

Columbus Elementary School

Mt. Pleasant Central School District

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August, 2019

Dear Parents/Guardians:

Welcome back! The 2019.2020 school year is fast approaching. I hope that you and your family are enjoying a happy and restful summer.

If you haven't already done so, you can view your child's schedule in the *Parent Portal*. You can see all of the teachers your child will be working with, as well as the subject areas that they teach. Our classes are heterogeneously grouped and every effort is made to create balanced groups. A great deal of thought and consideration go into the planning and placement of your child. Therefore, changes *cannot* be made, as it would impact the composition of the other classes. My professional staff and I review many factors beforehand. These include your child's academic profile, learning style, social and emotional needs, along with the input provided from the questionnaire.

Please also note the addition of the following new staff member to Columbus this year:

- Mrs. Lynne Deere – *Special Education Teacher*

The following teacher has moved to a different grade this year:

- Ms. Lenora Rudovic – *Grade 3 to Grade 4*

Please see the schedule for you and your children listed below:

FIRST DAY of SCHOOL: Tuesday, September 3, 2019

SCHOOL HOURS: 8:00 a.m. – 2:55 p.m.

SCHOOL SUPPLIES: Students can bring their supplies in over the first several days; or you can drop them off at *Back to School Night*. If you pre-ordered, the supplies will be delivered directly to your child's classroom.

BACK to SCHOOL NIGHT: Thursday, September 5, 2019

MORNING ARRIVALS: *If you choose to drive your child to school, parent drop off is from 7:30 a.m.-7:55 a.m. (READ BELOW FOR the PROCEDURES)*

EARLY DROP OFF PROCEDURES:

- Upon entering the campus, turn left into the parking area, go through the parking area **(not the bus lane please)**, and then turn right at the end of the lot.
- Proceed to the drop off area.
- Pull around the circle to drop off your child near the *LIBRARY* entrance.

- Mr. Adam Yaeger, (*Home and Careers teacher*), will supervise the children in the *LIBRARY* from 7:30 a.m.- 8:00 a.m. Students *will not* be able to enter the building *prior* to the 7:30 a.m. drop off time, as there will be no personnel available to provide student supervision.
- Students may be dropped off **after 8:05 a.m.**, *once all of the busses have arrived*, in the car lane. At this time, they may enter the building through the main entrance. Please adhere to this important rule.

AFTERNOON PICK-UPS/DISMISSAL:

Student pick-up is in the *LIBRARY*. All students being picked up will report to the *LIBRARY* at 2:55. You may enter the *LIBRARY* directly through the outside door (on the side of the building) beginning at 2:45 to sign your child out.

If you need to pick your child up **before 2:45**, you will then need to come to the front entrance of the building to sign them out. *Thank you in advance for your cooperation.*

NOTE: Please park in the lower lot and walk up to the *LIBRARY*.

We ask that you kindly adhere to the drop-off and pick-up locations and procedures. The safety of the children is the utmost importance.

BUS INFORMATION/TRANSPORTATION:

- Your child's bus information can be viewed in the *Parent Portal*. We strongly encourage you to have your child ride the bus on the first day of school, *Tuesday, September 3, 2019*, so that the bus driver will immediately become accustomed to stopping for your child. If you have any questions regarding these routes, you may call the *Business Office (769-5500)*.
- We also ask that if your child will not be riding his or her bus on a particular day (for a play date, babysitter, etc.), that you send a note with your child to give to the teacher for that given day.

The *District School Calendar* will be available on the District Website and will be distributed to each child attending the school system. Please visit our school website on a daily basis to be kept up to date on any news, information, school supply lists, etc.

Let me say in closing that we are delighted to have you and your child as members of our school community. It is our foremost goal this year - *and every year* - to make your child's learning experience at Columbus Elementary School a truly meaningful one!

Sincerely,

Michael Cunzio
Michael Cunzio, Principal

Theresa Outhouse
Theresa Outhouse, Assistant Principal

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