



# PENN-TRAFFORD SCHOOL DISTRICT

*"Effective, Efficient, Quality Education"*

**Harrison Park Elementary School**  
18 Dell Avenue  
Jeannette, Pennsylvania 15644  
[www.hp.penntrafford.org](http://www.hp.penntrafford.org)

**Mr. Jeffrey Swartz**  
Principal  
724-744-2161  
724-744-1865 (fax)

September 3, 2019

Dear Harrison Park Families,

We wanted to thank all of our parents and guardians for their support and assistance with the successful start of the year. As we continue throughout the school year, it is imperative for your son/daughter's safety that the school has up to date legal, medical, and demographic information. Please contact the school office with any changes or additions to your contact (name, address, phone numbers, etc) and/or medical information. Additionally, to protect your legal rights, please ensure we have current legal custody papers (if applicable) on file at the school. If you have any questions or concerns, please feel free to contact the school.

Sincerely,

Jeffrey Swartz