fall semester.</li> <li>• Modifications to lunch procedures will be based on what is</li> </ul>



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	<p>feasible for each campus and grade. These adjustments will include a combination of staggered schedules, classroom meals, additional lunch periods, rotating groups eating in classrooms and cafeterias, and classes eating together with spacing between groups.</p> <ul style="list-style-type: none"> <li>• Cafeteria staff will be trained in COVID-19 safety protocols.</li> <li>• All cafeteria staff will be wearing masks and gloves while serving students.</li> <li>• Students will be issued a cafeteria card to use as part of the “no-touch” lunch purchase process.</li> <li>• Seats, tables, door handles, and high-touch areas will be disinfected regularly.</li> <li>• When possible, food items will be pre-packed and boxed to minimize face-to-face contact in the cafeteria line.</li> <li>• Signage and staff will reinforce physical distance and traffic patterns in the cafeteria.</li> <li>• Hand sanitizer stations will be available in all cafeterias.</li> </ul>
<b>RECESS</b>	<ul style="list-style-type: none"> <li>• We will be working on schedules and routines that teach children to maintain safe distances from each other.</li> <li>• Children will sanitize their hands at the beginning and the end of recess.</li> </ul>
<b>VISITORS</b>	<ul style="list-style-type: none"> <li>• Visitors and volunteers will be limited, at least during the fall semester.             <ul style="list-style-type: none"> <li>○ Essential volunteers scheduled for work at a campus will be pre-screened for temperature/symptoms before admittance on campus.</li> </ul> </li> </ul>
<b>PARENT MEETINGS</b>	<ul style="list-style-type: none"> <li>• ARD meetings, 504 meetings, and parent conferences will be held virtually or by phone conference when possible.</li> <li>• The format for the annual conferences will be determined at a later time.</li> </ul>



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<p><b>TRANSPORTATION</b></p>	<ul style="list-style-type: none"> <li>• Leggett ISD will provide bus transportation options at the beginning of the fall semester as conditions are evaluated and ridership numbers examined.</li> <li>• Routes and bus stops will be designed for students to arrive at their destinations in less than 40 minutes to reduce close contact.</li> <li>• Bus Drivers will be trained in COVID-19 safety protocols.</li> <li>• Each bus/route will be limited to one student per seat or two students from the same household.</li> <li>• All drivers will wear masks.</li> <li>• Hand sanitizer is on all buses and is to be used by students when boarding and exiting the bus.</li> <li>• Seats, handles, and high-touch areas will be disinfected between routes.</li> <li>• When possible, bus windows will be opened to allow outside air to circulate in the bus.</li> </ul> <p>To assist our Transportation Department, during registration, please indicate if you would utilize Leggett ISD bus transportation if provided.</p> <p><b><u>If Possible, parents are strongly encouraged to provide their own transportation for students to and from school.</u></b></p>
<p><b>EXTRACURRICULAR/ ATHLETICS</b></p>	<ul style="list-style-type: none"> <li>• <b>Only students who elect face to face as an instructional delivery method will be allowed to participate in extracurricular activities. The only exception to this policy will be if the event/competition is virtual.</b></li> <li>• Extracurricular participation in certain activities will require a face-to-face component. Detailed guidance will be released at a later date.</li> <li>• Students and staff will be trained in COVID-19 safety protocols.</li> <li>• All participants, coaches, and directors will follow the rules established by the University Interscholastic League and the Texas Education Agency.</li> <li>• Athletic practices and contests will be conducted following safety protocol provided by guidance from Leggett ISD, UIL, and TEA.</li> <li>• UIL guidance can be found on the UIL Website.</li> <li>• In response to healthcare providers’ focus on the COVID-19 pandemic, the UIL recently waived the required pre-participation physical examination for students involved in band/athletics who already have a physical on file for the 2019-2020 school year. Those students who are new or do not have a physical already on file will be required to get a physical and complete the pre-participation physical examination form BEFORE participating in band/athletics for the 2020-2021 school year.</li> <li>• PE locker rooms and showers are currently “CLOSED.” This directive could change as we near the opening of school in August.</li> <li>• Bus travel will follow the transportation guidelines provided by</li> </ul>



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	<p>Leggett ISD and TEA.</p> <ul style="list-style-type: none"> <li>• Spectator attendance at games and contests may be limited based on TEA and UIL guidelines. Ticketing for events may be utilized to control the capacity of facilities.</li> <li>• Postgame sign-out procedures for athletes will be communicated to parents before the beginning of each season.</li> <li>• Event procedures will be in place to minimize face-to-face interactions.</li> <li>• Separate entrances and exits may be utilized, and event doors may be propped open to minimize physical contact with handles.</li> <li>• Spectator seats may be marked or configured in a way to enforce social distancing.</li> <li>• Concessions or concession sales may be limited to encourage social distancing and to follow health and safety guidelines.</li> <li>• Booster club meetings should be held virtually or off-campus to minimize outside exposure to campuses.</li> </ul>
<p><b>FINE ARTS</b></p>	<ul style="list-style-type: none"> <li>• Large group practice sessions, sectionals, and rehearsals will adhere to social distancing guidelines provided by an authorized entity (TEA, UIL, etc.).</li> <li>• Off-campus fine arts performances will only be conducted if specific guidance is provided by an authorized entity (TEA, UIL, etc.).</li> <li>• Concerts/performances may be adjusted based on health and safety guidelines provided by an authorized entity (TEA, UIL, etc.), including but not limited to transportation procedures, number of attendees, and the orientation of concerts.</li> <li>• Booster club meetings should be held virtually or off-campus to minimize outside exposure to campuses.</li> </ul>



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## DECISION POINTS

### WHEN TO CLOSE A CLASSROOM or BUILDING

In the absence of state guidelines (7/9/20), Leggett ISD will adopt local guidelines for the closure of a classroom or a school building. *We have preliminary data points that we are considering but are awaiting official guidance. We will publicize these decision points and the plan for possible closure once we have more information, which includes consultation with local health authorities.*

Plans will include:

- Classroom/campus shuts down for cleaning (1-5 days)
  - Pre-K – 6<sup>th</sup> grade
    - Students/teachers shift to remote learning with generalized enrichment lessons for reading and math
  - 6<sup>th</sup> – 12<sup>th</sup> grade
    - Students/teachers shift to remote learning with course-specific requirements
- Classroom/campus shuts down because of close-contact (14 days)
  - Pre-K – 12<sup>th</sup> grade
    - Students/teachers shift to remote learning with course-specific requirements



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## Remote Asynchronous Instruction

**Remote asynchronous instruction** refers to a learning experience where students engage in assigned materials remotely and interact with the teacher via the computer or other electronic devices or over the phone. There is pre-assigned work with formative assessments on paper or district-selected electronic platforms. Regular grading policies apply to remote learning.

### ROLES AND COMMITMENTS FROM THE STUDENTS AND PARENTS IN REMOTE LEARNING

STUDENTS	PARENTS / GUARDIANS
<p>Complete daily remote activities and assignments.</p> <p>Participate daily in scheduled learning activities, including intervention and tutorials.</p> <p>Take responsibility for asking for help, asking questions, and taking advantage of tutorial sessions.</p> <p>Turn in school work daily at the direction of the assigned teacher.</p> <p>Show up to any live remote instruction ready to learn, on time, dressed appropriately, and follow online etiquette, including using video and showing your face during class.</p>	<p>Monitor and ask for evidence that your child is on track with assignments and coursework.</p> <p>Check the campus homepage for links to teacher lessons.</p> <p>Provide your child with assistance on their day-to-day activities except for designated independent work.</p> <p>Assist in supporting your child’s needs by establishing and managing the daily schedule communicated by the teacher and the campus.</p> <p>Create a designated learning space for your child at home to learn comfortably.</p> <p>Maintain communication with your child’s teacher by phone, email messages, and/or online meetings to create a learning partnership.</p> <p>Allow your child to struggle; it is allowed and encouraged! Do not help too much. Becoming independent takes lots of practice.</p>





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<b>JUNIOR HIGH – 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> Remote Instruction</b>	
<p><b>JUNIOR HIGH 7<sup>th</sup> and 8<sup>th</sup> CORE AREA</b></p> <p><b>(English, Math, Science, Social Studies)</b></p>	<ul style="list-style-type: none"> <li>• There must be daily progress in district-selected electronic platforms.</li> <li>• There will be daily teacher-student interaction remotely.</li> <li>• The student must be able to complete and turn in assignments daily.</li> <li>• The teacher will schedule one-on-one tutorials and intervention time as needed.</li> <li>• The teacher will have interactive sessions through platforms such as "Zoom" or "google classrooms" to assist students.</li> <li>• Regular grading policies apply.</li> </ul> <p>Junior High school core area teachers will be responsible for face-to-face instruction and remote instruction.</p> <p>Remote learning students in the same grade will have the same homeroom teacher.</p>
<p><b>JUNIOR HIGH SCHOOL</b></p> <p><b>6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> NON-CORE AREAS</b></p>	<ul style="list-style-type: none"> <li>• Non-core courses will be offered by remote instruction.</li> <li>• Some courses may require face-to-face sessions.</li> <li>• Teachers will post lessons on a Learning Management System (LMS) such Google Classroom, and students will complete work independently.</li> </ul>
<p><b>JUNIOR HIGH SCHOOL</b></p> <p><b>HIGH SCHOOL CREDIT COURSES TAKEN IN 8<sup>TH</sup> GRADE</b></p>	<ul style="list-style-type: none"> <li>• Some elective courses may not be available via remote instruction.</li> <li>• Teachers will post lessons on a district-approved online learning platform, and students will complete work independently.</li> <li>• There must be daily progress in district-selected electronic platforms.</li> <li>• There will be daily remote teacher-student interaction.</li> <li>• The student must be able to complete and turn in assignments daily.</li> <li>• The teacher will schedule one-on-one tutorials and intervention time as needed.</li> <li>• Regular grading policies apply.</li> </ul>
<p><b>COUNSELING SERVICES</b></p>	<p>The Counseling &amp; Guidance Department will maintain current information regarding mental health and community services for students, families, and staff on the district's web site. A mental health counselor will be available for all LISD students and staff members.</p>
<b>HIGH SCHOOL – 9<sup>th</sup> through 12<sup>th</sup> Remote Instruction</b>	



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<p><b>HIGH SCHOOL 9<sup>th</sup> – 12<sup>th</sup> CORE AREAS, AP, LOTE</b></p> <p><b>(English, Math, Science, Social Studies, Advanced Placement, Languages other than English)</b></p>	<ul style="list-style-type: none"> <li>• There must be daily progress in district-selected electronic platforms.</li> <li>• There will be daily remote teacher-student interaction.</li> <li>• The student must be able to complete and turn in assignments daily.</li> <li>• The teacher will schedule one-on-one tutorials and intervention time as needed.</li> <li>• The teacher will have interactive sessions to assist students as needed.</li> <li>• Regular grading policies apply.</li> </ul> <p>All High school teachers will be responsible for face-to-face instruction and remote instruction.</p> <p>Teachers assigned to remote learning will work from a campus setting.</p>
<p><b>HIGH SCHOOL NON-CORE AREAS</b></p>	<ul style="list-style-type: none"> <li>• Some elective courses may not be available via remote instruction.</li> <li>• Some CTE courses may require face-to-face sessions.</li> <li>• Teachers will post lessons on a district-approved online learning platform (Google Classroom), and students will complete work independently.</li> <li>• There must be daily progress in district-selected electronic platforms.</li> <li>• There will be daily teacher-student interaction.</li> <li>• The student must be able to complete and turn in assignments daily.</li> <li>• The teacher will schedule one-on-one tutorials and intervention time as needed.</li> <li>• Regular grading policies apply.</li> </ul>
<p><b>DUAL CREDIT, DUAL ENROLLMENT</b></p>	<ul style="list-style-type: none"> <li>• We are currently working with Angelina College to coordinate calendars and expectations. More information will be provided as we receive it.</li> </ul>
<p><b>COUNSELING SERVICES</b></p>	<ul style="list-style-type: none"> <li>• The Counseling &amp; Guidance Department will maintain current information regarding mental health and community services for students, families, and staff on the district’s website. A mental health counselor will be available for all students and staff of Leggett ISD</li> </ul>



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<b>OTHER SERVICES – REMOTE INSTRUCTION</b>	
<b>SPECIAL EDUCATION</b>	Parents should rest assured that we are committed to implementing a child’s IEP to the fullest extent possible in a remote setting. If there are difficulties with implementation, we will come together and arrive at workable solutions in the best interest of the child.
<b>FOOD SERVICES</b>	Families who select remote instruction may pick up breakfast and lunch at Leggett Elementary. Details will be provided on the district website.
<b>TECHNOLOGY DEVICES FOR STUDENTS</b>	<ul style="list-style-type: none"> <li>• All students in the remote learning model who do not have access to a technology device may check one out from their campus.</li> <li>• Technology staff will be available in all instructional models to assist students and staff with technology support.</li> <li>• Leggett ISD is considering the purchase of a limited amount of mobile hot spots for families in need of internet access. Internet access is filtered. Only educational sites can be accessed.</li> </ul>
<b>PARENT TECHNOLOGY SUPPORT</b>	The District continues to develop family resources for all remote learning platforms.

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## Attendance and Enrollment

- **Leggett ISD will be required to record DAILY attendance in face-to-face and remote learning models.** This requirement means students must have documented daily engagement to be counted present for credit purposes.
- **Per Texas Education Code (TEC) 25.092, students must attend 90 percent of a course (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade.** This requirement remains in effect during the 2020-2021 school year.
- When available, LISD will provide parents notice of their public education enrollment and attendance rights and responsibilities during the COVID-19 pandemic using a document published by TEA.

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## Technology Support

- All students in the remote learning model who do not have access to a technology device may check one out from their campus.



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- Technology staff will be available in all instructional models to assist students and staff with technology support.
  - Leggett ISD is considering the purchase of a limited amount of mobile hot spots for families in need of internet access. We also have a limited number of devices (laptops) to provide to students in need.
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## Extracurricular Participation

- **If you elect to enroll in the remote (virtual) learning platform, you will not be allowed to participate in any extracurricular activity. The only exception will be if the contest/conference is done virtually.**
  - Extracurricular participation in certain activities will require a face-to-face component. Detailed guidance will be released at a later date.
  - **Athletic practices and contests will be conducted following safety protocols provided by guidance from Leggett ISD, UIL, CDC, and TEA.**
  - Students and staff will be trained in COVID-19 safety protocols.
  - All participants, coaches, and directors will follow the rules established by the University Interscholastic League and the Texas Education Agency.
  - UIL guidance can be found on the [UIL Website](#).
  - In response to healthcare providers' focus on the COVID-19 pandemic, the UIL recently waived the required pre-participation physical examination for students involved in athletics who already have a physical on file for the 2019-2020 school year. Those students who are new or do not have a physical already on file will be required to get a physical and complete the pre-participation physical examination form BEFORE participating in band/athletics for the 2020-2021 school year.
  - PE and athletic locker rooms and showers are currently "CLOSED." This directive could change as we near the opening of school in August.
  - **Bus travel will follow the transportation guidelines provided by Leggett ISD and TEA.**
  - Spectator attendance at games and contests may be limited based on TEA and UIL guidelines. Ticketing for events may be utilized to control the capacity of facilities.
  - Postgame sign-out procedures for athletes will be communicated to parents before the beginning of each season.
  - Event procedures will be in place to minimize face-to-face interactions.
  - Separate entrances and exits may be utilized, and event doors may be propped open to minimize physical contact with handles.
  - Spectator seats may be marked and configured in a way to enforce social distancing.
  - Concessions or concession sales may be limited to encourage social distancing and to follow health and safety guidelines.
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## Facility Rentals & After-School Events

- Due to COVID-19 and the impact on facility management, Leggett ISD will be limiting the rental of school facilities.



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- Any operation of facilities should be done consistent with the Texas Governor's Executive Orders for similar activities.
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## Large-Group Gatherings & Special Events

To begin the fall semester, LISD will avoid scheduling non-essential large group gatherings and events where adults and students must co-mingle or where students would be unnecessarily exposed to the virus in public places such as field trips, assemblies, dances, public pep rallies, PTO fun nights, etc.

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## Social-Emotional Support/Mental Wellness

- The Leggett ISD counselor will be trained in COVID-19 safety protocols.
  - The Counselor will develop strategies and support for students, families, and staff members for each phase of recovery (before reopening, immediately after reopening, and long-term support).
  - The Counselor will develop a referral system for individuals who need targeted support as well as access to school-employed and area mental health professionals.
  - A process will be established to help identify and provide support to students or staff, perhaps at higher risk for significant stress or trauma from COVID-19. This process should involve conducting psychological triage to determine who needs crisis intervention support through a review of data about students and staff that they received during the closure.
  - Students in need of social-emotional support will be provided tiered interventions which could involve referral for additional school-based services or referral to in school or out of school mental health support.
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## Communication

- Leggett ISD will continue to inform key stakeholders regularly while offering opportunities for feedback to help shape the LISD 2020 Fall Plan.
- The district and campuses will provide official communication through LISD website, district Facebook page, phone/email blasts, and other social media accounts.
- Survey links will be sent to each family to gauge their preference for instructional delivery for fall 2020.

Specific questions, concerns, or suggestions should be directed to [jlowe@leggettisdnet](mailto:jlowe@leggettisdnet).