

**Parent Single Sign-On offers a number of benefits including:**

- \* access to multiple students with one sign in
- \* a personalized account for each parent and guardian
- \* the ability for parents to retrieve their own sign in information.

1) Launch a browser and go to the PowerSchool Parent Portal URL as specified by your school. An example URL is – <http://yourpowerschooladdress/public>.

2) Click Create Account to set up your account.



**Parent Sign In**

Username

Password

[Having trouble signing in?](#)

**Create an Account**

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)



3) You will need to complete 2 steps to create an account.

**Create Parent Account** - fill in *First Name, Last Name, unique Email account, unique Desired User Name* and *Password*.

**Link Students to Account** – Refer to the letter sent home with the access ID and Access Password for you to link. Enter *Student Name, Access ID, Access Password*, and your *Relationship* to create the link.



**Create Parent Account**

First Name

Last Name

Email

Desired Username

Password   Better

Re-enter Password

Password must:

- Be at least 6 characters long

**Link Students to Account**

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

Student Name	Access ID	Access Password	Relationship
1. <input type="text" value="Brendan"/>	<input type="text" value="342"/>	<input type="password" value="***"/>	<input type="text" value="Mother"/>
2. <input type="text" value="Farrah"/>	<input type="text" value="808"/>	<input type="password" value="***"/>	<input type="text" value="Mother"/>
3. <input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="- Choose"/>
4. <input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="- Choose"/>
5. <input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="- Choose"/>
6. <input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="- Choose"/>
7. <input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="- Choose"/>

Enter

4) This page will appear when your account is created successfully.

Use the User Name and Password you created earlier to log in to the Parent Portal.



Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account.

**Parent Sign In**

Username

Password

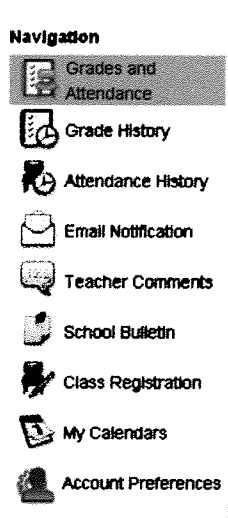
Having trouble signing in?

Sign In

5) Now, when I log in, I can access both accounts.



6) The Navigation Bar on the right-hand side consists of the following links:



Grades and Attendance – displays comprehensive information about a student’s grades and attendance for the current term. The legend at the bottom of the page displays the attendance and citizenship codes and their meaning.

Grade History – used to view quarter and semester grades for the student.

Attendance History - displays information about a student’s attendance record for the current term. The legend at the bottom of the page displays the attendance codes and their meaning.

Email Notification – provides you with the ability to manage your parent account email preferences, including what information you would like to receive and how often you would like to receive the information, and any additional email addresses that you would like the

information sent to. Email preferences may be applied to a single student or all students associated to your parent account.

School Bulletin – the school may post a message here.

Class Registration – at a future date, course requests may be handled through this area.  
(PLEASE NOTE: this feature will not be used at this time)

Account Preferences- provides you with the ability to manage your parent account information, including your name, user name, password, and email address. In addition, you can add any and all students for whom you have legal and parental rights to your account in order to view their information by way of your account. Please Note: To edit or remove a student associated to your account, contact your school.