

LEGGETT INDEPENDENT SCHOOL DISTRICT

P. O. BOX 68
 LEGGETT, TEXAS 77350
 (936) 398-2804 (936) 398-2078 Fax

Employment Application for Professional Personnel

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.
An Equal Opportunity Employer

Personal Data	Date of Application _____ Social Security Number _____			
	Name _____ <small style="display: flex; justify-content: space-between; width: 100%;"> Last First Middle Initial </small>			
	Current Address _____ <small style="display: flex; justify-content: space-between; width: 100%;"> Street Box City Zip Code </small>			
	Other address where you may be reached _____			
	Work Phone No. _____		Home Phone No. _____	
Name used on records if different from present name _____ <small>(Used only for reference checks)</small>				
Position Data	List the position(s) you are applying for _____			
	Credentials included with application:			
	<input type="checkbox"/> Resume <input type="checkbox"/> All teaching and professional certificates or licenses <input type="checkbox"/> All transcripts showing degrees			
	Date you can begin work _____			
Have you been employed by Leggett ISD in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If you answered yes, provide dates of employment _____				
Education/Training	Name and location of schools attended	Course of study and major/minor	Diploma, degree, certificate, or license held	Year graduated (College Only)

Professional Data	<p>Please list relevant professional activities. Omit references to organizations that would reveal race, age, ethnic origin, or religion.</p> <p>Papers/articles published _____</p> <p>_____</p> <p>Seminars/workshops conducted _____</p> <p>_____</p> <p>Other related professional activities _____</p> <p>_____</p>
General Information	<p>Do you have a relative who serves on the Leggett ISD Board of Education? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide the relative's name and relationship: _____</p> <p>_____</p> <p>_____</p> <p>Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to theft, rape, murder, swindling, and indecency with a minor)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please state where, when, and the nature of the offense: _____</p> <p>_____</p> <p>_____</p>

References	Please list references the district can contact regarding your work history. Include all managers and supervisors who evaluated or supervised your performance at your last two employers.				
	Full Name of Reference	School District/Firm Name	Mailing Address	Position/Title	Area Code Phone Number

Certification

- Type of certificate held now
 - None
 - Valid Texas
 - Valid Other State _____
 - Emergency (Texas)
 - Texas One-Year: Expires _____
 - Texas Temporary Administrative Expires _____

- Areas of Specialization:

<input type="checkbox"/> Administrator	<input type="checkbox"/> All-Level Art	<input type="checkbox"/> Vocational (specify) _____
<input type="checkbox"/> Superintendent	<input type="checkbox"/> All-Level Health and PE	
<input type="checkbox"/> Principal	<input type="checkbox"/> All-Level Music	<input type="checkbox"/> Nurse
<input type="checkbox"/> Mid-Management Administrator	<input type="checkbox"/> Librarian	<input type="checkbox"/> Visiting Teacher
<input type="checkbox"/> Elementary	<input type="checkbox"/> Counselor	<input type="checkbox"/> Supervisor
<input type="checkbox"/> Elementary and Kindergarten	<input type="checkbox"/> Special Education (specify) _____	<input type="checkbox"/> Other (specify) _____
<input type="checkbox"/> Secondary (Jr./Sr. High)		

Teaching Experience

List teaching experience beginning with most recent years.

Name and Location of School	Type of Assignment	Dates Taught	Reason for Leaving

Other Working Experience

Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach resume if available.

School District/Firm Name	Position/Title	Dates Employed	Reason for Leaving

Verification

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information that may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

I understand that Leggett ISD is authorized by Texas Education Code 22.083 to obtain criminal history record information on applicants the district intends to employ.

Signature

Date

This application becomes the property of Leggett ISD. Leggett ISD reserves the right to accept or reject it. This application shall be considered active for 12 months. If you have not received a response during this time period, you may reapply or reactivate your application.

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P. O. Box 68
Leggett, Texas 77350**

CRIMINAL HISTORY RECORD INFORMATION ADDENDUM

Confidential

The Leggett Independent School District is authorized by state law to obtain criminal history record information on applicants the district intends to employ (Texas Education Code 22.083). The information requested below is necessary to obtain criminal history record information.

Please Print

Name _____
Last First Middle

Social Security Number

Date of Birth

Sex: Male

Female

Ethnicity: Black

White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment, but will be used solely for the purpose of obtaining criminal history record information.

Signature

Date

This form will be removed from the application and filed separately in the personnel office.