Checklist for New School Families
(“Forms” tab at sjpschool.org)

To Do List For New Families by the 1st of August:

☐ FACTs Tuition Management Co. instructions for enrolling “Admissions” tab (Tuition Schedule is on the website)
☐ Medical and Dental forms
☐ Provide Copies; Sacrament Certificates – Birth Certificate, Baptism* (if applicable)
☐ Emergency/IRIS (Immediate Response Information System) Form
☐ Blue Book Directory Form
☐ Ethnicity/Race Information
☐ Personality Description Form

Forms due by the first day of school “School Forms and Parents” tab
(Some may not be up until after the first week of school)

☐ Media Authorization Form
☐ Handbook Acknowledgement Form – Signature Page Handbook will be updated by the end of July

Optional forms

☐ Aftercare Program Form and Fee -
☐ Milk Order Form

Information to review under “Parents” tab

☐ Uniform ordering information and description - Only GYM uniform for PK-4
☐ Dismissal Procedure with Parking Lot Description “Parents” tab – special instructions for PreK program.