

Upson-Lee High School
Parent and Family Engagement Policy
2017 - 2018
(Revised 06/05/17)

School Parent and Family Engagement Policy:

Involve parents in the joint development a written parent and family engagement policy that describes ways of meeting the following requirements:

- Notification to parents of the policy in an understandable format and language by letters, brochures, and website. Policy is in the beginning school packet and system web page. It is distributed at meetings, Parent Resource Center, and Title I meeting by request.
- Periodic updates of the policy to meet the changing needs of parents and the school.
- Submitting parents' written comments on the schoolwide plan to the district if parents do not find the plan to be satisfactory. The district will submit the written comments to the State.

Policy Involvement:

Upson -Lee High School shall:

- Hold an annual meeting, at a convenient time, to which all parents shall be invited and encouraged to attend. The purposes of this meeting are to:
 - Review Title I Policy and services offered.
 - Discuss the District's and School's Parent and Family Engagement Policy.
 - Explain the right of parents to be involved in revising and updating the Policy and serving on various committees.
- Offer flexible number of meetings - morning, afternoon, or evening. Reasonable funds will be available if necessary for expenses associated with parental involvement activities to enable parents to participate in school-related meetings and training sessions.
- Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the school Parent and Family Engagement Policy, the School Continuous Improvement/Schoolwide Plan, and the Parent-School Compact by the following:
 - Parents serving on the various school committees
 - Parent surveys
 - Parent comments regarding policies and the plan when sent home
 - Open parent meetings for discussion and review
- Provide the following items to the parents:
 - Timely information about Title I programs
 - A description and explanation of the curriculum used at the school, the academic assessments used to measure student progress, and the proficiency levels students are expected to reach
 - Opportunities for regular meetings, if requested by parents, to make suggestions and to participate, as appropriate, in decisions relating to the education of their children, and to receive timely responses to the suggestions. Parents will be notified by and input solicited by the following:
 - Parent surveys
 - Infinite Campus
 - Teacher-parent conferences
 - Social media
 - Annual meeting
 - Input meetings
 - District/School Website
 - Automated Call System
 - Links to the Georgia DOE

- Letters and notices
- Title I Parent Coordinator

Shared Responsibilities for High Student Achievement:

- Develop jointly with the parents or guardians of participating students a school-parent compact that outlines how parents, the entire school staff, and students will share responsibility for improved students' academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. The compact shall:
 - Describe the schools responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that helps children served under Title I meet the statewide academic content standards and the ways in which parents will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering at the school; and participating, as appropriate, in decisions related to the education of their children.
 - Address the importance of ongoing communication between teachers and parents through (at a minimum):
 - Parent-teacher conferences
 - Frequent reports to parents about their children's progress
 - Reasonable access to staff, reasonable opportunities to volunteer at the school, participate in their children's class, and observe classroom activities as approved through the principal

Building Capacity for Engagement:

- To ensure effective engagement of parents, and to support a partnership among the school, parents and community to improve student academic achievement, ULHS shall:
 - Provide assistance to parents in understanding the State's academic content standards including State and local academic assessments, the requirements of the assessments, how to monitor a child's progress, and work with educators to improve the achievement of their children
 - Provide materials and trainings to help parents to work with their children to improve achievement, such as using technology
 - Educate teachers, principals and other staff with the assistance of parents in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners
 - Carry out feasible and appropriate coordination and integration of parent engagement programs and activities with other programs such as the parent resource center
 - Ensure information sent to parents is in a format and, to the extent practicable, in a language the parents can understand.

Specifically, the school will build capacity for engagement by the following:

- Convening parent meetings
- Notifying parents of the availability of information, extra programs, and materials in the school for students

Accessibility

- To the extent practicable, Upson-Lee High School will provide full opportunities for participation to parents with limited English proficiency, parents of migrant children, and parents with disabilities, including providing information and school reports required in a format and language such parents understand.

For more information, please contact:

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