



Mark S. McNeill, Ed.D
Superintendent of Schools

Nanuet Public Schools
NANUET SENIOR HIGH SCHOOL
The John P. Burke Building
103 Church Street
Nanuet, NY 10954
(845) 627-9800
Fax: (845) 624-5520

Michael J. Mahoney
Principal

Lily DeGraw
Assistant Principal

February, 2019

Dear Parents / Guardians:

Your son/daughter is enrolled in the Advanced Placement Program at our school. Examinations are scheduled for May 6 – 17. Enclosed please find a copy of the examination schedule as well as a list of your child's courses. Please be aware the College Board set price this year is \$94 which is common to all students throughout the country.

- Unfortunately, checks brought to the school as payment for Advanced Placement Examinations will no longer be accepted.
- Going forward, all ordering and payment will be through the online payment system, PayPAMS, the company which handles Nanuet's Food Service Program.
- Most families already have an account through the PayPAMS system and your user name and password remain the same for the Advanced Placement Program.
- In the event that you do not have an account, please follow the steps on the User Profile screen to create an account through PayPAMS. Please go to the PayPAM site at PayPAMS.com. On the main menu screen, click AP Tests. Click view info to review the examination details and then click back to last screen. Next, check the box under buy for the examination(s) your child will be taking and click add to cart. Click checkout and lastly, click authorize payment.
- Please visit the Parent section of the High School website for payment instructional tutorial:

http://nshs.nanuetsd.org/ap_exams

- Please have your payment submitted by **February 27, 2019**.

Each examination is three hours in length and the morning sessions begin at 8:00 am. Students are required to be at the morning exam no later than 7:45 am. Afternoon sessions begin at 12:00 pm and students should arrive no later than 11:45 am. Location details will be announced to the students at a later date.

If you have any questions, please contact Mr. Brian Metcalf at 627-9855.

Sincerely,

Michael J. Mahoney
Principal
Enclosure