



Board of Trustees Meeting

Location: New Dawn Charter High School, 242 Hoyt Street, Brooklyn, NY 11217

Date: Tuesday November 28, 2017

Time: 2:30 pm.

Present: Mr. Ronald Tabano, Mr. Les Winter, Mr. George Crowley, Ms. Darlene Anderson, Dr. Phil Weitzman, and Ms. Jane Sun

Staff Members/ Visitors Present: Dr. Asmussen, Mr. Jose Obregon

Mr. Tabano called the meeting to order at 2:30 pm.

I. Resolution – October 2017 Minutes

Mr. Tabano requested a motion to approve the October 2017 minutes.

Motion: Mr. Tabano moved to approve the October 2017 minutes.

Seconded: Mr. Crowley

Vote: Unanimous

The Board members unanimously voted to accept the October 2017 minutes.

II. Financials

- a. Mr. Crowley questioned why the school went over budget in payroll expenses, if the school still had school aides on payroll, why incentive pay expenses went down, and why technology expenses were up. Dr. Weitzman asked to have a projected end of the year cash estimate for next report.

- b. Dr. Asmussen explained that the transition from the old payroll company to the new one, occurred at a later date than included in the budget and these extra months accounted for the increase in payroll service expenditures. Dr. Asmussen explained that raises accounted for the difference in expenses. Dr. Asmussen explained that incentive pay is being paid now and will be reflected in the next month's financial report. Dr. Asmussen also agreed to have a projected end of the year cash estimate for next report.



Motion: Mr. Tabano presented the motion to approve the school financial report.

Seconded: The motion was seconded by Mr. Crowley.

Vote: The Board members unanimously voted to accept the school financial report.

III. Building Purchase Update

Dr. Asmussen informed the board that there were no updates in regards to the purchase of the building. A discussion about property taxes was held.

IV. Office of People with Developmental Disabilities

Ms. Anderson informed the board that the New York State Office for People with Developmental Disabilities is an executive agency in the state of New York. Its mission is to provide services and conduct research for those with intellectual disabilities and developmental disabilities. She informed the board that OPWDD presents parents, who have a child with an IEP, an opportunity to receive services. It is a program that is Medicaid funded and run by the State of New York. One of the agency's offices is located here in Brooklyn. Ms. Anderson said she would send Dr. Asmussen and Mr. Tabano information on the program.

V. Technology

Jose Obregon presented the board with three technology service bids for the school. The board members agreed that when the building is renovated and new technology hardware is installed, a formal contract should be considered to better manage the school's IT program. The board also agreed that the school should stay with Onsite in 60 until such time that new technology is installed.

Dr. Asmussen presented the board with an Erate contract proposal submitted by E-rate Advantage Consulting Services. Dr. Asmussen explained the need to have a competent consultant that is able to review and submit any documentation that is required to fully obtain Erate funding in a timely matter. The board agreed that the school should enter into such an agreement with E-rate Advantage Consulting Services.

VI. Incentives Update



a. Staff Incentives and HEDI raises

Dr. Asmussen explained how salary increases were based on student growth. All teachers that returned this school year were ranked either effective or highly effective on the Danielson Classroom Observation tool.

b. Student Internship Incentives

Dr. Asmussen explained that the school is pushing to continue to make the internship program excel. She explained that student incentives will increase based on student academic performance. Dr. Asmussen also explained how student incentive slips were motivating students to achieve and excel.

VII. School Update

a. Student Find

Dr. Asmussen informed the board that there are seven additional students with IEPs

b. Demographic Update

Dr. Asmussen reported that enrollment is down this year. Dr. DiGaudio is preparing for an open house on December 11.

c. NYS DOE Quality Snapshot

Dr. Asmussen reported to the board that New Dawn Charter High School students outperformed their comparison group in other schools throughout the city in almost all measurable categories on the NYC DOE 2016-2017 School Quality Snapshot report. Mr. Tabano mentioned that this performance is highly commendable and noteworthy.

VIII. Agenda Items for December meeting

a. Student Outcomes

Dr. Asmussen informed the Board that the December meeting would be on school outcomes.

b. Goals to Determine Success.



To determine success, Dr. Asmussen also indicated that the school is working on calculating graduation rate regardless of student cohort.

IX. New Business

- a. A discussion was held around the updating of the school's website.

- b. Dr. Weitzman asked for clarification from the State around the Open Meetings Law.

Motion: Mr. Tabano moved to adjourn the meeting at 3:35 P.M.

Seconded: Mr. Crowley

Vote: Unanimous

The meeting was adjourned at 3:35 P.M. The Board then went into Executive session.

The next board meeting will be held at New Dawn Charter High School at 2:30 P.M. on Tuesday, December 19, 2017.