

**The Penn Trafford Chapter
Of
The National Honor Society**

BY LAWS

ARTICLE 1: MEETINGS

SEC. 1 Meetings of the PTNHS shall be after school.

SEC. 2 Special meetings may be called by the Executive Board.

SEC. 3 Attendance at all meetings is mandatory unless prior arrangements have been made. Absence from school is excepted.

SEC. 4 Members are expected to conduct themselves at meeting with decorum and with respect to their officers and advisors.

SEC. 5 Meetings should follow Roberts Rules of Orders.

ARTICLE 2: SELECTION OF MEMBERS

SEC. 1 Selection of membership shall be by the Faculty Council, consisting of five faculty members, with the sponsor being a non-voting sixth member.

SEC. 2 A cumulative GPA of 3.75 or above at the beginning of the junior or senior years is necessary for candidacy to be considered by the Faculty Council. In addition, students must have scored proficient or advanced on all three Keystone exams. Students not taking the Keystones per Chapter 4 Regulations will be required to pass the District Assessment version in place of the Keystones

SEC. 3 The selection procedure as described by the Faculty Council is to consist of:

(a) (1st quartile) The Faculty Council is to receive a list of all juniors and seniors who have sustained a cumulative GPA of 3.75 or above from the previous school year. The Guidance Department secretary is the source of this information.

(b) The Honor Society Faculty Advisor is to distribute a formal letter

to those juniors and seniors identified from the list you were not previously members of NHS. The letter thoroughly explains the additional criteria for membership selection and requires all applicants to complete a survey form by a specific date.

(1) An applicant's failure to turn in the completed form by the required date, unless there are extenuating circumstances as approved by the Faculty Advisor, will result in exclusion from consideration.

(c) The Faculty Council will review the completed survey forms selecting or rejecting each applicant on the basis of the information the applicant provides.

(d) The Faculty Council may ask applicants in writing to further clarify existing information or poll the general faculty to provide additional data to assist the Council in its selection/rejection decisions.

(e) Applicants selected for membership will be notified by the faculty advisor as to the details of induction.

(f) All applicants who are rejected will be advised by the Faculty Advisor as to their deficiencies.

ARTICLE III: DISMISSAL

SEC. 1 Members can expect to be dismissed from NHS for the following violations:

(a) Failure to participate in projects and activities of the local chapter.

(b) Unexcused absence from meeting.

(c) Misconduct during meetings.

(d) Violation of school rules or civil laws resulting in out-of-school suspension, incarcerations, or in-school suspension.

(e) Failure to maintain a 3.75 GPA each quartile.

(f) Failure to uphold the criteria which were used as a basis for his/her membership.

(g) Failure to pay dues.

SEC. 2 One warning is allowable but not guaranteed for each violation. Warnings will be issued in writing by the Faculty Advisor.

SEC. 3 In lieu of a second warning per violation, a member will be dismissed as notified in writing by the Faculty Advisor.

SEC. 4 Dismissal may be appealed to the Faculty Council which will render a final decision.

ARTICLE IV: OFFICERS

SEC. 1 The selection of officers shall take place in the Spring for the following year. Every member attending the meeting will be able to nominate and vote.

SEC. 2 The officers of the PTNHS shall consist of a president, vice president, secretary, treasurer, and parliamentarian.

SEC. 3 The officers shall serve as the Executive Board and shall meet prior to general meetings to establish the agenda for meetings, determine possible projects, set dues, fees, etc.

ARTICLE V: INDUCTION OF NEW MEMBERS

SEC. 1 The induction of new members shall take place where and when as determined by the Executive Board each fall.

SEC. 2 All members of the PTNHS are required to participate in some way.

SEC. 3 The type of ceremony will be determined by the Executive Board.

SEC. 4 A membership card will be given to new members.

ARTICLE VI: DUES

SEC. 1 The amount of annual dues shall be determined by the Executive Board.

SEC. 2 Dues must be paid by December 1st of the school term.