



Board of Trustees Meeting

Location: New Dawn Charter High School, 242 Hoyt Street, Brooklyn, NY 11217

Date: Tuesday, February 27, 2018

Time: 2:42 pm.

Present: Mr. Ronald Tabano, Mr. Les Winter, Mr. George Crowley, Ms. Darlene Anderson, and Ms. Jane Sun

Absent: Dr. Phil Weitzman

Staff Members/ Visitors Present: Dr. Asmussen, Dr. Lisa DiGaudio, Ms. Jahdiya Semper, Mr. Jose Obregon

Mr. Tabano called the meeting to order at 2:42 pm.

I. Resolution – January 2018 Minutes

Motion: Mr. Tabano motioned to approve the January 2018 minutes

Seconded: Mr. Crowley seconded the motion.

Vote: The motion was unanimously approved by board members.

The Board members unanimously voted to accept the January 2018 minutes.

II. Financials

Mr. Crowley asked about recruitment of new students. Dr. Asmussen commented that since the last report, seven (7) students had graduated and 10 are currently participating in the College Now program. There have been 20 students enrolled in just the last couple of weeks who will appear on the February report.

Mr. Crowley indicated that he was satisfied to the responses to his questions about the school's IRS form 990 and that it was accurate. Dr. Asmussen said that the final question was being rewritten to apply to the Executive Director.



Motion: Mr. Tabano presented the motion to approve the school financial report and the schools IRS 990 form with the correction to the explanation of the Executive Director's salary.

Seconded: The motion was seconded by Ms. Darlene Anderson.

Vote: The Board members unanimously voted to approve the school's 990.

III. Building Purchase Update

Dr. Asmussen reported TD Bank submitted a mortgage term sheet. A discussion was held about the interest rate and the closing costs. Dr. Asmussen stated that they were asked for an itemized closing cost list. Dr. Asmussen also stated that the public hearing date is scheduled for June 12, 2018. Dr. Asmussen also indicated that other mortgage funding proposals were currently being worked on by other lenders.

In respect to future revenue for New Dawn Charter School which directly impacts the school's ability to comfortably pay a new mortgage, Mr. Tabano indicated that a number of schools are closing in NYC and this may favor New Dawn's enrollment. Additionally, New Dawn traditionally has a higher SPED population which may attract more students in that educational group. Ms. Anderson asked if New Dawn participates in High School Fairs. Dr. Asmussen confirmed that New Dawn does participate and has hosted open houses at the school site.

Mr. Les Winter asked that the school explore a mortgage without a bond commitment when other lenders are solicited.

IV. School Updates and Outcomes

Dr. Asmussen indicated that there was significant improvement in NYS Regents outcome across the board. The results were reported but the scores are embargoed by the NYSED at this time.

Mr. Crowley remarked that he noticed that attendance was not good in the months of December 2017 and January 2018. Dr. Asmussen agreed that traditionally those two months of the year show a lag in attendance, but that attendance rates gradually pick up after January. Dr. Asmussen also stated that student incentives are working well and will continue to help attendance rates.



Mr. Tabano commented on those students who have failed to come to school regularly and those who have stopped coming all together. He indicated that 17 year olds with few credits have a history of a high drop-out rate.

Mr. Winter asked the board to inquire if the board is fully measuring the outcomes required by a board sufficiently and if there are other metrics that can be used by the board to ensure that the board is doing due diligence. Ms. Jane Sun proposed using last year's data to compare current data. Ms. Anderson also suggested that the board can review the Internship program's strategy as it pertains to recruitment. Mr. Winter suggested that the board might identify measurements of success for the mentorship program. Dr. Asmussen recommended that the school annual report be used to come up with additional metrics although some items on the annual report cannot be measured on a monthly basis.

V. New Business

None.

VI. Agenda Items for March 2018 board meeting

Mr. Tabano requested that anyone who had any items for the March meeting submit them as soon as possible.

VII. Adjournment

Motion: Mr. Tabano moved to adjourn the meeting at 3:30 P.M.

Seconded: Mr. Crowley seconded the motion.

Vote: The board unanimous voted to adjourn the meeting and then went into Executive Session.

The meeting was adjourned at 3:40 P.M.