

# Westlake Middle School

## Mt. Pleasant Central School District

825 West Lake Drive  
Thornwood, NY 10594  
Telephone: (914) 769-8540  
Fax: (914) 769-8550

Dr. Adam Bronstein  
Principal  
abronstein@mtplcsd.org

Ms. Christine Parrottino  
Assistant Principal  
cparrottino@mtplcsd.org

September 2017

Dear 8<sup>th</sup> Grade Families,

In collaboration with *Greenspring Tours*, Westlake Middle School is excited to participate on an eighth grade trip to Washington, D.C. from May 14<sup>th</sup>-16<sup>th</sup>, 2018. **Please return the attached permission slip/medical authorization to the Main Office by Friday, October 27<sup>th</sup>.**

The cost of the trip is \$610 based on quad occupancy, which includes four students in a room. There is a significant charge added per student for rooms of less than four. Five students per room will not be permitted. This cost includes transportation, chaperones, nursing, accommodations, all meals and admission/ticket fees.

**If your child will be attending the trip, a deposit of \$300 is required by Friday, October 27<sup>th</sup>.** Payments can be made directly to *Greenspring Tours*. Log-on to [www.greenspringtours.com](http://www.greenspringtours.com), click on "Pay Now" and enter Westlake Middle School under "Group Name". If your last name is different from your child's, please also add in your child's last name in parentheses. Should you have any questions about payment, contact Karen at *Greenspring Tours*: 1-800-447-5081.

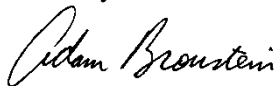
To offset the cost of the trip, students have the opportunity to participate in a brand new, cookie dough fundraiser called *Miss Chocolate*. A representative from the company will be here on Monday, October 2 to speak with all students during lunch. 40% of your child's sales will be credited towards the cost of the trip, thereby reducing the final payment. We encourage all students to take advantage of this opportunity to offset the cost of the trip.

**Final payment for the trip must be made by Friday, December 8<sup>th</sup>, 2017.** You will be notified of the final amount due, which will depend upon your child's participation in the fundraiser. If there are families who are experiencing financial difficulties which affect your ability to pay for this trip, please contact your child's guidance counselor, Kathy Ilardi at ext. 2602.

There will be an informational meeting on Tuesday, March 13<sup>th</sup> for parents at 7:00 p.m. in the LGI. The schedule and other important details about this trip will be discussed. Attached, please find a tentative itinerary for the trip.

Participating in extra-curricular activities is a privilege. Student behavior needs to be appropriate at all times and students need to demonstrate a sense of pride and leadership in representing Westlake Middle School. Students with repeated or serious offenses or whose behavior does not improve will not be allowed to attend the eighth grade trip.

Sincerely,



Dr. Adam Bronstein  
Principal



**WESTLAKE MIDDLE SCHOOL  
8<sup>th</sup> GRADE TRIP TO WASHINGTON, D.C.  
PERMISSION SLIP/MEDICATION AUTHORIZATION**

**SIDE 1 - PERMISSION - MUST BE SIGNED BY FRIDAY, OCTOBER 27.**

**SIDE 2 – MEDICATION AUTHORIZATION – MUST BE SIGNED BY YOU AND YOUR DOCTOR ONLY IF YOU ARE SENDING MEDICATION, INCLUDING OVER-THE COUNTER MEDICATION, SUCH AS TYLENOL, ADVIL, ETC. BY FRIDAY, OCTOBER 27.**

- I. I give permission for my son/daughter [redacted] to participate in the following trip: *8<sup>th</sup> Grade trip to Washington, D.C., May 14-16, 2018*
- II. Please understand that inappropriate behavior will not be tolerated. Parents will be required to make arrangements to transport their child home in the event of such behavior.
- III. In order to ensure the safety and welfare of all students, luggage and student carry-ons may be examined.

**IV. NEW YORK STATE NO-FAULT LAW  
PERTAINING TO SCHOOL BUSES**

There are special rules for occupants of a school bus and no-fault insurance coverage, then the insurer of the school bus provides no-fault benefits. This law, therefore, requires passengers to first apply claim to their own automobile insurance carrier. The School District has been advised that this does not impact individual residents' car insurance rates, but represents a cooperative program by all insurance companies to address this insurance matter.

I hereby consent that my son/daughter [redacted] is permitted to take this class trip going by a chartered or regularly licensed omnibus. I am willing that he/she makes this trip as a class member to Washington, DC on May 14-16, 2018.

*In order for my child to participate in this trip, I acknowledge and agree to the above stated guidelines.*

**Emergency Authorization:** In the event of a medical emergency, and I cannot be reached, I hereby give permission to a licensed healthcare provider at a medical facility to provide proper medical treatment. (If your child needs to take medication, please complete the reverse side).

[redacted] PHONE: [redacted]  
PARENT/GUARDIAN SIGNATURE

DATE: [redacted]

(OVER) →

# TRIP MEDICATION AUTHORIZATION

## A. AUTHORIZATION FOR ADMINISTRATION OF MEDICATIONS

**NOTE:** Authorization for medications **MUST** be completed in order for your child to have **ANY** medications while on the trip, including any **OVER-THE-COUNTER** medications, i.e, **TYLENOL, ADVIL, ETC.** and **you MUST provide a physician's order for any medication listed below (part B).** Any changes to your child's medication after completing this form and prior to the trip must be shared with our school nurse, Dawn McCarrick, (914) 769-8540, x2700.

*Must be completed by Parent/Guardian*

My Child \_\_\_\_\_ has my permission to have the following medication(s) during the class trip. My child has been instructed in the proper use in the medications listed below.

My child may self-administer medication with private physician's order (Must Complete Authorization Below, Part B)

Adult supervision is required and may be given by a nurse or a WMS chaperone. (Medication must be held by the nurse and **Part B must be completed**)

MEDICATIONS	DOSAGES	FREQUENCY
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Allergies: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

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## B. AUTHORIZATION FOR ADMINISTRATION OF MEDICATIONS

**MUST BE COMPLETED BY LICENSED PRESCRIBER (Physician's order can be attached)**

Name of Licensed Prescriber (please print): \_\_\_\_\_

Prescriber's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

WESTLAKE MIDDLE SCHOOL  
8<sup>TH</sup> GRADE: 2018  
**SAMPLE ITINERARY**

**Monday, May 14th**

***“Red” Day***

6:00 am	Coaches arrive
6:30 am	Depart from Westlake Middle School
12:15 pm	Arrive at National Harbor for lunch
2:00 pm	Arrive at Mt. Vernon for self-guided visit
3:20 pm	Afternoon mansion visits
5:30 pm	Dinner at Fashion Centre at Pentagon City Mall
7:15 pm	Illumination/Monument Tour-Drop off at <ul style="list-style-type: none"> <li>• Vietnam/Lincoln/Korean</li> <li>• WWII</li> </ul>
9:00 pm	Pick up on Homefront Drive by WWII
9:30-10:00 pm	Arrive at Hotel/Check-In
11:15 pm	Lights-Out

**Tuesday, May 15th**

***“White” Day***

6:30 -7:30 am	Wake-up/Breakfast at 4-H
7:00 am	Breakfast
8:00 am	Travel to Washington
9:00 am	Visit FDR/MLK/Jefferson Memorials
10:00-2:00 pm	Museum Visits (Choice-based) <ul style="list-style-type: none"> <li>• Holocaust Museum- Daniel's Story only</li> <li>• Natural History</li> <li>• American History</li> <li>• National Archives</li> <li>• Air and Space</li> <li>• Lunch voucher can be used at Natural History, American History, American Indian or the Castle</li> </ul>
2:00 pm	Pick-up by American History Museum
2:00 pm	Travel to Baltimore
3:30 pm	Arrive at Fort McHenry
5:15 pm	Free time at Inner Harbor
6:00 pm	Board Spirit Cruises for dinner cruise
6:30-9:00 pm	Dinner and DJ with dancing
10:00 pm	Return time to Hotel
10:15 pm	Lights Out

**Wednesday, May 16th**

***“Blue” Day***

6:30 am-8:00	Wake-up/Breakfast at 4H/Pack buses
6:45 am	Breakfast at 4H
8:00-10:00 am	Arlington Cemetery
10:30 am	Newseum <ul style="list-style-type: none"> <li>• Lunch voucher</li> </ul>
1:30 pm	Board coaches
7:00 pm	Return to Westlake Middle School