

# **SABINAL ELEMENTARY SCHOOL STUDENT COUNCIL**

## **Pre-Amble**

**We, the Student Council of Sabinal Elementary, in order to form a more perfect school, establish an efficient and productive student organization, do create and establish this Constitution.**

## **Limits of Authority**

**Since the principal is directly responsible for the welfare of the school, it is expressly understood that powers herein delegated to the Student Council are in whole subject to the advise and consent of the principal or his designee. The Student Council will be governed by a sponsor who will preside over the meetings and activities.**

## **Constitution and Bylaws**

### **Article I: Organization**

- **A. Name of Organization**  
**Sabinal Student Council (SSC)**
- **B. Purpose and means of accomplishment**  
The primary purpose of this organization will be to:
  - a. Encourage and maintain good citizenship and a cooperative spirit with the student body.
  - b. Practice positive leadership and cooperation skills.
  - c. Serve as liaisons between the Student council and the homerooms.
  - d. Serve as liaisons between the students and school personnel.
  - e. Plan and perform service projects to benefit the school and community.

### **Article II: Membership**

- **A. Membership Eligibility for Membership:**  
Membership is open to all students enrolled at Sabinal Elementary School 3<sup>rd</sup> through 5<sup>th</sup> grade.
- **B. Officers and Duties**
  - a. All officers will be elected at the beginning of the year, giving speeches, in front of the 3<sup>rd</sup> through 5<sup>th</sup> grade student body and will be elected by that student body attending. An officer/position can be assigned by the sponsor.
  - b. **President-**The president will represent the student body at various functions. The president will lead and direct the Council in its activities. The president will attend all the meetings.

- c. Vice President/Second Vice-President-The Vice-President will serve in the absence of the president. The VP helps the President. The VP helps coordinates activities. The VP will attend all of the meetings.
- d. Secretary-The secretary will write and read the minutes of the meetings. The secretary will take attendance of the officers and representatives at every meeting.  
The secretary will attend all meetings.
- e. Treasurer-The treasurer will maintain the balance of the student council. The treasurer will read the treasury report at the meetings.  
The treasurer will attend all meetings.
- f. Reporter/Historian-The reporter/historian will report all activities for the Buzz. The reporter will notify the newspaper of all activities of the SSC.  
The reporter will attend all meetings.
- C. Representatives
  - a. There will be three representatives per classroom in the 3<sup>rd</sup> through 5<sup>th</sup> grades.
  - b. Representatives will be elected by the homeroom student body.
  - c. Representatives will attend all meetings except officers' meetings.

### **Article III: Meetings**

- A. SSC meetings shall take place as needed. The sponsor will decide the date of the meetings.
- B. A quorum must be present to hold a meeting.
- C. Each representative shall conduct a Class meeting at least two days after each SSC meeting.

### **Article IV. Discipline/Removal of Officer/Representative**

- A. If an officer/member receives discipline from a school staff member, that student may be prohibited from attending the next student council meeting.
- B. If an officer/member receives ISS/excessive detention, then that member will be put on probation for the remainder of that semester. A second ISS/excessive detention will result in dismissal.
- C. A SSC officer/member must not have a failing grade on his/her report card. If this happens, then that member will be on probation for three weeks until the progress report comes out. If at that time there are no failing grades, then the member will assume his/her status.
- D. If a SSC officer/member receives a failing grade on his/her report card for two consecutive reporting periods (report cards), then that member will be dismissed.
- E. If a SSC officer/member receives an "N" or "U" in conduct on a report card, then that student is dismissed. (An "N" will under the discretion of the sponsor for the first time).
- F. If any SSC officer/member conducts themselves in an unprofessional manner during a meeting or school sponsored function, than that person will be subject to probation or dismissal. This action will be decided upon by the sponsor and/or the principal.

- **G. If a SSC officer/member misses two meetings, than that person could be subject to probation/dismissal. Missing three meetings is an automatic dismissal.**

**Article V: Field Trip**

No member can attend the SSC field trip if any unpaid balance is on his/her account or did not participate in the fundraisers.

**Article VI: Amendments to Constitution**

The following procedure will be used when the Constitution needs to be amended:

- A. Notice of a proposed amendment must be given in writing to the president of the Council.
- B. The proposed amendment must be discussed at the next scheduled SSC meeting.
- C. The Constitution may be amended at that meeting by a two-thirds vote of the total membership attending.

**BYLAWS**

**Article I:** A quorum will consist of one-third of the total Student Council membership.

**Article II:** The following procedure will be used to fill an office that is vacated during the school year: The position will be filled by the sponsor.

**Article III:** The following procedure will be used to fill a representative's position, if needed: the next person in that homeroom who ran for the representative's position with the most votes will take the place of the representative. If there is no such person, then a new election will take place in that homeroom or sponsor will replace that person.

**Article IV:** The same procedure as amending the Constitution will take place in amending a Bylaw.

**Article V:** The following agenda will be in order at all meetings unless changed by the sponsor:

- A. Call to Order
- B. Roll Call
- C. Secretary's Report
- D. Unfinished Business
- E. New Business
- F. Announcements
- G. Adjournment

**Article VI:** (Voting Procedures and Rules)

- A. Each representative shall have one vote.
- B. All motions require a second; all motions require a majority vote of the Council members.

Each officer/member will sign these Constitution/Bylaws stating that it has been read and that he/she understands the rules by which he/she must abide.

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Member's Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Parent's Signature

\_\_\_\_\_

Date