



SLT 10.28.19

**School Leadership Team
Meeting Minutes 10.28.2019
First Floor, Library**

In Attendance:

Mr. Stephen Hernon, Principal
Ms. Kristy Sanchez, PTA President, Parent
Ms. Arelis Javier, Teacher
Ms. Noureen Qureshi, Teacher
Ms. Antiqua Lewis, Teacher
Ms. Karima Pace, Teacher
Ms. Alexis Kelly, UFT Chapter Leader
Ms. Aimee Chang, Parent
Ms. Tasha Virdin, Parent
Mr. Andrew Chu, Parent
Mr. Kurt Weiss, Parent
Ms. Damaris Carrion, Parent Coordinator

Meeting was called to order at 4:23pm with a thorn and rose greeting led by Arelis. Bylaws were reviewed with amendments below. The committee reviewed and approved the previous meeting's minutes with no amendments. Committee was reminded that we will use Roberts Rules of Order. This will be in place henceforth.

Review and Edits to Bylaws:

1. Date and Time of meetings to be edited
2. Article Three Team Meetings: Mondays will be called to order at 4:15pm. There will be a calendar to help organize meetings and take into account Monday school holidays.
3. Article Seven: These bylaws were amended

Bylaws to be reviewed and approved at the next SLT meeting.

Principal's Update

1. We have a new principal. Mr. Hernon praised the Latino Heritage month and other community events in our school.
2. Mr. Hernon does not yet have access to school's CEP. Work from last school year is in previous minutes and google docs.
3. We are under enrolled by 30 students vs. projection - impacts budget. October 31 is date where enrollment is counted.
4. Mr Hernon asked: What would you like to include in principal's report moving forward?
 - Curriculum Updates, suggested by Ms. Carrion.



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- Updates on DOE expectations: Mr. Hernon noted the Chancellor's leadership framework of instructional core (curriculum), to know every child well as an individual (where they are), and to have a "shared" (coherent up and down grade levels) and "inclusive" (culturally responsive) curriculum. Teacher's College was given as an example of a shared curriculum that needs to be taught in a responsive and inclusive manner. These are the instructional expectations - the CEP should go above and beyond academic instruction.
- Mr. Weiss inquired if, like a business, RSMA had a metric dashboard to model and analyze where we are succeeding, need to improve, and find the gaps. Mr. Hernon has access to a DOE dashboard that inspects student achievement on a scale of 1-4, along with a student impact score that takes into account other socio-economic data points to compare the performance of students with similar demographics across NYC. We have improved on both of these scales.
- Updates about staff professional development were suggested by Ms. Pace.

PTA Update

1. The first two bake sales raised the largest profit ever for this exec PTA - 100% revenues and no expenses, thanks to donations. It was shared that every student at RSMA will receive one item from the bake sale and that donations are pooled and distributed throughout the school. It was noted that students in the upper school did not know about the bake sale.
2. How NYC public schools are funded in NYC based on enrollment was shared at the October PTA meeting. This generated a lot of interest and volunteers among families.

Parent Coordinator's Update

1. Focus on student attendance: there are 5-6 members on this committee who are working to promote student attendance and touch base with students that are not in school. Activities include: parent meetings, discussing student arrival times, and hosting parent workshops.
2. Parent Workshops: Damaris is reaching out internally to teachers for workshop content. However, nothing formally on calendar until we finalize the CEP so that workshops tie to meeting CEP goals.
3. Family Engagement Events: Latino Heritage Night was on October 23rd. Next event is the Thanks-For-Giving on November 26th at 1pm.
4. Online school reviews: more upper school reviews needed and on multiple sites (Inside Schools, Google Reviews). Damaris approaches families directly vs. making a general appeal for reviews.
5. Enrollment: lowest in 2nd-4th grades. This is a structural issue with G&T classes and poor accessibility without busing and public transit. More students are expected next week after October 31 release of charter school students. Damaris noted RSMA families have opted out of charter school mailers and promotions.

SLT Committee Roles for 2019-20

1. Co-Chair/ Facilitator : Noureen Qureshi was nominated and voted in.



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2. Secretary: Aimee Chang self nominated and was voted in.
3. Time Keeper: Kristy Sanchez self nominated and was voted in.

CEP 2019-20

New SLT members were assigned to CEP groups with one parent per group. We rolled a quarter to see if Kristy or Andrew would be on math. A review of 2019/20 planning work is scheduled for the next SLT meeting.

Attendance and Communication

1. Damaris Carrion
2. Steve Hernon
3. Tasha Viriden
4. Kurt Weiss

Increased Literacy

1. Karima Pace
2. Noureen Qureshi
3. Kristy Sanchez

Supportive Environment

1. Antiqua Lewis
2. Aimee Chang
3. Alexis Kelly

Math

1. Arelis Javier
2. Andrew Chu

Future Dates:

Mondays at 4:15-5:30pm: November 18th, December 16th, January 27th, February 10

Meeting was adjourned at 5:17 pm.

Respectfully Submitted,
Noureen Qureshi