



*Sts. John and Paul School*  
*280 Weaver Street*  
*Larchmont, NY 10538*  
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## **Checklist for New School Families 2017 -2018**

**(“Forms” tab at [sjpschool.org](http://sjpschool.org))**

### **To Do List For New Families by end of June:**

- FACTs Payment Agreement -enclosed (Tuition Schedule is on the website for 2016-17 / K to 8 and PK-4) “Admissions” tab
- Medical and Dental forms
- Provide Copies; Sacrament Certificates – Birth Certificate, Baptism\*, First Communion\*, Confirmation\* (*if applicable*)
- Emergency/IRIS (*Immediate Response Information System*) Form
- Blue Book Directory Form
- Ethnicity/Race Information
- Personality Description Form
- Records Release Form (Grades 1 - 8) (*if not already completed*)
- Enrollment Language Program form - with its Tuition Schedule (*if not already completed*)

### **Forms due by the first day of school** “School Forms and Parents” tab

*(Some may not be up until after the first week of school)*

- Media Authorization Form
- Handbook Acknowledgement Form – Signature Page Handbook will be updated by the end of July
- Internet Contract

#### **Optional forms**

- Aftercare Program Form and Fee -
- Transportation Notice – Busing determined by home district
- Milk Order Form
- Pizza Lunch Order Form (Fridays)
- Lunch With Lou Information (everyday, but Friday)
- Chicken Nugget Order form (Mondays)
- Hot Dog Order form (Wednesdays once a month)

### **Information to review under “Parents” tab**

- Uniform ordering information and description (updated in mid July)
- Dismissal Procedure with Parking Lot Description “Parents” tab