



Welcome to PS 35's COVID Response Page

Below you'll find all the critical information about how PS 35 is changing the way we operate to reduce the risk of COVID infection.

We are doing everything we can to make sure staff, students, and families are safe. Please check back regularly, as we will update the information here as conditions change.

District 29 webpage (www.d29shines.org) also has important information and resources for you.

Last updated: Aug 13, 2020

Hybrid Learning Schedule for Fall 2020

We are starting the school year with a two (2) In-person **hybrid learning schedule**. That means that your child will be in school 2-3 days and working from home some days. ***If our county moves into a Level 3 Health Emergency, we will switch to 100% remote learning for all students. Check this page for updates.***

Group A will be in school on alternating Mondays, Tuesdays and Wednesdays and working remotely from home Thursdays and Fridays.

Group B will be in school on alternating Mondays, Thursdays and Fridays and working remotely from home Tuesdays and Wednesdays.

If you need to switch your child's in-school learning days, please contact Ms. Banks, Parent Coordinator, at Lbanks4@schools.nyc.gov The opt in period is every three months.

If you would prefer a 100% online learning schedule for your child this year, we are offering that as an option. Use the Sign-uplink at www.ps35q.org to enroll.

The school day will run from 8:30 a.m. - 2:00 pm Monday to Friday.

Students may be dropped off no earlier than **8:30** am and must be picked up promptly by **1:55** pm for PreK (Door 3), First Grade (Door 2) and Second Grade (Main Entrance); by **2:00** pm for Kindergarten (Door 3), Third Grade (Door 2) and Fourth & Fifth Grade (Main Entrance). Please use the signage to ensure social distancing.

Key Contact Staff Members

If you have any questions about the COVID-19 plan, please contact Parent Coordinator Linda Banks:

Email

Lbanks4@schools.nyc.gov

Phone: 718-465-6820

Address

90-11, 191st street, Hollis, NY 11423

You can also connect with your child's teacher directly using the [Staff Directory](#) to ask class specific questions.

The Administrative Team is also available:

PK, K, 2 & 4- Ms. Dib, Ktinglin@schools.nyc.gov

PK, K,1,3, & 5- Mr. Mizutani rmizutani@schools.nyc.gov

Ms. Peebles-Davis, mpeebles@schools.nyc.gov

SAFETY INFORMATION

Our school has implemented a number of changes to ensure student, staff, and parent's safety and health.

PS 35's Safety Precautions

In addition to asking everyone to wear masks, washing and sanitizing their hands, and maintain social distancing, our school has taken several steps to improve the safety of our staff and students. These steps have been recommended by local health authorities to reduce the risk of transmission of COVID-19 and other illnesses.

Changes in class sizes: We've reduced the average General education class size from 32 to 12 for in-person instruction.

Improvements in ventilation: In an effort to maximize air circulation, we are opening windows whenever possible.

Increases in cleaning frequency: Our custodial team is committed to cleaning all classrooms twice daily, once before the school day and once in the afternoon after student dismissal. They will be disinfecting touch surfaces throughout the day. In addition, all classroom teachers will be provided with sanitizing wipes to wipe down surfaces and shared resources on an as-needed basis throughout the school day.

Hand sanitation: All bathrooms have been stocked with extra soap for frequent hand washing. In addition, we have provided teachers with hand sanitizer for the classroom and added hand sanitizer stations in common areas. Teachers will teach our students the importance of frequent hand washing.

Your Responsibilities While in the Building

Masks: Masks must be worn at all times by all adults (teachers, staff, and visitors) and by students in grade PK to 5 while in the building. *If your child is unable to wear a mask for medical reasons, they must have an excuse signed by a doctor on file in the office.*

Handwashing: Students and staff are expected to wash hands thoroughly before and after eating, after using the bathroom, if exposed to body fluids (like saliva or a sneeze), and at other times necessary throughout the day.

Drop-off and pickup procedures for students in grade PK: Parents will be able to drop students to their classroom and immediately leave for only the first month of school. Please maintain social distancing between families during drop-off and pickup by adhering to our floor marking and dismissal protocols. We are asking for families to please move through the drop-off and pickup line process as quickly as possible to make room for families behind you.

Drop-off and pickup procedures for students in grade K: Please maintain social distancing between families during drop-off and pickup. Parents will not be able to enter the building with their child to escort their child to the classroom. We appreciate your understanding why we have to make this change.

Drop-off and pickup procedures for students in grades 1-5: Please maintain social distancing between families during drop-off and pickup. Parents are not allowed to enter the building with their child unless arrangements have been made in advance with an Administrator. Please move through the drop-off and pickup line as quickly as possible to make room for families behind you. Students will use the grade assigned door to enter and exit the building from 8:30 am until 9:00 am. After 9:00 am all late students must use the Main Lobby entrance.



Visiting our school: We are limiting visitors to the school during this time. Parent-teacher conferences and other meetings will be held virtually. All visits must be pre-approved and scheduled with the teacher and or staff member.

While in the building: When you enter the building, please check-in at the front desk with your photo ID. During check-in, your temperature will be taken, you will be given a nametag and reminded to wear your mask at all times.

Traffic flow in hallways and common areas: Hallways are marked with signage and movement flow directions. Please keep at least 3 ft. distance between yourself and others.

Illness: Students and staff exhibiting signs of illness or having a fever of greater than 100°F must stay home. If you or someone you know has COVID-19 (or shows symptoms of COVID-19 such as coughing or fever), it is required that you stay home or at a designated care facility for a minimum of 14 days. Please contact us via phone or email as soon as possible. Students who present signs of illness will be evaluated by the school nurse. If the student is ill, the parent will be contacted to immediately pick up the student who will be in the Waiting Room which is located before the Safety desk.

Directions for local COVID testing: Please visit the [NYS Coronavirus Find a Test Site](#) page to find a test site closest to you.

GUIDANCE FOR HYBRID & REMOTE LEARNING

How Hybrid Learning Works

Hybrid learning combines in-class instruction and at-home learning. This allows us to limit the number of students in the building each day for safe social distancing, while still ensuring that students can benefit from direct interaction with teachers and peers.

During in-person learning days, teachers will provide direct whole-class instruction and small-group instruction. These days will be used primarily to introduce new topics, provide small group and one-on-one instructional support, and conduct assessments to monitor student progress towards standards.

Students will be assigned additional activities to work on independently for their Remote at-home learning days. These activities will allow students to apply and practice what they learned in class. There may be a combination of technology-based learning activities and offline worksheets, projects, and writing assignments. **At-home learning activities are an important part of the learning process and will be graded.**

Teachers and intervention specialists will have limited virtual "office hours" (on Google Meets or Zoom) after school hours Monday – Friday from 2:00-2:20 pm. Students and Parents who have questions or need extra support can check in with their teachers during their office hours for help with at-home learning assignments.

Whether participating in blended or 100% remote learning, your child is expected to complete all assignments provided by the teacher. At the same time, we recognize that working independently at home is different and difficult for many students, so we want to provide flexibility.

Students and families should check Google Classroom daily for important updates from their teachers. You can find a link to your teacher's Google Class in the [Staff Directory](#).

At-home assignments will be posted daily in Google Classroom by 8:30 am.

At-home assignments for each week should be turned in by the next school day. **Assignments will be graded.**

All students are expected to sign into their Google Classroom stream by 9:00 am to indicate their attendance for the day.

During 100% remote learning, your teacher will conduct live classes via Google Meet or Zoom. Check the Class page for your live class schedule.

When signing in for virtual classes or meetings, students are expected to be on time, appropriately dressed, and ready to learn. Students should be seated at a table or area to allow them to fully focus on learning. We suggest signing in 5 minutes before class starts. Please try to reduce background noise and distractions as much as possible.

Technology: Getting a Device & Internet Access

We are committed to making sure that all students can successfully connect to online learning during at-home learning days.

If your student needs a laptop or tablet, fill out the DOE [Device Request Form](#) to reserve your device. Borrowing a device is free! Borrowed devices should be used for school purposes only and kept in a secure location. Take your device with you on in-school days.

If you are using your own device, make sure it meets [the technology requirements for online learning](#). If you do not have internet access at home, LOCAL INTERNET SERVICE PROVIDER is providing free connection for families earning less than \$50,000 per year with students learning at home. You can sign-up for free internet access through NY public Library www.nypl.org/hotspot.

If you are not able to get internet hooked up in your home, your child's teacher will work with you to provide alternative offline assignments. If you are having trouble connecting to Google Class, Google Meet, or any of our online learning resources, please contact our Parent Coordinator Ms. Banks and or your child's teacher.



Tips for Successful at Home Learning

At-home learning will look different than a typical school day. The amount of time your child should be expected to engage in learning activities will vary by age and grade level. The expectations below are guidelines. *If your child is not able to complete at-home learning assignments within the time periods recommended below, contact your child's teacher to discuss a modified assignment load.*

Make sure your child has a quiet place to work (ideally a desk or table) and the school supplies they need. Try to remove distractions like the television or other technology not needed for learning.

For grade **PK**, expect screen time and tasks that require minimal use of technology devices. Students will be engaged in tasks that foster play-based learning.

For **grades K-2**, expect your child to work up to 2 hours per day, broken up into sessions of no more than 30 minutes.

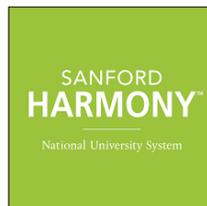
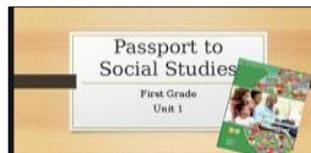
For **grades 3-5**, expect your child to work up to 4 hours per day, broken up into sessions of no more than one hour.

Your child may benefit from focusing on a limited number of subjects each day. For example, if they are working at home Monday-Wednesday-Friday, they may want to work on science and math on Mondays, Social Studies and English Language Arts on Wednesday, and use Fridays to catch up on any assignments not yet completed.

Community Resources

- [Mental Health Resources](#)
- [CDC COVID Resources](#)
- [Find A COVID Test Center](#)
- [NYC Housing Support](#)
- [Find A Hospital](#)
- [Utility Bill Assistance](#)
- [Family Letters from the Chancellor \(available in multiple languages\)](#)

Learn at Home Resources Links



Help for Families

We know that many families are struggling during this time, and we are here to help. The DOE is providing free breakfast and lunch for all students during in-school days. Students and families needing additional food support may pick up free meals through the Meal Hub program.

Our Social Worker Mr. Jean-Francois and school Guidance Counselor Ms. Glemaud are available for virtual meetings. They can also connect your family with community resources to help you. Please contact Ms. Joute, our School Psychiatrist, if your child is experiencing trauma or mental health issues or needs to be evaluated for an IEP or 504 plan. Please contact Mr. Jean-Francois if your family has lost housing, is experiencing a crisis, or needs additional support during this time.

There are many community resources available for families who need help with housing support, utilities, mental health services, crisis services, and other supports during this time. Use the quick links to the right to connect with more community resources.

Do you have questions about how to "Enroll Your Child?"

If you need to register your child and or have questions related to student enrollment, student records, updating addresses and or phone numbers please email the Pupil Accounting Secretary- Ms. Pezzuto-Finley at cpezzutofinley@schools.nyc.gov

Grading Policy

Level	Percentage	Criteria
4	93%–100%	Exceeding grade level standards
3	80%–92%	Meeting grade level standards
2	65%–79%	Approaching grade level standards
1	0%–64%	Below grade level standard

Uniform Grade composition

Category	Percentage	Criteria
Classwork	30%	<ul style="list-style-type: none"> Completion of daily class assignments (Math, ELA, Science and Social Studies) Students engage in differentiated tasks (individual or small-groups) Displays effort when engaging in daily tasks; independently, small-groups, and/or whole class
Participation	20%	<ul style="list-style-type: none"> Participate in class discussions with teacher and peers Asking and answering questions to deepen or clarify thinking orally Writes to express their thinking Prepared with necessary materials to engage in learning
Summative Assessments	20%	<ul style="list-style-type: none"> End of unit tests School-wide benchmark exams Common assessments across grade level
Class Tests/Quizzes	15%	<ul style="list-style-type: none"> Teacher-created exams (i.e. Lab reports, mid-unit assessments, etc.) that are aligned to Next Generation Learning Standards On-demand writing response to literature/math prompts Exit slips should not be counted as an assessment; it is solely a check for understanding
Projects	10%	<ul style="list-style-type: none"> Learning opportunities across multiple disciplines Performance tasks that integrate multiple content areas Extension of learning to connect skills/concepts using real-world contexts
Home School Connection	5%	<ul style="list-style-type: none"> Brief practice of skill/strategy taught Reinforcement of key concepts learned Independent Reading Should not exceed 30-60 minutes (dependent on grade)

Meeting Special Needs

Children of essential workers: The DOE is offering childcare for families in need. If you are interested please visit www.nycenet.edu to find locations.

Families wishing to continue to learn remotely: If your child or a family member is at high-risk for complications due to COVID-19 may opt to continue 100% remote learning. Contact Assistant Principal Mr. Mizutani at rmizutani@schools.nyc.gov to enroll your child in our remote learning program.

Special needs students: Students with special needs will receive with instructions. We are committed to fully complying with IEP and 504 accommodations for all students to the fullest extent possible during in-school, remote, and hybrid learning models.

Free Meals for Students and Families

Meals Hubs will operate for children and families from 7:30 am to 11:30 am, and for adults from 11:30 am to 1:30 pm.

- No one will be turned away at any time.
- All adults and children can pick up multiple meals at one time
- Vegetarian and halal options available at all sites