

**President:** Maritza Adorno-Sabato **Vice President:** MaryAnn Virga **Treasurer:** Peggy Lindsey  
**Corresponding Secretary:** Kisha Nembhard **Recording Secretary:** Annmarie Durago

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The bumblebee's body is heavy and it's wing span too small – and yet it flies. One wins success by believing one can.

### WILLINGNESS TO SERVE APPLICATION FOR PTA OFFICER POSITIONS FOR THE HUNGERFORD SCHOOL PTA

PTA Nominations for 2018 - 2019. To serve as a PTA Officer, you must be a Parent or Legal Guardian of a child attending The Hungerford School. Below, is a short overview of each officer's duties:

**President:** preside at all meetings; coordinate the work of officers and committees.

**Vice President:** aid to president; fills vacant committee head positions; "Ways & Means"- oversees all PTA fundraising activities, monitors committee projects.

**Treasurer:** prepare budget, maintain checkbook and prepare financial reports. An accounting background STRONGLY RECOMMENDED for this position, but not required.

**Recording Secretary:** take/prepare minutes and collect information for historical files.

**Corresponding Secretary:** Recording Secretary's backup, Conducts and maintains a file of all correspondences, sends notices of all meetings, sends letter or cards correspondence to members, coordinates PTA coverage at various events.

**Nominating Committee:** Distributes contest information, collects entries, arranges judging, and informs winners.



ELECTIONS WILL BE HELD Friday, May 18, 2018  
AT THE PTA GENERAL MEETING, @ Main Site @7:00 P.M.  
\*\*Nominations will also be taken off the floor\*\*

Any questions, please submit them in writing to the attention of the PTA Nominating Committee.

To be nominated as an officer, please complete the form below.

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#### Attention PTA Nominating Committee

Yes, I would like to serve on next year's PTA Executive Board Member of The Hungerford School PTA. I have read the eligibility requirements explained and certify that I am eligible to apply. I understand the election will take place on Friday May 18, 2018 @ 7:00 P.M. @ Main Site.

Parent Name: \_\_\_\_\_ Child's Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell#: \_\_\_\_\_ Email: \_\_\_\_\_

School Site:  IS24  New Dorp  Main  JPC  Lifestyles  McKee HS  Tottenville HS

#### PTA Executive Board

President

Treasurer

Corresponding Secretary

Vice-President

Recording Secretary

or

Nominating Committee

