



PELHAM GARDENS MIDDLE SCHOOL

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Denise L. Williams, Principal
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September 2018

Parent Welcome Letter

Dear Parent / Guardian:

I would like to take the opportunity to welcome you to Pelham Gardens Middle School. My name is Tyrone Leader and I am the Parent Coordinator. My role is to facilitate parental involvement in our school by encouraging participation in the Parent Association, engaging parents through relevant family workshops and informing parents of opportunities to volunteer at school events. I am here to answer any questions and address any concerns you may have regarding your child's academic progress and social interaction at our school. I am your point of contact in the school. As your Parent Coordinator, I will be there to guide you through your child's middle school experience.

My expectations for this year are to foster high parental involvement and to cover topics of interest and importance that concerns you as the parent. I anticipate facilitating various workshops, meetings and events. I encourage you to stay informed about your child's education and support the school's culture by attending all meetings and events. To keep you informed, I will send home monthly correspondences such as the monthly calendar, Parent Association notices and event flyer. You may also visit our school website pgms566.org, which is updated daily.

Again, we welcome you to the Pelham Gardens Middle School Community. If you have any question or concerns, please feel free to contact me via phone at (718) 794-9750 ext. 4076 or via email at tleader@pgms566.org.

I look forward to meeting you as we work together to ensure the success of your child.

Sincerely,

Tyrone Leader, Parent Coordinator
Pelham Gardens Middle School, 11x566