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New York City Department of Education
ANNING S. PRALL INTERMEDIATE SCHOOL 27
The Magnet School for Applied Learning with Technology Integration
11 Clove Lake Place
Staten Island, New York 10310
Telephone: 718-981-8800 Fax: 718-815-4677
Matthew Barone, Principal
Andrea O'Donnell, Assistant Principal
Joseph Pecoraro, Assistant Principal
Adam Baskin, Assistant Principal

March, 2017

Dear Parents/Guardians:

Parent-Teacher Conferences are an important part of your children's education. Our Spring Conferences are scheduled for Thursday, March 16th from 12:00 to 2:00 p.m. and 4:30 to 7:30 p.m. At that time, you are encouraged to visit your child's teachers in order to assess progress. Students will be dismissed at 11:00 a.m. on the 16th. Breakfast will be served as usual. There is no lunch service on that day. Bus service will be provided.

Since many parents will be visiting the same teacher, we ask that you limit your conferences to five minutes. We also ask that you know your child's program before you come in, so that you will know which teachers you wish to visit. A directory listing the teachers and their room numbers will be available in the Lobby. I look forward to seeing you on March 16th.

Very truly yours

Matthew Barone
Principal
MB:pr

(Please return this slip to the Assistant Principal of your child's Academy)

March, 2017

To Assistant Principal:

I have received the notice concerning Parent-Teacher Conferences and the early dismissal on Thursday, March 16th at 11:00 a.m.

Student Name

Class

Parent's Signature