



## CHACKBAY ELEMENTARY SCHOOL

### 2018-2019 Parent and Family Engagement Plan

***"Parent and Family Engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities***

**GOAL:** To enhance the instructional program and academic achievement of students at Chackbay Elementary School by involving parents in all aspects of the school's activities.

**OBJECTIVE:** The administration, faculty, and staff will provide a variety of programs to promote parent and family engagement to improve the academic performance of students. Documentation of these programs will include sign-in sheets, copies of the monthly school calendar, and school visitations.

#### **Part I: General Expectations**

Chackbay Elementary School will adhere to the following ESSA Parent and Family Engagement Federal Program Assurances outlined in Section 1116 of the Every Student Succeeds Act:

- The school will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs.
- The school will convene meetings at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs, and pay reasonable and necessary expenses associated with parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
- If the school-wide programs plan for Title I, Part A is not satisfactory to the parents of participating students, the school will submit any parent comments with the plan when the school submits the plan to the Lafourche Parish School District.

## **Part II: Description of How Schools Will Implement Required School Parent and Family Engagement Policy Components**

1. Chackbay Elementary School will involve parents in the joint development and review of its Parent and Family Engagement Plan by: (PTC Members)
2. Chackbay Elementary School will involve parents in the process of reviewing their School-Wide Improvement Plan (SIP) by: (at Open House and PTC meetings)
3. Chackbay Elementary School will provide parents of participating students information about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by: (Open House, Parent meeting nights and activities, conferences, RTI or SBLC meetings)
4. Chackbay Elementary School will provide opportunities for parent meetings, when requested, to formulate suggestions and to participate, as appropriate, in decisions about the education for their children. The school will respond to any such suggestions as soon as practicably possible by: (emails, phone conferences, face to face conferences, letters, Do Jo, remind app)
5. The school will provide assistance to parents of students served by the school, as appropriate, in understanding the following topics:
  - The state's academic content standards
  - The state and local academic assessments including alternate assessments
  - How to monitor their child's progress
  - How to work with educatorsChackbay Elementary School will assist parents by: (Explaining at Open House, providing internet resources, notes home, Parent Involvement activities and meetings)
6. Chackbay Elementary School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology by: (Resources in Parent Center Area in work room, notes sent home, teacher communication, links on school website, Parent meetings)

7. Chackbay Elementary School, with the assistance of its parents, will educate its teachers, support personnel, and school leaders in the value of parents/families, and in how to reach out to, communicate, and work with parents as equal partners to build ties between the parents and the school by: (PTC meetings, weekly tests and behavior reports sent home for parents to sign and child to return to teacher, Professional Development)
8. Chackbay Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other programs such as parent resource centers by: ( Hosting Parent Activities, providing parent resources in a designated area at school for parents to check out, providing tours to Head Start faculty and future students and families, hosting transition meetings)
9. Chackbay Elementary School will ensure that information related to school and parent/family programs, meetings, and other activities is sent to the parents/families in a format and, to the extent, practicable, in a language the parents can understand by: (making accommodations for other languages translated)
10. Chackbay Elementary School will provide other reasonable support for parental involvement activities under Title I, Part A as parents may request.

### **Part III: School-Parent Compact**

As a component of the school-level parental involvement plan, each school will jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

\*\*A copy of the Chackbay Elementary School Compact is attached to this plan.

### **Part IV. Adoption**

This school Parent and Family Engagement Plan has been developed jointly with, and in agreement with parents of students at Chackbay Elementary School, a Title I school, as evidenced by the list of parent participants below.

This plan was adopted by the school on August 9<sup>th</sup>, 2018, and will be in effect for the 2018-2019 school year. A complete Summary of this plan will be distributed to ALL parents at Chackbay Elementary School, a Title I school, on or before September 28, 2018. The entire detail plan will be on the school website at Chackbay Elementary School website and will be available in the school office no later than September 28, 2018.

Robby Lee \_\_\_\_\_ 8-9-18 \_\_\_\_\_  
Principal Date

Allison Passman \_\_\_\_\_ 8-9-18 \_\_\_\_\_  
School Level FE Contact Date

Celeste Garreau \_\_\_\_\_ 8-9-18 \_\_\_\_\_  
School Improvement Plan Parent Representative Date



to the following parents for their willingness to give their time and effort in providing input for the development of this School Parent and Family Engagement Plan.

(Leigh Oncale, Kathy Beemel, Kandy Cortez, etc)