



**VOLUNTEERS
DO NOT
NECESSARILY
HAVE THE TIME;
THEY HAVE
THE HEART**



We are looking for a few good people who would like to volunteer to help out with classroom parties for the 2018-2019 school year. Please fill out this form and return it to school as soon as possible.

Your name: _____ Phone # _____

Email: _____

Please fill out the chart below. Please check the party you would like to work. You can choose one or both. If you have multiple children, please indicate which party you would like to work for them.

Student Name	Grade	Teacher (Indicate AM or PM)	Winter Party	Valentine Party

If you are unable to volunteer but are willing to send in supplies please indicate that here. Any help is always appreciated!!

Thank you so much for all you do!!



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Important Party Information! Keep this paper :)

- ✓ Party Dates: Winter Party ~ 12/21/18
Valentine Party ~ 02/14/19
- ✓ Party Times: K-AM ~ 10:30-11:30 AM
K-PM-5th ~ 2:15-3:15 PM
- ✓ Parent Arrival: Parents may arrive and check in at the office 15 minutes before the parties start.
- ✓ How it works:
 - You will be contacted for the party you chose to work.
 - You will get contact information for ALL parents working the party with you.
 - COMMUNICATE and WORK TOGETHER to plan the party. We are all here to help, share the responsibilities. Be creative...
 - Plan a craft
 - Plan Games (prizes are not necessary, up to you)
 - Check with teacher for class size and if they prefer a certain craft or game.
 - PTO provides snacks and drinks. PLEASE no outside snacks, drinks or food treat bags.
- ✓ IF something comes up and you cannot make it please contact the group of parents working the party and Andrea Solomon so we can better prepare. I will be there so I can help out if needed.

Contact Info: Andrea Solomon 412-496-8055 asolomon31@verizon.net