

2017-18 SCHOOL YEAR CALENDAR

March 16, 2017

The School Year Calendar mandates that school sessions begin for all students on Thursday, September 7, 2017 and ends on Tuesday, June 26, 2018. It reflects that on Wednesday, September 6, 2017, Tuesday, November 7, 2017, and Thursday, June 7, 2018, students in all five boroughs will not be in attendance; schools in all five boroughs will be scheduled for a Chancellor's Conference Day for staff development related to the implementation of high learning standards and assessments. The calendar must be adhered to without exception, unless notifications of subsequent changes are received pursuant to collective bargaining agreements or for other reasons, provided these other reasons are not inconsistent with collective bargaining or legal obligations.

2017			
August	28	Monday	The following staff report: Assistant Principals and school-based intermediate supervisors not designated to work an increased work year.
September	4	Monday	Labor Day (schools closed)
September	5	Tuesday	Teachers report (see section 5 below). Students will not be in attendance.
September	6	Wednesday	Chancellor's Conference Day for staff development. Students will not be in attendance.
September	7	Thursday	School Session Begins For All Students. Early dismissal for non-District 75 kindergarten students only. Partial school time for pre-kindergarten public school students.
September	8	Friday	First full day for non-District 75 kindergarten students. Partial school time for pre-kindergarten public school students.
September	13	Wednesday	Elementary School: Parent-Teacher Conferences (see section 8)
September	21 22	Thursday & Friday	Rosh Hashanah (schools closed)
September	26	Tuesday	Middle School: Parent-Teacher Conferences (see section 8)
September	28	Thursday	High School: Parent-Teacher Conferences (see section 8)
October	9	Monday	Columbus Day Observed (schools closed)
November	7	Tuesday	Election Day. Chancellor's Conference Day for staff development. Students will not be in attendance.
November	9 10	Thursday & Friday	High School: Evening Parent-Teacher Conferences 11/9/17. Afternoon Parent-Teacher Conferences 11/10/17; early dismissal for high school students.
November	13 14	Monday & Tuesday	District 75 Schools: Evening Parent-Teacher Conferences 11/13/17. Afternoon Parent-Teacher Conferences 11/14/17; early dismissal for D75 students.
November	15 16	Wednesday & Thursday	Elementary School: Evening Parent-Teacher Conferences 11/15/17. Afternoon Parent-Teacher Conferences 11/16/17; early dismissal for elementary school students.
November	23 24	Thursday & Friday	Thanksgiving Recess (schools closed)

November	29 30	Wednesday & Thursday	Middle School: Evening Parent-Teacher Conferences 11/29/17. Afternoon Parent-Teacher Conferences 11/30/17; early dismissal for middle school students.
December January	25 1	Monday – Monday	Winter Recess (schools closed)
2018			
January	15	Monday	Dr. Martin Luther King Jr. Day (schools closed)
January	26	Friday	Fall Term ends for high school students. Scoring Day in high schools . Non-D75 high school students will not be in attendance. <u>All other students will be in attendance.</u> (See <u>section 10</u> below for details on high school student attendance on January 26).
January	29	Monday	Chancellor's Conference Day for staff development in high schools . Non-D75 high school students will not be in attendance. <u>All other students will be in attendance.</u> (See <u>section 10</u> below for details on high school student attendance on January 29.)
January	30	Tuesday	Spring term begins for high school students.
February	16 23	Friday – Friday	Lunar New Year and Midwinter Recess (includes Washington's Birthday and Lincoln's Birthday, observed) (schools closed)
March	6 7	Tuesday & Wednesday	Middle School: Afternoon Parent-Teacher Conferences 3/6/18; early dismissal for middle school students. Evening Parent-Teacher Conferences 3/7/18;
March	8 9	Thursday & Friday	High School: Evening Parent-Teacher Conferences 3/8/18. Afternoon Parent-Teacher Conferences 3/9/18; early dismissal for high school students.
March	12 13	Monday & Tuesday	District 75 Schools: Evening Parent-Teacher Conferences 3/12/18. Afternoon Parent-Teacher Conferences 3/13/18; early dismissal for D75 students.
March	14 15	Wednesday & Thursday	Elementary School: Evening Parent-Teacher Conferences 3/14/18. Afternoon Parent-Teacher Conferences 3/15/18; early dismissal for elementary school students.
March April	30 6	Friday – Friday	Spring Recess (including Good Friday and Passover) (schools closed)
May	3	Thursday	High School: Parent-Teacher Conferences (see <u>section 8</u>)
May	9	Wednesday	Middle School: Parent-Teacher Conferences (see <u>section 8</u>)
May	23	Wednesday	Elementary School: Parent-Teacher Conferences (see <u>section 8</u>)
May	28	Monday	Memorial Day (schools closed)
June	7	Thursday	Anniversary Day. Chancellor's Conference Day for staff development. Students will not be in attendance.
June	11	Monday	June Clerical Day for students in elementary school, middle school and D75 school programs . These students will not be in attendance (see <u>section 14</u> below).
June	15	Friday	Eid al-Fitr (schools closed)
June	22	Friday	Regents Rating Day. In non-District 75 high schools, students will not be in attendance. All other students will be in attendance.

June	26	Tuesday	Last Day For All Students. Early dismissal of all students under the guidelines outlined in <u>section 15</u> below. Last day for all Classroom Teachers, Bilingual Teachers in School and Community Relations, Attendance Teachers, Nurses, Therapists, Laboratory Specialists and Technicians, and Paraprofessionals.
June	27 28	Wednesday & Thursday	All other staff report except Classroom Teachers, Bilingual Teachers in School and Community Relations, Attendance Teachers, Nurses, Therapists, Laboratory Specialists and Technicians, and Paraprofessionals.

The school year calendar incorporates the following understandings:

1. That this calendar does not preclude subsequent changes that may be made pursuant to collective bargaining agreements or for other reasons, but in no case can this calendar or subsequent changes result in a loss of state aid;
2. That all [requests for shortened sessions](#) resulting in early dismissals of students and any other changes in this calendar must be submitted for review and approval at least 6 weeks prior to the impacted date. Subsequent to receiving approval, 4 weeks prior notification to parents must be provided;
3. That the Chancellor shall use the power vested in him or her by law when, in violation of this citywide school year calendar, a school is closed or shortened sessions (defined in section 11 below) are scheduled without prior authorization.

The following should also be noted:

4. The school year calendar for 2017-18 meets the State Education Department requirement of a minimum of 180 state aidable days in all schools in the New York City School District.
5. On September 5, 2017 the following staff report: Classroom Teachers, Bilingual Teachers in School and Community Relations, Guidance Counselors, Attendance Teachers, Nurses, Therapists, Laboratory Specialists and Technicians, and Educational Paraprofessionals. School Secretaries, Psychologists and Social Workers report for a regular work day. Employees in titles not listed should consult the applicable collective bargaining agreement. For all UFT-represented employees who, pursuant to the June 22, 2009 agreement, report to school on the Tuesday following Labor Day, that Tuesday shall be utilized first and foremost for preparation of the classroom and for the arrival of students. If time permits, the remainder of the day may be utilized for professional development.
6. On the first day of school, Thursday, September 7, 2017, a half-day shall be scheduled for all non-District 75 kindergarten students only. The remainder of the day may be utilized for general staff orientation, curriculum development, in-service education or parent-teacher conferences.
7. All schools will be open citywide on Wednesday, September 6, 2017, on Election Day, Tuesday, November 7, 2017 and on Anniversary Day, Thursday, June 7, 2018 for a Chancellor's Conference Day for staff development related to the implementation of high learning standards and assessments. On all three days, students in all five boroughs will not be in attendance. (Under Section 2586 of the Education Law, Anniversary Day is the first Thursday in June, or the second Thursday in June when the first Thursday falls within the same week as Memorial Day.)
8. The parent-teacher conferences for families in September and May are contractually required for single session schools. Please note these conferences are not required for multi-session schools and D75 programs. Schools may conduct a School Based Option (SBO) vote to change the date of an evening conference. Evening conferences must be three hours in length and cannot begin prior to 4:30 PM or end after 8:00 PM.
9. Staff development activities must meet needs that are mandated, or of high priority, including collaborative professional learning opportunities for staff related to rigorous instruction, a supportive environment, and effective leadership; implementation of the system-wide instructional approach to literacy and mathematics under the new Common Core Standards Initiative; school violence prevention and intervention; the implementation of the Continuum for Students with Disabilities; performance standards; science education; assessments, etc., as they relate to general, special and bilingual education. There must be an appropriate focus on the implementation of high learning standards and assessments.
10. For all high schools, Friday, January 26, 2018 will be scheduled as a Scoring Day and Monday, January 29, 2018 will be scheduled for professional development. No high school students will be in attendance on either date, with the exception of high school level students in District 75 (these students will be in attendance on these dates). The high school spring term begins on Tuesday, January 30, 2018 with a full day of instruction.
11. A shortened session is any day when school is in session for pre-kindergarten for less than 2.5 hours of

instruction, for kindergarten through grade 6 students for less than 5 hours of instruction, exclusive of lunch, or any day when school is in session for grade 7 and above for less than 5.5 hours of instruction, exclusive of lunch.

12. Calculations of aidable days incorporate Chancellor Conference/Regents Examination Days. Under Commissioner's Regulations, Chancellor Conference Days may include general staff orientation, curriculum development, in-service education, or Parent-Teacher Conferences. They may not include routine administrative matters such as grading examinations or pupil assignments, recordkeeping, or lesson planning.
13. The school calendar takes into account the following citywide centrally-scheduled shortened sessions: two Parent-Teacher Conference shortened sessions (one in the fall term and one in the spring term). Separate notifications will be forthcoming regarding all of these citywide centrally-scheduled shortened sessions. An early dismissal of students is to be scheduled on the last day of school, subject to the guidelines outlined in section 15 below.
14. On Monday, June 11, 2018 the Chancellor authorizes a full non-attendance day for elementary and middle school students (including full time prekindergarten students in public schools) as well as D75 high school students to allow staff time to complete the various tasks related to the annual reorganization of schools. There can be no deviation from this date without central approval. Principals should plan end of term clerical administrative assignments in a manner that ensures that maximum productive use is made of this time. The Office of Pupil Transportation will notify bus companies of the non-attendance day; schools do not need to notify the Office of Pupil Transportation of this event.
15. As concerns the early dismissal of students on the last day of school (Tuesday, June 26, 2018), the day should be recorded as a regular day of instruction for purposes of the Period Attendance Report, and schools must adhere to the following guidelines: students are required to attend school, pupil attendance must be taken, recorded and reported as part of the average daily attendance, and students are to receive instruction and/or guidance and assistance as needed. Schools should provide at least 4 weeks prior notice to parents and to the Office of Pupil Transportation regarding the specific time they have set for the early dismissal at their site.
16. To avoid the risk of a reduction in State Aid, and to limit an impact on bus scheduling for students, schools will not be closed, and shortened sessions (defined in section 11 above) will not be scheduled, without prior authorization. Prior to requesting a shortened session, on a timely basis, the following should be considered: in weeks when a single scheduled shortened session for kindergarten through grade 6 is requested, the school must still be in session for 25 hours of instruction, exclusive of lunch. When a shortened session is scheduled during a 4 day week (for instance, when the week includes a holiday), the school must still be in session for 20 hours of instruction over that week, exclusive of lunch. For grades 7 and above, the minimum instructional time requirement for the week is 27.5 hours or 22 hours during a 4 day week. Further clarification and information on exceptions are available upon request.
17. In a week when an approved shortened session is scheduled, schools may designate that shortened session as a regular day of instruction for purposes of the Period Attendance Report if minimum weekly instructional time requirements (as outlined in section 13 above) are met.
18. As a result of Chancellor Conference Days, shortened sessions for various purposes, and Regents Days, the total number of instructional days (days when students report to school) may be different from the number of state aidable days.
19. **For Grades 1 through 6**, there are 183 aidable days (180 instructional days).
20. **For Grades 7 and 8 Citywide and Grade 9 in Middle Schools (including District 75)**, there are 183 aidable days (180 instructional days).
21. **For High School Level Grades 9 through 12**, there are 182 aidable days, minimum of 167 of which are instructional (in District 75, there are 183 aidable days, 180 of which are instructional days).
22. Concerning the partial school time for pre-kindergarten students (staggered entrance), it is recommended that orientation sessions take place on Thursday, September 7 and Friday, September 8, 2017 for the parents or guardians of all pre-kindergarten students. This session is to help families with the transition process. Parents or caregivers should be notified so that they can make appropriate plans regarding the schedule, pick up and drop off of their children. For assistance with staggered entrance, orientation or phase-in planning, please contact the Office of Early Childhood Education at 212-374-0351 or earlychildhood@schools.nyc.gov. Information is also available at the Early Childhood Website at <http://schools.nyc.gov/Academics/EarlyChildhood/default.htm>.
23. For more information regarding State Assessments, including Regents Days, please visit the New York State Education Department's website: <http://www.p12.nysed.gov/assessment/>.
24. Consultation on the school year calendar has taken place with superintendents, parent representatives, religious organizations, the Nonpublic Schools Committee, and appropriate collective bargaining representatives.