



Dear BSCS Parents:

In preparation for the 2018-2019 school year, we will be using FACTS Management System as our preferred method of payment. Our second payment option is families may make payments directly to BSCS by cash, online banking or money order. **We will no longer accept personal checks for Tuition, Capital Improvement or Technology.**

The following listed below will be paid directly to the school (online banking, cash or personal checks will be accepted). **These fees need to be sent to Mrs. McHugh, [lmchugh@scbss.org](mailto:lmchugh@scbss.org), in the Tuition Office.**

- ❖ Early Bird and After School Extended Day
- ❖ Graduation payments (8<sup>th</sup> grade only)
- ❖ Yearbooks are ordered and paid online through [Jostensyearbooks.com](http://Jostensyearbooks.com)

Please note the following advantages in using the FACTS system for tuition payment handling:

- ❖ Convenient online payment plan sign-up
- ❖ Maintain your demographic and financial account information online
- ❖ Receive e-mail payment reminders before your payment is due
- ❖ Increased affordability
- ❖ Online Tuition Payments (if applicable)
- ❖ 2 Payment options (the 5<sup>th</sup> or 20<sup>th</sup> of each month)
- ❖ Web-based interface for account viewing
- ❖ FACTS Enrollment fee is \$50
- ❖ FACTS payment plans for the 2018-2019 are:
  - \*Tuition
  - \*Capital Improvement
  - \*Technology

Please find attached the steps to setup your account with FACTS for the upcoming school year. If you have any questions, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Katharine Murphy".

Katharine Murphy