

*Lifetouch Yearbooks  
Community Image  
Upload Site and instructions*

To submit your completed ads, go to:  
[www.community.lifetouch.com](http://www.community.lifetouch.com)  
and, register with the  
Community Image Upload Site Access Code:  
**VBXQAB**

Once registered, you will receive an email from  
Lifetouch with an activation link.

You must click the activation link before you can log into the  
Lifetouch Community Image Upload site.

Select : **the file “name” in the library**  
They must be in jpeg format

You can upload 5 ads at a time  
(10MB or smaller)

**If you have any questions about the process,  
please do not hesitate to contact;**

**Mrs. Howard - [phoward@sjpschool.org](mailto:phoward@sjpschool.org)**