

# Mahopac Central School District



## Elementary Schools' Code of Conduct

- Austin Road Elementary
- Fulmar Road Elementary
- Lakeview Elementary

Please Note: This is the plain language version of the Mahopac School District Code of Conduct, School Board Policy 5300.

**\*FILL OUT LAST PAGE AND RETURN TO YOUR CHILD'S TEACHER**



## Mahopac Central School District Elementary Schools' Code of Conduct



This document reflects the District Wide Discipline Code of Conduct and is available at the Main Office of each elementary school. It is also available on every Elementary School's homepage as well as the District website and District Facebook page. All schools in our district adhere to these policies. In addition, the Discipline Code contains detailed guidelines for students with disabilities.

**If you would like to see the complete Code of Conduct for MCSD, please**

### **Student Rules and Responsibilities**

**refer to Board Policy 5300.**



- ❖ I will treat others the way I'd like them to treat me.
- ❖ I will refrain from making hurtful comments or actions about someone's appearance, beliefs or disabilities.
- ❖ I will refrain from fighting, name calling, or any other behavior that could be called bullying\*.

\* Bullying means any behavior which occurs repeatedly that causes harm to another person in a physical, emotional, or verbal interaction. This includes cyber-bullying.

- ❖ I will not use computers, emails, instant messages, cell phones, texting, etc. to cause emotional distress towards other students or school staff members at school or at home.
- ❖ I will not threaten others.
- ❖ I will not bring to school any object that can intimidate, threaten, hurt, or harm others.
- ❖ I will come to school everyday prepared to do my best, leaving at home anything that might distract me from learning.
- ❖ I will act in ways that do not interfere with the teaching and learning of others.

- ❖ I will respect the personal space, rights and property of others.
- ❖ I will follow the directions of faculty and staff.
- ❖ I will always use appropriate language.
- ❖ I will help keep our school clean.
- ❖ I will walk at all times within the school building.
- ❖ I will tell an adult if there is a problem.



## Bus Rules

Riding the bus is a privilege. It is important that all students behave and follow the rules listed below to maintain this privilege and protect the safety of everyone on the bus.

- ❖ I will remain seated and use a quiet voice on the bus.
- ❖ I will keep my hands, feet and all belongings to myself.
- ❖ I will listen to my bus driver.

### **Bus Consequences**

- ❖ Verbal warning and parent contact.
- ❖ Administrative detention and/or bus suspension.



## Cafeteria Rules

In order to provide a positive atmosphere in the cafeteria, students are expected to adhere to the following rules:

- ❖ I will follow directions the first time that they are given.
- ❖ I will be kind and treat others the way that I want to be treated.
- ❖ I will use a quiet voice.
- ❖ I will keep my hands to myself.
- ❖ I will raise my hand to get up.
- ❖ I will walk.
- ❖ I will clean up my own area.



## Playground Rules

Weather permitting; students will participate in outdoor recess. For safety and health reasons, it is necessary for students to abide by the following rules:

- ❖ I will listen to the directions from the adults in charge.
- ❖ I will play fair, include others and be a good sport during recess games.
- ❖ I will not bully.
- ❖ I will be considerate of the rights and feelings of others.
- ❖ I will line up promptly at the end of recess.
- ❖ I will use equipment as instructed.
- ❖ I will dress appropriately for my health and safety by wearing seasonably appropriately clothing and rubber soled shoes without heels.



## **Trips and Special Events Behavior**

School trips and special events are a privilege. I understand that all student responsibilities and consequences continue to apply during these events.

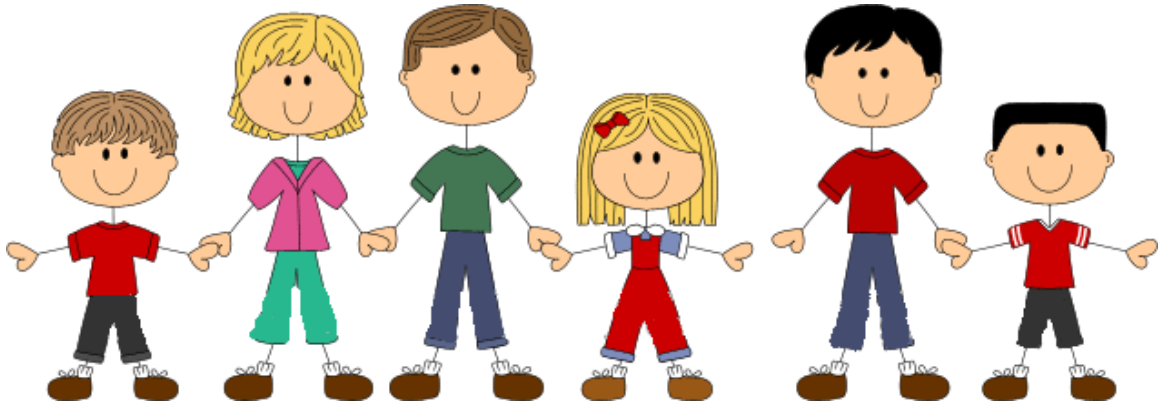
- ❖ I will represent my school with pride and remain well behaved during all school trips and special events.
- ❖ I will listen to the directions of teachers, bus drivers, and chaperones.

### **For Serious Infractions**

For a serious infraction, or when a student substantially disrupts the academic process, the teacher or principal may skip steps in order to protect the safety of the child or others. In cases of severe misbehavior that threatens the health and safety of the child or others, a teacher or administrator may remove the child immediately from the setting. The parent and student will be informed of the specific reason(s), which facilitated the removal.

## **General Consequences for Not Meeting Student Responsibilities**

- 1) Verbal warning.
- 2) Time out/in-school detention as determined by the teacher.
- 3) Parent contact.
- 4) Referral to a building administrator
  - a) parent conference
  - b) administrative detention
  - c) in-school suspension
  - d) out-of-school suspension
- 5) Superintendent hearing



Please read the entire Code of Conduct document **with your child**. Sign and return this page to your child's teacher within two weeks of receiving this document.

My child and I have read the **Code of Conduct**. We understand and support its contents as well as the principles upon which they are based.

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Parent or Guardian Signature

Date

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Student Signature

Date

