



AVIATION HIGH SCHOOL

School-Based Policy for Use of Cell Phones, Computing Devices, and Portable Music and Entertainment Systems on School Property

Students are permitted to bring the following electronic items to school: 1) cell phones; 2) laptops, tablets, iPads and other similar computing devices (“computing devices”); and 3) portable music and entertainment systems

ELECTRONIC DEVICES MUST BE TURNED OFF AND PUT AWAY AT ALL TIMES IN ACCORDANCE WITH THE GUIDELINES BELOW

Chancellor’s Regulations A-413 covers all aspects related to electronic devices on school property.

A. The use of cell phones, computing devices and portable music and entertainment systems at school is subject to the restrictions below.

1. Cell phones and portable music and entertainment systems may not be turned on or used during the administration of any school quiz, test or examination.
2. Computing devices **may not be turned on or used** during the administration of any school quiz, test or examination, except where such use has been explicitly authorized by the school or is contained in an Individualized Education Program or Section 504 Accommodation Plan.
3. Cell phones, computing devices and portable music and entertainment systems **may not be turned on or used** during school fire drills or other emergency preparedness exercises.
4. Cell phones, computing devices, and portable music and entertainment systems **may not be used in** locker rooms or bathrooms.

B. Cell phones may only be used as set forth below.

During the school day:

- **Cell phones may not be turned on or used on school property**, except for instructional and educational purposes with the **explicit approval** and oversight of the teacher.
 - Phone calls, texting, video recording, or picture taking is not allowed on school property.
 - Violation of this policy may lead to confiscation of cell phone as per Section E below.
- Cell phones may **only** be used in the cafeteria with **explicit approval** and oversight of the Supervising School Aide, Cafeteria Dean or Administration.
- Headphones may not be used while on school property without **explicit approval** and oversight of the teacher.
- Cell phones **may not** be charged in school.
 - Violation of this policy may lead to confiscation of cell phone as per Section E below.

During after-school, school-sponsored programs or activities:

- Cell phones may not be turned on or used during after-school or school-sponsored programs/activities, except for instructional and educational purposes with the **explicit approval** and oversight of the teacher, club or activity supervisor.
 - Phone calls, texting, video recording, or picture taking is not allowed on school property.
 - Violation of this policy may lead to confiscation of cell phone as per Section E below.

C. **Computing devices (laptops, tablets, iPads and other similar computing devices) may only be used as set forth below.**

During the school day:

- Computing systems must be reported to the Deans Office and kept stored on person throughout the school day.
- Computing systems may not be turned on or used during instructional time, except for instructional and educational purposes with the **explicit approval** and oversight of the teacher.
- Computing systems **may not be turned on** or used during lunch, study hall, library time or other non-instructional periods.
- Computing systems **may not** be charged in school.
 - Violation of this policy may lead to confiscation of computing systems as per Section E below.

During after-school, school-sponsored programs or activities:

- Computing systems may not be turned on or used after-school or on school-sponsored programs/activities without **explicit approval** and oversight of teacher, club or activity supervisor.

D. **Portable music and entertainment systems may be used as set forth below:**

During the school day:

- Portable music devices and entertainment systems **may not be turned on or used while on school property.**
- Portable music devices and entertainment systems **may not** be charged in school.
 - Violation of this policy may lead to confiscation of portable music devices and entertainment systems as per Section E below.

During after-school, school-sponsored activities:

- Portable music devices and entertainment systems may not be turned on or used after-school or on school-sponsored activities without **explicit approval** and oversight of teacher, club or activity supervisor.

E. Confiscation and return of electronic items

Cell phones, computing devices and portable music and entertainment systems **will be confiscated** according to the parameters set forth in this policy and Chancellor’s Regulations A-413. According to the level and recurrence of the infraction, violation of this policy may lead to:

- warnings for first time offences (based on severity of infraction).
- confiscation of item and return at end of school day (based on severity of infraction).
- confiscation of item and return following parent conference (based on severity of infraction).
- confiscation of item and return following student entering into behavioral contract (based on severity of infraction).
- revocation of privilege to bring item to school.

F. Discipline

Students who use cell phones, computing devices, and/or a portable music and entertainment system in violation of any provision of the DOE’s Discipline Code, the school’s policy, Chancellor Regulation A-413, and/or the DOE’s Internet Acceptable Use and Safety Policy (“ISUSP”) will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in the Discipline Code.

This policy also pertains to the use of images, recordings or messages created before, during or after school that may be construed as harassment, intimidation, discrimination, bullying, bigotry, etc. Content of cell phones, computer devices, and/or portable music and entertainment systems is covered under the guidelines of this policy and Chancellor’s Regulations A-413 and may lead to guidance interventions and disciplinary responses set forth in the Discipline Code.

All students and parents must sign the “Contract for Use of Cell Phones and Other Electronic Devices.”

G. Lost, Stolen or Damaged Devices

If students decide to bring cell phones and other electronic devices to school, Aviation High School is not responsible for lost, stolen or damaged cell phone and other electronic devices.