

	DISTRICT/CHARTERS Tasks
<b>STUDENT ACHIEVEMENT</b>	
<ul style="list-style-type: none"> <li>• <b>Teacher Assignment/Course/Roster Data Review through TSDL (aka Accuroster) Window</b> <ul style="list-style-type: none"> <li>○ Training Guidance for TSDL Data Review</li> <li>○ Districts/Charters will review teacher and course assignment data, including student rosters, that will be used to establish Student Achievement Measures (STAM) on NMTEACH Summative Evaluations</li> </ul> </li> </ul>	<p><b>District Data Confirmation</b></p> <p>Districts will have the following review Dates:</p> <p>40<sup>th</sup> Day - <b>December 10 – January 10</b></p> <p>80<sup>th</sup> Day – <b>February 10 – February 25</b></p> <p>120<sup>th</sup> Day – <b>April 10 – April 25</b></p> <p>EoY – <b>July 20 – July 30</b></p>
<b>OBSERVATIONS</b>	
<p><b>Observations are considered complete when:</b></p> <ul style="list-style-type: none"> <li>• Observations conducted and submitted to teachers through Frontline/Oasys</li> <li>• Feedback provided to teacher by principal</li> <li>• Teacher acknowledges receipt of observation</li> <li>• Principal finalizes observation in Oasys to ensure points are awarded on NMTEACH summative evaluation</li> </ul>	
<p><b>3 Observation Cycle (OPTION 1)</b></p> <ul style="list-style-type: none"> <li>• Observation 1</li> <li>• Observation 2</li> <li>• Observation 3</li> </ul>	<p><b>November 1, 2016</b></p> <p><b>March 15, 2017</b></p> <p><b>May 31, 2017</b></p>



## 2016-2017 Calendar

<b>2 Observation Cycle (OPTION 2)</b> <ul style="list-style-type: none"> <li>• Observation 1</li> <li>• Observation 2</li> </ul>	<p style="color: red;">December 20, 2016 May 31, 2017</p>
<b>2 Observation Cycle (OPTION 3-outside observer)</b> <ul style="list-style-type: none"> <li>• Observation 1</li> <li>• Observation 2</li> </ul>	<p style="color: red;">December 20, 2016 May 31, 2017</p>
<b>MULTIPLE MEASURES</b>	
<b>Domains 1 and 4 are considered complete when:</b> <ul style="list-style-type: none"> <li>• Domains 1 and 4 review conducted, scored, and submitted to teacher</li> <li>• Feedback provided by principal</li> <li>• Teacher acknowledges receipt of observation</li> <li>• Principal finalizes observation in Teachscape to ensure points are awarded on NMTEACH summative evaluation</li> </ul> <b>Domains 1 and 4</b> <ul style="list-style-type: none"> <li>• Fall submission</li> <li>• Spring submission</li> </ul>	<p style="color: red;">May 31, 2017</p>
<b>Teacher Attendance Reporting</b> <ul style="list-style-type: none"> <li>• July 1, 2016-June 30, 2017</li> </ul>	<b>District Reporting/Verification Deadline</b> <p style="color: red;">● July 15, 2016</p>
<b>NMTEACH Student and Parent Surveys (issued by UNM)</b> <ul style="list-style-type: none"> <li>• Fall Student Surveys (Semester and Block Schedules)</li>   <li>• Spring Student and Parent Surveys (all schedules)</li> </ul>	<b>Window Open</b> <p style="color: red;">November 30, 2016-December 21, 2016</p> <p style="color: red;">March 1, 2017- May 12, 2017</p>
<b>2016-2017 Summative Reports Available to Districts/Charters</b>	<p style="color: red;">September, 2017</p>

<b>Student Achievement Measures (STAM)</b>	
<b>School Grade Report Card</b>	Available August, 2016
<b>Observations</b>	
<b>See observation timelines for teachers</b>	Districts may move up timelines, or use existing data from the observation process to complete principal summative reports
<b>Multiple Measures</b>	
<b>HOUSSE Competencies conducted by Superintendent/Supervisor</b> <ul style="list-style-type: none"> <li>• HOUSSE Forms A and B (prior to 40<sup>th</sup> day)</li> <li>• HOUSSE Form C</li> <li>• HOUSSE Form D</li> </ul> <p>Recommended timeline</p> <ul style="list-style-type: none"> <li>○ HOUSSE Forms A and B           <ul style="list-style-type: none"> <li>▪ Midyear review</li> </ul> </li> <li>○ HOUSSE Form C</li> <li>○ HOUSSE Form D</li> </ul> <p><b>Teacher Surveys</b></p>	<p><a href="http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_a.pdf">http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_a.pdf</a>  <a href="http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_b.pdf">http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_b.pdf</a></p> <p><a href="http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_c.pdf">http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_c.pdf</a>  <a href="http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_d.pdf">http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_d.pdf</a></p> <ul style="list-style-type: none"> <li>• <b>Prior to October 1, 2016</b> <ul style="list-style-type: none"> <li>○ <b>January – February, 2017</b></li> </ul> </li> <li>• <b>April, 2017</b></li> <li>• <b>April, 2017-June, 2017</b></li> </ul> <p><b>January 9, 2017- February 12, 2017</b></p> <ul style="list-style-type: none"> <li>• Available for district/charter use March 30, 2017</li> </ul>
<b>Final Summative Report</b>	<b>Spring 2017</b>