



## 2019 Fundraiser "411"

Dear SJP Parents,

We are anxiously awaiting our upcoming fundraiser on March 15<sup>th</sup>. There are many parents working tirelessly to make the event both memorable and successful and we thank them tremendously for their efforts. We recognize that some families are new this year and/or have questions so to help you prepare for the night, here is some helpful information you may need;

Get ready for a roaring good time!

### 1. CHECK-IN

- a. Upon entering the venue, volunteers will be checking you in at the registration table. You will have already submitted your credit card info when you registered online. You must give a credit card on file as all silent & live auction bids will be billed to that card.
- b. The event begins promptly at 7:00 PM so we urge guests to arrive at 6:45 PM so you are checked in and ready to enjoy the night.
- c. Please try to be on time, as we will begin our *Live Auction* at 8:00 PM!

### 2. WHAT TO BRING

- a. Be sure to have cash on hand for the raffle tickets that will be sold through out the night. We have 2 raffles being offered. The 50/50 raffle will be available (\$5/ticket, \$20/5 tickets) as well as the Super Silent Auction Raffle (\$10/ticket, \$40/5 tickets).

### 3. HOW TO BID

- a. The *Silent Auction* committee has hand selected a wide array of prizes that range from beauty/health/wellness to travel/dining experiences to student art, teacher experiences, home goods and so much more! You will be able to browse the items, see their starting bid and bid on your phone through the GiveSmart website. Bidding will begin at 7pm on your phone and you will receive periodic text messages indicating whether you have been "outbid". The silent auction will remain available all evening and close at 10:30 PM.
- b. The *Live Auction* committee has also worked to create an exciting list of offerings, many of which are perfect for large groups. Please review the packet of material being sent

home so you can plan in advance on what you might like to bid on, as well as pool together friends to join in on your bid. The *LIVE AUCTION* will begin at 8:00 PM. If you plan to bid, you will have a “paddle number” that will be on the back of a program you receive that evening. If you are the winning bidder, a representative will approach you to record your paddle number and your credit card will be automatically charged. If you are bidding with multiple families, we kindly ask you designate a point person with whom the representative can approach. This point person should have the names of all parties in the bid as well as their bid amounts.

- c. We will have bidding sheets available on tables and chairs so you can list all the names of your co-bidders.

#### 4. IF YOU WIN

- a. If you have won a *Silent Auction* item, please DO NOT take the item until we have logged the winning bid into our records. We will have student volunteers retrieve the item and bring to you at check out.
- b. If you win a *Live Auction* item, a representative will come over to you to collect your information.

#### 5. WHAT ELSE TO KNOW?

- a. The theme is “Roaring 20’s”, “Vintage Hollywood Glam” era (think Great Gatsby), HOWEVER, you do not have to come dressed in theme.
- b. Seating is not assigned however there will be both dinner and “high boy” tables set up for you to enjoy your food. The idea is to have people moving, bidding and mingling for a Roaring Good Time!
- c. This is not a formal sit-down dinner; HOWEVER, there will be plenty of food available from pastas, cheeses, meats, and desserts. Wine & beer is included and there will be a fundraising cocktail available for purchase, so please have cash on hand.
- d. We will have a final appeal message txt to your phone at the end of the night to make one last big fundraising push!
- e. ENJOY THE NIGHT! HAVE FUN! Remember, this is for a good cause and the money raised goes right back to our children’s classrooms. We will have great music and time to dance the night away....see you there!