



Board of Trustees Meeting

Location: New Dawn Charter High School, 242 Hoyt Street, Brooklyn, NY 11217

Date: Tuesday, January 15, 2018

Time: 2:30 pm.

Present: Mr. Ronald Tabano, Mr. Les Winter, Mr. George Crowley, Dr. Phil Weitzman, and Ms. Jane Sun

Absent: Ms. Darlene Anderson

Staff Members/ Visitors Present: Dr. Asmussen, Dr. Lisa DiGaudio, Ms. Amanda Morton, Mr. Jose Obregon, Ms. Jessica Morales, Ms. Eleni Salony, Ms. Fara Badrieva

Mr. Tabano called the meeting to order at 2:30 pm.

I. Resolution – December 2017 Minutes

Motion: Mr. Tabano motioned to approve the December 2017 minute

Seconded: Mr. Winter seconded the motion.

Vote: The motion was unanimously approved by board members.

The Board members unanimously voted to accept the December 2017 minutes.

II. Financials

Mr. Crowley indicated that upon review of the monthly financial report, he found no discrepancies and has no questions pertaining to the report.

Motion: Mr. Tabano presented the motion to approve the school financial report.

Seconded: The motion was seconded by Mr. Les Winter.

Vote: The Board members unanimously voted to accept the school financial report.

III. Building Purchase Update



Dr. Asmussen reported that she is working with TD Bank for the financing of the building purchase. If a financing offer from TD Bank was acceptable, TD Bank would be the lead lender for the purchase. Dr. Asmussen also indicated that they may need a co-lender. She confirmed that any loan would be done at a tax-exempt rate. A discussion was held about the discrepancy between the attorney and the owner's account of monies due for taxes. Mr. Winter recommended that Dr. Asmussen continue to seek guidance from the school attorney on this matter.

IV. School Updates and Outcomes

a. Policy and Procedures Committee Report

Ms. Amanda Morton and Ms. Jessica Morales briefed the board the on the family leave act (FMLA) which provides a maximum of 90 days paid leave of leave and provides job security until the employee returns to work. She reminded the board that while FMLA provides job security for the employee, it does not guarantee return to job position when the employee returns.

Motion: Mr. Tabano motioned that the school comply with the law in accordance the FMLA and all the requirements therein.

Seconded: The motion was seconded by Mr. Les Winter.

Vote: The Board members unanimously voted to accept FMLA.

b. Website Development

Materials needed from Board Members. Pictures were taken of Board Members. Ms. Jane Sun informed Jose Obregon that she would email her picture.

Potential Companies. Jose Obregon presented the board with one of several web design proposals received that offer to redesign, construct, and ensure that the school website is compliant with all Federal, State, and local regulations pertaining to public schools. Mr. Tabano requested that the board see a few more proposals so that services and pricing can be reviewed and compared. Mr. Tabano also recommended that we search for companies that have experience servicing Charter Schools.

c. Upcoming Grants.



Stimulus Grant for Facilities. Dr. Asmussen informed the board that to receive a stimulus grant for facilities, a school cannot be receiving rental assistance and must be in “Good Standing”. This is not the case for New Dawn Charter High School.

Title IV Grant. Dr. Asmussen informed the board that New Dawn Charter High School and Wildcat Charter High School will partner to obtain a technical training program. Regarding the Title IV grant, Dr. Asmussen indicated that New Dawn will apply for the grant.

Farm to Table. Mr. Tabano indicated that he has not heard much back regarding this program which allows local farmers to partner with schools to bring food to the schools and prepare them in school kitchens.

d. Student Status and Predicted graduation rates.

Dr. Asmussen indicated that the school discharged approximately 50 students since the beginning of the semester. Those students were not actively participating and not attending school. Dr. Asmussen indicated there is a solid group of students who continue to participate and will graduate. Mr. Tabano also reminded the board that enrollment has significantly dropped across the board in NYC schools.

e. Principal’s Report.

Dr. DiGaudio reminded the board that NYS Regents exams are coming soon and that the school is on track to administer the exams. Regarding finals, Dr. DiGaudio indicated the Perf Plus is being used. Teachers are using test data to adjust their instruction and students are becoming more aware of their own data, so they can make self-assessments and self-improve.

V. Agenda Items for February 2018 board meeting

The board agenda will be published and distributed prior to the next meeting.

VI. New Business: None.

VII. Adjournment

Motion: Mr. Tabano moved to adjourn the meeting at 3:30 P.M.

Seconded: Mr. Crowley seconded the motion.

Vote: The board unanimous voted to adjourn the meeting.



The meeting was adjourned at 3:35 P.M. The next board meeting will be held at New Dawn Charter High School at 2:30 P.M. on Tuesday, February 27, 2017.