



JOB POSTING

Date Posted: May 13, 2020

Position: Business Administrator

Salary: Salary Based On Experience

Requirements: This job requires basic computer skills, record keeping, knowledge of school business activity and operating procedures. It requires good communication skills and conflict resolution skills. Must be willing to maintain training in school record keeping procedures and work with a team environment.

Benefits: The District pays \$339.55 on employees insurance and also pays for a \$20,000.00 Life Insurance.

How to apply: Contact: Jana Lowe, Superintendent
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