



Sts. John and Paul School
280 Weaver Street
Larchmont, NY 10538
914 834 6332

Checklist for New School Families

(“Forms” tab at sjpschool.org)

To Do List For New Families by the 1st of August:

- FACTs Tuition Management Co. instructions for enrolling “Admissions” tab (Tuition Schedule is on the website)
- Medical and Dental forms
- Provide Copies; Sacrament Certificates – Birth Certificate, Baptism* (*if applicable*)
- Emergency/IRIS (*Immediate Response Information System*) Form
- Blue Book Directory Form
- Ethnicity/Race Information
- Personality Description Form

Forms due by the first day of school “School Forms and Parents” tab

(Some may not be up until after the first week of school)

- Media Authorization Form
- Handbook Acknowledgement Form – Signature Page Handbook will be updated by the end of July

Optional forms

- Aftercare Program Form and Fee -
- Milk Order Form

Information to review under “Parents” tab

- Uniform ordering information and description - Only GYM uniform for PK-4
- Dismissal Procedure with Parking Lot Description “Parents” tab – special instructions for PreK program.